

# **RIVERSIDE CITY COLLEGE**



## **School of Nursing Enrollment Policy & Procedure Manual**

**2026**



## TABLE OF CONTENTS

### SECTION I: Enrollment Procedures & Credit for Prior Learning

NURSING ENROLLMENT COMMITTEE STRUCTURE & PURPOSE.....	3
BP 3055 ENROLLMENT/REGISTRATION PRIORITIES.....	5
AP 3055 ENROLLMENT PRIORITIES.....	7
NUMBER OF ENROLLMENTS IN THE ADN (RN), VN, AND NATP PROGRAMS.....	9
ENROLLMENT PROCEDURE: ADN (RN) PROGRAM.....	11
ENROLLMENT PROCEDURE: VN PROGRAM.....	13
ENROLLMENT PROCEDURE: NATP.....	15
CALCULATION OF GPA/POINTS.....	17
PREREQUISITE COURSES IN PROGRESS.....	19
RANKING TIED APPLICANTS.....	21
REQUIREMENT FOR HIGH SCHOOL GRADUATION OR EQUIVALENT.....	23
ENROLLMENT INTEGRITY POLICY.....	25
STUDENTS TRANSFERRING FROM ANOTHER NURSING PROGRAM.....	27
ADN (RN) NURSING COURSE CHALLENGE POLICY.....	29
CHALLENGE/ADVANCED PLACEMENT FOR MILITARY-TRAINED HEALTHCARE PERSONNEL.....	31
DIPLOMA NURSE GRADUATE.....	33
REQUEST FOR CREDIT FOR DIPLOMA NURSING SCHOOL GRADUATE (FORM).....	34
VN PROGRAM CREDIT FOR PREVIOUS EDUCATION & EXPERIENCE.....	35
CREDIT FOR CALIFORNIA LICENSED PSYCHIATRIC TECHNICIANS.....	37
ALLIED HEALTH PERSONNEL.....	39

### SECTION II: Program Information

TRADITIONAL ADN (RN) INFORMATION SHEET.....	43
CONCURRENT ENROLLMENT PROGRAM (CEP) INFORMATION SHEET.....	49
ADN (RN) ADVANCED PLACEMENT/TRANSFER/30-UNIT OPTION INFORMATION SHEET.....	55
COUNSELING LVN-30 UNIT OPTION.....	63

CONSEQUENCES OF 30-UNIT OPTION (FORM).....	64
ADN (RN) ADVANCED PLACEMENT FOR NON-NURSING HEALTHCARE PROFESSIONALS INFORMATION SHEET .....	65
VOCATIONAL NURSING (VN) INFORMATION SHEET .....	73
NURSING ASSISTANT TRAINING PROGRAM (NATP) INFORMATION SHEET .....	79

### **SECTION III: Curriculum Patterns & Descriptions**

CURRICULUM PATTERN: ADN (RN) PROGRAM (COURSE DESCRIPTIONS).....	85
CURRICULUM PATTERN: ADN (RN) PROGRAM (CHART).....	89
CURRICULUM PATTERN: ADVANCED PLACEMENT (CHART).....	91
CURRICULUM PATTERN: VN PROGRAM (COURSE DESCRIPTIONS).....	93
CURRICULUM PATTERN: VN PROGRAM (CHART).....	97

### **SECTION IV: Graduation/Certificate Completion**

ADN (RN) TWO-YEAR COMPLETION PATTERN.....	101
ADVANCED PLACEMENT/FLEXIBLE/30-UNIT OPTION COMPLETION PATTERNS.....	103
VN COMPLETION PATTERNS.....	105
NURSING ASSISTANT CERTIFICATE .....	107
STUDENT TIMELINE: DEGREE/CERTIFICATE APPLICATION DEADLINES .....	109
ARTICULATING BRN/RCC REQ. WITH CSU/UC GENERAL EDUCATION .....	113

