

Teaching & Learning Leadership Council

September 25, 2023, 3 – 5 pm

Minutes

Faculty Chair:	Greg Russell
Administrative Co-Chair:	Lynn Wright
Classified Co-Chair:	Mia Timme
Student Co-Chair:	Alexa Salazar

- I. Call to Order
 - a. Discussion regarding quorum and voting members
 - b. Quorum met, meeting called to order by Chair Russell at 3:08 pm
- II. Approval of Agenda
 - a. M/S Knieriem/Osgood-Treston
 - b. Add draft midterm report to new business, add representation subs for open forum
 - c. 9 yes, 1 abstention
- III. Approval of Minutes – May 22, 2023
 - a. M/S/C Soto/Sumrall
 - b. Under new business, D. change prioritizing to prioritization
 - c. 8 yes, 2 abstentions
- IV. Ice Breaker
 - a. Mia Timme leads committee introduction ice breaker, all members participate
- V. New Business
 - a. VP Plans and Prioritizations (15 minutes)
 - i. Teaching & Learning has heard past committee members and will be incorporating suggestions in regards to time spent on prioritization.
 - ii. VP Q&A will be held on October 13th at 1 pm prior to voting.
 - iii. Results will be shared at the joint prioritization meeting on Friday, October 27th at noon.
 - iv. 2023-2024 Faculty Requests will only be voted on by faculty and will be held after the joint meeting.
 - b. Review Strategic and Operational Responsibilities (30 minutes)
 - i. Committee revisited the committee's strategic and operational goals and responsibilities. <https://www.rcc.edu/about/strategic-planning/tllc/index.html>

Mission Statement: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

- c. Midterm report (15 minutes)
 - i. Ajene asks that feedback be submitted by October
 - ii. Academic Senate would like all the leadership councils to have success this academic year. We want you to feel like you accomplished something like you've never accomplished before. Make one or two changes that are measurable so you can see that you did it this academic year.
 - iii. Once thing we could accomplish this year is to make sure that the subcommittees. Come up with the duties of the subcommittees.
 - iv. Academic Senate would like to ask that each person on the committee participate on one of the subcommittees.
- d. 2023/2024 Goals (30 minutes)
 - i. Chairs will work with the committee to make sure that 23/24 goals are set and will guide the committee's work this semester.
 - ii. Starting here, need to think about the committee's core values, the subcommittees and our goals.
 - iii. Need to think about this over our next few meetings.

VI. Brief Committee Reports (15 minutes) – future committee reports should be submitted in writing, prior to the meeting.

- a. ASRCC - updates regarding upcoming student events on campus
- b. Faculty Development – forms for travel funds and flex credit
- c. Curriculum Committee – this week is the deadline to launch
- d. Strategic Enrollment Management – no faculty cochair, no meetings
- e. Distance Education/OER Committee – pocr – faculty review training and certification will be CVC OEI rubric
- f. Guided Pathways
- g. Department Leadership Council
- h. Integrated Academic Support
- i. Equity

VII. Open Forum

- a. Representations subs – if a committee member will be unable to attend, will a sub be identified and sent to the meeting?

VIII. Adjournment – next meeting will be October 23, 2023.

Minutes submitted by Elena Santa Cruz

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