

Riverside City College
Academic & Career/ Technical Programs
Instructional Support Services (ACTPIS)
September 20, 2018 | Meeting Minutes
Heritage Room, 12:50pm – 1:50pm

Members present: J. Leung, C. Farrar, A. Marshall, K. DiMemmo, A. Fawson, J. Gardner, T. Huff, C. Ishihara, J. Knieriem, M. Legner, J. Mowrey, R. Ruiz, V. Sandoval, J. Seals, and S. Soto

Guests present: K. Sell, R. Smith, G. Schultz

- I. Call to Order – Meeting called to order at 12:58 pm, quorum met
- II. Approval of the Agenda – M/S/C A. Fawson/M. Legner - motion carried by consensus
- III. Approval of Minutes of ACTPIC meeting held on 5/17/18
 - a. Motion by M. Legner, second by J. Gardner
 - b. Corrections to the minutes – typo on J. Mowtey’s name
 - c. Minutes approves with corrections with 2 abstentions
- IV. New Business
 - a. 18-19 work plan reviewed
 - b. Program Review - prioritization process
 - Information/questions sessions (Hall of Fame) no need to attend both meetings:
 - September 27, 2018 from 12:30pm to 2:00pm; *includes college hour*
 - September 28, 2018 from 9:00am to 11:00am
 - Prioritization Meetings (Hall of Fame)
 - October 18 (Joint Council Meeting | 12:30pm to 2:00pm)
 - October 19 (Joint Council Meeting | 12:30pm to 2:00pm | *after Fall Retreat*)
 - Faculty will prioritization faculty requests
- V. Ongoing Business
 - a. Accreditation presentation and update – Kathleen Sell
 - Writing needs to be direct, factual and concrete. Who is doing what? Cite evidence clearly without flowery writing. The key is to show evidence that we meet the standard.
 - b. Assignments (handout of Standard II.A)
 - Added ACTPIS members to standards
 - c. Evidence needs to be added to SharePoint;
 - d. Scheduling a retreat with faculty teaching dual enrollment courses
- VI. Committee Reports
 - a. Confirmed Committee report & deadlines for reports responsibilities
 - i. Recruit members for Education Master Plan Committee – Juliana Leung, Akia Marshall, and Carol Farrar
 - ii. Recruit members for Community Engagement Plan Committee – James Seals, Victor Sandoval, and Akia Marshall
 - iii. Curriculum Committee – Jeannie Gardner needs to be added to the meeting invite,
 - iv. Strategic Enrollment Management - James Knieriem attends and reports to ACTPIS (report attached)
 - v. Education Master Plan Committee representatives: Juliana Leung, Carol Farrar and Akia Marshall
 - vi. Academic Standards – not currently meeting

- vii. Distance Education Steve Brewster attending
- viii. Guided Pathways Tonya Huff attending
- ix. Departmental Leadership Council representative is Victor Sandoval
- x. Integrated Academic Support on hold
- xi. College Readiness is in process of reorganization, Mary Legner attending

VII. Adjourn – Meeting adjourned at 1:50 pm. Next meeting – joint council meeting – Oct. 18, 2018

Riverside City College
 Discipline SLO Assessment Report
 As of October 10th, 2018

Count and Percentage of SLO's with assessment results entered by Division and Department
 for those courses scheduled to be assessed in 2017-2018

Division	Department	Results Entered			Total	%	
		Yes	No				
CTE	Applied Technology	113	74		187	60.4%	
	Business Admin/Info Sys Tech	157	29		186	84.4%	
	Cosmetology	0	0		0	-	
	Early Childhood Education	9	7		16	56.3%	
CTE Total		279	110		389	71.7%	
Languages, Humanities, and Social Sciences	Behavioral Sciences	25	38		63	39.7%	
	Communication Studies	42	2		44	95.5%	
	Economics, Geography, and Political Science	10	6		16	62.5%	
	English & Media Studies	11	37		48	22.9%	
	History/Humanities/Philosophy	28	26		54	51.9%	
	World Languages	42	6		48	87.5%	
	Langues, Humanities, and Social Sciences Total	158	115		273	57.9%	
	Library and Counseling	Counseling	8	0		8	100.0%
		Library & Learning Resources	4	0		4	100.0%
	Library and Counseling Total		12	0		12	100.0%
Math, Science, and Kinesiology	Chemistry	0	0		0	-	
	Kinesiology	0	0		0	-	
	Life Sciences	4	2		6	66.7%	
	Mathematics	31	22		53	58.5%	
	Physical Science	0	1		1	0.0%	
STEM and Kinesiology Total		35	25		60	58.3%	
Nursing	Nursing	210	0		210	100.0%	
Nursing Total		210	0		210	100.0%	
Performing Arts	Art	31	30		61	50.8%	
	Dance / Theater	15	106		121	12.4%	
	Music	12	0		12	100.0%	
Performing Arts Total		58	136		194	29.9%	
Overall		752	386		1138	66.1%	

Nothing Scheduled
 Nothing Scheduled

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