### **SECTION V: Admission**

CONFIDENTIALITY OF SELECTION PROCESS.....	117
PROCEDURE FOR SELECTION OF ADN (RN) STUDENTS .....	119
PROCEDURE FOR SELECTION OF VN STUDENTS.....	121
PROCEDURE FOR SELECTION OF NATP STUDENTS.....	123
TEAS TEST .....	125
DEFERRED ENROLLMENT .....	127
DEFERRED ENROLLMENT (FORM).....	128



COURSE REGISTRATION CLEARANCE .....	129
CLINICAL ROTATION REGISTRATION .....	131
BACKGROUND CHECK/DRUG SCREEN .....	133
ACKNOWLEDGEMENT OF FUTURE BACKGROUND CHECK RISKS (FORM) .....	135
ADA COMPLIANCE STATEMENT .....	137
CORE PERFORMANCE STANDARDS .....	138
PHYSICIAN'S CLEARANCE (FORM) .....	139
POLICY CONCERNING PREGNANCY FOR NURSING STUDENTS .....	141
PHYSICIAN'S CLEARANCE DURING PREGNANCY (FORM) .....	143
VOCATIONAL NURSING PROGRAM COMPLETION CONTRACT (FORM) .....	145

## **SECTION VI: Progression, Promotion, & Retention**

PROGRESSION POLICY: ADN (RN) PROGRAM .....	149
PROGRESSION POLICY: VN PROGRAM .....	151
ADN (RN) PROMOTION POLICY .....	153
VN PROMOTION POLICY .....	155
ADN (RN) RETENTION POLICY .....	157
VN RETENTION POLICY .....	159

## **SECTION VII: ADVANCED PLACEMENT/TRANSFER/30-UNIT OPTION**

CONTRACT FOR LVNs TAKING THE ADVANCED PLACEMENT EXAM (FORM) ..	163
ADVANCED PLACEMENT SKILL COMPETENCY ASSESSMENT .....	165

## **SECTION VIII: READMISSION**

ELIGIBILITY FOR READMISSION .....	169
PRIORITIZATION FOR READMISSION .....	171
ASSIGNMENT OF INCOMPLETE GRADE .....	173
ADN (RN) READMISSION .....	175
HISTORY OF FAILING GRADES: ADN (RN) → VN → ADN (RN) PROGRAM .....	177

## **SECTION VII: Eligibility for Licensure Exam**

NCLEX-RN ELIGIBILITY: VALIDATION OF COMPLETION OF THE	
ADN (RN) PROGRAM.....	181
ELIGIBILITY FOR LICENSURE – ADN (RN).....	183
ADN (RN) NON-GRADUATE STATUS.....	185
LICENSED VOCATIONAL NURSE 30-UNIT OPTION.....	187
NCLEX-RN ELIGIBILITY FOREIGN GRADUATES WITH BRN-IDENTIFIED	
AREAS OF DEFICIENCY.....	189
NCLEX-RN ELIGIBILITY: FELONY NOTIFICATION.....	191
NCLEX-PN FELONY NOTIFICATION.....	193

**SECTION I:**

**Enrollment**

**Procedures & Credit**

**for Prior Learning**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NURSING ENROLLMENT COMMITTEE**

Structure:

Dean, School of Nursing  
ADN (RN) Department Chair  
VN Department Chair  
Director/Department Chair, Nursing Assistant Training Program (NATP)  
Nursing Faculty  
Program Specialist, Nursing  
Educational Resource Advisor, Nursing  
Counselor, Nursing/Health-Related Sciences

Ex officio Members:

Director, Employee & Labor Relations & College Support Services  
Dean, Enrollment Services

Meetings: The committee will meet as scheduled.

