Riverside City College

***Academic & Career/Technical Programs & Instructional Support***

* 1. Membership

**Strategic Responsibilities**:

* Develop, monitor, and assess the college’s Educational Master Plan with Governance, Effectiveness, Mission and Quality (GEM-Q) and provide verification that the outline criteria and timelines of the Educational Master Plan are being met;
* Accept and prioritize resource requests from each college unit’s Five-Year Program Review and Plans that relate to academic or career/technical programs;
* Coordinate with the Curriculum Committee to make recommendations for new programs and for enlarging, reducing or eliminating programs from the Educational Master Plan;
* In conjunction with Student Access and Support Council, develop, monitor and assess the integrated plan (BSI, SSSP and Equity);
* Develop, monitor, and assess the college’s Enrollment Management Plan and consult with GEM-Q for monitoring and assessing phase;
* Assume responsibility for Accreditation Standard IIA.

**Operational Responsibilities**:

* Review Key Performance Indicators with GEM-Q and provide a direct report to the Educational Planning and Oversight Committee (EPOC);
* Implement and assess each year the college’s Enrollment Management plan;
* Develop and assess the Integrated Action Plans for each academic year;
* Monitor the assessment of academic, career & technical, college, and basic skills educational program;
* Assist in the development and implementation of the college’s Financial Plan through prioritization;
* Review the action plans of councils and committees to ensure alignment to college goals and that adequate benchmarks are established (see council and committee structure chart);
* Advance the implementation of college goals.

**JOINT CHAIRS**

Faculty Juliana Leung Assoc. Prof, Art

Management Carol Farrar Vice President, Academic Affairs

Staff Akia Marshall Multimedia Graphic Artist

Student Gaby Hinojoso ASRCC

**VOTING MEMBERS**

Administrator Kristi DiMemmo Dean of Instruction, CTE

Classified Staff Jeanine Gardner Admissions & Records

Classified Staff Ashley Martinez Educational Advisor, Fine & Performing Arts

Classified Staff James Seals Instructional Support Specialist

Classified Staff Kheesa Slaughter Educational Advisor

Classified Staff Cinthya Gonzalez Educational Advisor, CAP & Jump Start

Faculty Mary Legner Professor, Mathematics

Faculty James Knieriem Asst. Prof, CTE, Welding

Faculty Sal Soto Associate Professor, Counseling

Faculty Chie Ishihara Assoc. Professor, Computer Information Studies

Faculty Jodi Mowry Associate Professor, ASL

Faculty Tonya Huff Associate Professor, Biology

Faculty Ron Ruiz Professor, Psychology

Faculty Angie Fawson Professor, Nursing

Faculty Victor Sandoval Associate Professor, Reading

**MEMBERS AT LARGE**

Recorder Elena Santa Cruz Administrative Assistant IV

ACTPIS meets the 3rd Thursday of the month during the primary terms.

The joint chairs and designated voting members attend scheduled meetings and also are a part of the

Strategic Planning Council, which meets annually.