Purpose:

1. Make recommendations on student applications regarding enrollment/readmission to Riverside City College School of Nursing.
2. Serve as advisors to the Program Specialist, Nursing.
3. Assess, revise, and evaluate enrollment (traditional/concurrent enrollment/advanced placement) policies.
4. Make recommendations to nursing faculty regarding formulation and/or revision of enrollment policies.
5. Review current policies to ensure compliance with BRN, BVNPT, and CDPH Rules and Regulations, ACEN, and legislative criteria.
6. Review and update *RCC Nursing Enrollment Policy and Procedure Manual* as needed.

Revised: 10/92; 4/5/96; 6/13/96; 7/96; 1/02; 10/03; 12/04; 5/05;  
8/07; 3/09; 7/10; 1/11; 7/13; 7/14; 6/18; 2/21; 1/26  
Reviewed: 6/12



**BP 3055 ENROLLMENT/REGISTRATION PRIORITIES**

**References:**

Title 5 Sections 51006, 58106, and 58108

The Chancellor shall establish procedures defining enrollment and registration priorities, limitations, and processes for student challenge, which shall comply with Title 5 regulations.

Date Adopted: March 17, 2009  
(Replaces RCCD Policy 5000)  
Formerly: 5055





## **AP 3055 ENROLLMENT PRIORITIES**

### **References:**

Title 5 Sections 51006, 58106, and 58108  
Education Code 66025.8

All courses and programs of the District shall be open to enrollment in accordance with Board Policy 3052, Open Enrollment, and a priority system consistent with Board Policy 3055 and this Procedure.

Students have the right to challenge any enrollment restriction in accordance with Policy 2260, titled Pre-Requisites, Co-Requisites and Advisories.

No student is required to confer or consult with or required to receive permission to enroll in any class offered by the District, except as provided for in Administrative Procedure 3052, titled Open Enrollment.

Students are not required to participate in any pre-registration activities not uniformly required, and no registration procedures are used that result in restricting enrollment to a specialized clientele.

### **Program Enrollment**

The following programs have separate admissions processes, in accordance with Title 5:

Basic Correctional Deputy Academy  
Cosmetology  
Culinary Arts  
Dental Assisting  
Dental Hygiene  
Emergency Medical Services: EMT and Paramedic  
Esthetician  
Firefighter Academy  
Ford ASSET  
Nursing – Registered and Vocational  
Physicians Assistant  
Peace Officer Academy  
Community for Academic Progress

For further information on these programs, contact the program directly, or visit our website at: <http://www.rccd.edu/services/careertech/Pages/CareerTechPrograms.aspx>.

## Over-Subscribed Enrollment Priority

Once students satisfy the admissions criteria to over-subscribed programs, enrollment priority shall be determined according to the legal residence of applicants in the following order:

1. Residents of the Riverside Community College District who have completed a minimum of a 3 unit academic course in the Riverside Community College District.
2. Residents of the Riverside Community College District.
3. Residents of other community college districts within Riverside County which do not present similar courses or programs.
4. Residents of California community college districts outside Riverside County.
5. Residents of areas outside of California.

NOTE: Pursuant to legislation, Associate Degree in Nursing programs are exempt from non-evaluative selection criteria.

Office of Primary Responsibility: Student Services

Administrative Approval: February 2, 2009  
(Replaces RCCD Policy 5000)  
Revised: July 29, 2013  
Formerly: 5055

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NUMBER OF ENROLLMENTS IN THE ADN (RN), VN, AND NATP PROGRAMS**

1. In partnership with the Nursing Advisory Committee, the number of available enrollment spaces will be based on the college's and community's capacity to support the program, current labor-market needs, and shifts within the health care delivery system
2. The following numbers are used as a baseline for total program enrollments:
  - a. ADN (RN): 260
  - b. VN: 70
  - c. NATP: 480
3. Enrollment numbers may vary based on several factors, such as the availability of additional funding for expanded enrollment, pending approvals from BRN, BVNPT, and/or CDPH.

Revised: 4/26/96; 6/13/96; 1/10/02; 10/03; 2/06; 4/06; 6/07; 6/09; 1/11; 6/12; 2/13; 7/13; 2/17; 8/19; 2/21; 1/26  
Reviewed: 6/05



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ENROLLMENT PROCEDURE: ADN (RN) PROGRAM**

1. All interested students are encouraged to attend a Pre-Nursing Information Workshop offered through School of Nursing (SON) and meet with a Nursing /Health-Related Sciences Counselor and/or Educational Resource Advisor, Nursing.
2. Submit an application to the [RCC](#). Applicants must maintain a current RCC application on file while awaiting admission to the SON.
3. Prospective students can obtain an application online and submit the completed application to the SON during the specified Application Period.
4. Applicants must have all transcripts on file and evaluated from non-RCCD institutions at the time of admission.
5. Completed applications will be ranked according to the selection procedure established by the nursing faculty and Nursing Enrollment Committee as designated on the *ADN (RN), Concurrent Enrollment Program, and Advanced Placement Information Sheets*.
6. Notification of admission will be sent to qualified applicants according to procedures and spaces available.
7. Once accepted to the SON, it is the applicant's responsibility to accept or decline their space by the designated deadline. Applicants who do not respond by the deadline will forfeit their admission to the SON.
8. Any student who declines a space will be required to resubmit an application for admission during the next application filing period.
9. Deferred enrollment may be granted on an individual basis upon approval by the Dean, School of Nursing and/or Nursing Enrollment Committee.

Revised: 5/24/96; 6/13/96; 1/10/02; 10/03; 11/03; 12/04;  
5/05; 6/07; 8/07; 1/09; 1/11; 7/13; 7/14; 6/18; 2/21; 1/26  
Reviewed: 6/12



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ENROLLMENT PROCEDURE: VN PROGRAM**

1. All interested students are encouraged to attend a Pre-Nursing Information Workshop offered through School of Nursing (SON) and meet with a Nursing/Health-Related Sciences Counselor and/or Educational Resource Advisor, Nursing.
2. Submit an application to the [RCC](#). Applicants must maintain a current RCC application on file while awaiting admission to the SON.
3. Prospective students can obtain an application online and submit the completed application to the SON during the specified Application Period.
4. Applicants must have all transcripts on file and evaluated from non-RCCD institutions at the time of admission.
5. Completed applications will be ranked according to the selection procedure established by the nursing faculty and Nursing Enrollment Committee as designated on the *VN Program Information Sheet*.
6. Notification of admission will be sent to qualified applicants according to procedures and spaces available.
7. Once accepted to the SON, it is the applicant's responsibility to accept or decline their space by the designated deadline. Applicants who do not respond by the deadline will forfeit their admission to the SON.
8. Any student who declines a space will be required to resubmit an application for admission during the next application filing period.
9. Deferred enrollment may be granted on an individual basis upon approval by the Dean and/or Nursing Enrollment Committee.
10. Applicants who accept a space in Nursing 42, 43, 44 and/or 45 will be required to sign the *Vocational Nursing Program Completion Contract*.

Revised: 5/24/96; 6/13/96; 1/10/02; 10/03; 11/03; 12/04;  
5/05; 6/07; 8/07; 1/09; 1/11; 6/12; 7/13; 7/14; 6/18; 2/21; 1/26





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ENROLLMENT PROCEDURE: NURSING ASSISTANT TRAINING PROGRAM  
(NATP)**

1. All interested students are encouraged to attend a Pre-Nursing Information Workshop offered through School of Nursing (SON) and meet with a Nursing/Health-Related Sciences Counselor and/or Educational Resource Advisor, Nursing.
2. Submit an application to the [RCC](#). Applicants must maintain a current RCC application on file while awaiting admission to the SON.
3. Prospective students can obtain an application online and submit the completed application to the SON during the specified Application Period.
4. Admission is based on a first come, first serve basis upon the completion and submission of the pre-program checklist to the Program Specialist, Nursing as outlined on the *NATP Information Sheet*.
5. Notification of admission will be sent to qualified applicants according to the admission procedures and spaces available.
6. Once accepted to the SON, it is the applicant's responsibility to accept or decline their space by the designated deadline. Applicants who do not respond by the deadline will forfeit their admission to the SON.
7. Any student who declines a space will be required to resubmit an application for admission during the next application filing period.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CALCULATION OF GPA/POINTS**

GPA and point calculations for repeated courses will be congruent with Riverside Community College District policy (*BP/AP 2225/2230: Course Repetition & Grading and Academic Record Symbols*). In order to comply with RCC's graduation requirements, clarification for applicants to the School of Nursing is as follows:

1. A student who has earned two "D" or "F" grades in a non-nursing course that is required for the nursing program must repeat an equivalent course at another school to earn a passing (minimum "C") grade. Course equivalency is determined by the involved discipline.
2. A student who has earned a "C" grade in a non-nursing course and wishes to repeat the course to earn a higher grade may submit *an RCC Extenuating Circumstance Petition (ECP)* to Admissions and Records. If the student subsequently earns a higher grade in the course, the higher grade will be used to compute grade point average or points.

Revised: 5/26/96; 6/13/96; 5/05; 6/07; 1/09; 1/11; 6/14; 2/21; 1/26  
Reviewed: 10/03



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PREREQUISITE COURSES IN PROGRESS**

1. If the prerequisite course is in progress outside of RCCD, validation of enrollment and progress must be submitted to the Program Specialist, Nursing.
2. As soon as the in progress prerequisite course is completed, the final grade must be submitted to the Program Specialist, Nursing as soon as its available.
3. Applicants with courses in progress will have lower priority than those applicants whose prerequisite courses are complete by the end of the application period.

Revised: 5/24/96; 1/10/02; 10/03; 11/03; 12/04; 1/09; 1/11; 2/21; 1/26  
Reviewed: 6/12; 7/13



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**RANKING TIED APPLICANTS**

When two or more applicants receive the same ranking for admission or readmission into the ADN (RN) or VN programs, the following procedures will be used to break the tie:

**1. Admission Applicants:**

- A random selection process will be used to determine ranking.

**2. Readmission Applicants:**

- a. Refer to the *Prioritization of Readmission* policy for guidance.
- b. If two or more students have the same theory grade, a random selection process will be used to break the tie.

Revised: 2/96, 3/96; 8/96; 12/00; 5/01; 5/04; 12/04; 5/05; 6/07;  
1/09; 1/11; 6/11; 7/13; 2/21; 1/26  
Reviewed: 8/15/96; 6/12; 7/13





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**REQUIREMENT FOR HIGH SCHOOL GRADUATION OR EQUIVALENT**

In order to be eligible for the NCLEX, both California boards which regulate nursing practice require evidence of completion of high school or equivalent. Documentation of this requirement must be on file by the application deadline in order for an applicant to be considered for acceptance to the VN or 30-unit Option RN programs. An official transcript (not a diploma) is required by RCC.

The California Department of Public Health requires evidence of the criteria listed below to be eligible to be admitted to the program and take the state licensing exam upon successful completion of the course.

Traditional ADN (RN) program applicants must submit College Board transcripts by the application deadline to verify a score of a 3, 4, or on the AP Chemistry exam taken in high school, if applicable, by the application deadline.

1. Board of Vocational Nursing and Psychiatric Technicians requires proof completion of a general education course of study through the 12th grade or evidence of completion of the equivalent thereof (diploma or GED). Equivalency is determined by the Department of education in any of the United States or by a national-recognized regional accrediting body (*2530 General Requirements, BVNPT*)
2. Board of Registered Nursing (BRN) will accept one of the documents as specified in section *1412* of the BRN Nursing Practice Act with Rules and Regulations (see below).

**1412. High School Education or the Equivalent**

An applicant must meet the general preliminary education requirement of a high school education in the United States or the equivalent. Upon request of the Board, an applicant shall provide evidence of education equivalent to completion of a high school course of study in the United States by submitting one of the following:

- (a) A high school diploma received from a U.S. high school.
  - (b) A General Education Development certificate.
  - (c) A degree from any junior college, college or university accredited by a state agency authorized to accredit such institutions.
  - (d) An evaluation by a high school, unified school district, junior college, college, university or board of education which the board determines, after review, establishes that an education equivalent to a high school education in the United States was obtained in this or another state or in any foreign country.
3. California Department of Public Health requires the following for the Nursing Assistant Training Program:
  - (a) Be at least sixteen (16) years of age.
  - (b) Criminal record clearance.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ENROLLMENT INTEGRITY POLICY**

This policy applies to any instance in which a student fails to fully disclose, or provides incomplete or inaccurate disclosure of, required enrollment information — including attendance at any previous nursing programs. Failure to report such information at any time during enrollment in the School of Nursing constitutes a violation of enrollment integrity and may result in dismissal from the program without eligibility for readmission.

Revised: 5/26/96; 10/03; 6/07; 1/09; 1/11; 6/12; 7/13; 8/19; 1/26  
Reviewed: 1/10/02; 12/04; 5/05; 7/13



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**POLICY FOR STUDENTS TRANSFERRING FROM ANOTHER NURSING  
PROGRAM**

Students attempting to transfer from another nursing program must meet all admission and prerequisite requirements as listed on the *RCC ADN (RN) or VN Information Sheets*.

Students transferring from another nursing program must submit the following to the RCC School of Nursing (SON):

- a. Formal letter or email sent directly to the Dean, School of Nursing from the Director of the nursing program the student is transferring from. The letter must address the following areas concerning the student's standing in the program:
  - i. Academic Standing – a statement of the student's current academic standing within the program.
  - ii. Clinical Performance – a summary of the student's clinical performance and any clinical safety issues must be noted.
  - iii. Readmission Status – confirmation or declination of whether the student has readmission privileges.
- b. Official *Up-to-Date* transcripts (within 90-days) from prior nursing program.
- c. Course outlines and syllabi from completed nursing courses.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) NURSING COURSE CHALLENGE POLICY**

All ADN (RN) courses may be challenged in accordance with the *RCC Credit for College Level Examination Program* policy. The review of education and experience will be completed by semester-level faculty and the Nursing Enrollment Committee. The individualized testing procedure will be determined by the semester-level faculty. The testing procedure shall include successful theory performance on the semester final exam as well as demonstrated competence of selected clinical skills.

The policy for LVN Advanced Placement Examination covering the first year is outlined in the *ADN (RN) Advanced Placement/Transfer/30-Unit Option Information Sheet*. Any student who has successfully passed the Advanced Placement Exam may be offered a spacing in Nursing 12 or 21 in the ADN (RN), pending space availability.

A student seeking enrollment into the ADN (RN) program, who has analogous educational experience, may be granted the opportunity to challenge specific nursing coursework as it relates to their respective educational/experiential background (i.e., Certified Nursing Assistants, Licensed Vocational Nurses, Licensed Psychiatric Technicians, and Military Corpsman).

1. Each transfer applicant will be evaluated on an individual basis.
2. Testing to demonstrate theory/clinical competency may be required. In this event, the student will receive an outline/checklist of the student learning outcomes to be tested.
3. All prerequisite coursework identified in the RCC College Catalog must be completed within GPA requirements before transfer credit will be considered.
4. A minimum grade of “C” will be required in all nursing coursework in order to be considered for transfer credit.

Revised: 8/15/96; 1/98; 1/11/02; 12/17/02; 5/05; 6/07;  
1/09; 6/12; 5/14; 2/21  
Reviewed: 10/03; 7/13





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**POLICY & PROCEDURE: CHALLENGE/ADVANCED PLACEMENT FOR  
MILITARY-TRAINED HEALTHCARE PERSONNEL**

Applicants with documented relevant military education and experience may be eligible to achieve advanced placement (AP) into the associate degree (ADN) registered nursing (RN) program. After transcript evaluation, eligible applicants will be given the opportunity to pass individualized challenge, skills competency, and dosage calculation exams, in compliance with the Board of Registered Nursing (BRN) regulation in *Division 14 of Title 16 of the California Code of Regulations, Section 1418: Eligibility for Licensure of Applicants who have Military Education and Experience*.

**Policy:**

1. Applicants must meet all general entrance requirements of the associate degree RN program, including completion of the designated prerequisites.
2. Applicants must pass individualized challenge exam(s) with a score of 75% or better.
3. Applicants who are eligible for second year placement (Army 68WM6 LPN or equivalent) must successfully complete NRN-18 prior to entering the program.
4. Applicants entering NRN-11 are not required to complete NRN-18 prior to entering the program.
5. Acceptance of military challenge students into the associate degree RN program is contingent upon space availability.
6. Military challenge students who are unable to pass the challenge exam, skills assessment and/or dosage calculation exam for advanced placement may remediate and repeat the challenge exam, skill competency assessment, and/or the dosage calculation exam. If the student is unsuccessful after the second attempt on any of these assessment measures, the student may take the Test of Essential Academic Skills (TEAS) and upon successfully passing the TEAS, the student would gain priority enrollment into NRN-11 based on space availability.

**Procedure:**

Interested candidates must request an appointment with the Program Specialist, Nursing at least four weeks prior to the application period to discuss eligibility requirements for the associate degree RN program.

1. Applicants who may be eligible for advanced placement include those individuals who have satisfactory completed relevant military education and experience.

2. Applicants applying for transfer credit to the associate degree RN program must submit the following materials verifying education and experience:
  - a. Transcripts from appropriate education program(s), demonstrating satisfactory completion of relevant coursework and clinical experience
  - b. Course outlines for relevant courses may be requested for accurate evaluation
  - c. Documentation of relevant experience
3. After an individualized assessment and review of the applicant's documentation/transcripts and upon determination that the applicant has met the educational and experiential requirements for advanced placement into the associate degree RN program, including the additional nursing program admission requirements, the student will be invited to take an individualized challenge exam(s), a skills competency assessment, and a dosage calculation competency assessment.
4. The content of the challenge exam will be based upon content expert faculty review and evaluation of the applicant's specific military education and experience and its evidence of meeting, in whole or in part, the BRN minimum standards of competency and education requirements for RN licensure (*BRN California Code of Regulations, Section 1426(c)[1-3]*).
5. Advanced placement will be granted if the applicant meets minimum requirements and successfully passing required exams. Admission is based on space availability.

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**DIPLOMA NURSE GRADUATE**

Upon completion of 15 units\* in residence, at a Riverside Community College District college, graduates of diploma schools of nursing shall receive 30 units of nursing credit.

To qualify for this credit, candidates must:

1. Have official transcripts of diploma school of nursing and any other college transcripts on file at RCC.
2. Show current California RN License.
3. Complete a *Student Request for Official Evaluation* and submit it to Evaluations at RCC.

***\* It is recommended that each student make an appointment with the Nursing Educational Resource Advisor, Nursing and/or Nursing/Health-Related Sciences Counselor to identify those courses that will best meet individual educational goals.***

Reviewed: 6/13/96; 3/3/97; 1/10/02; 10/03; 5/05; 6/12  
Revised: 5/19/99; 6/07; 8/07; 1/11; 7/13; 7/14; 8/19; 2/21; 1/26

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**REQUEST FOR CREDIT FOR DIPLOMA NURSING SCHOOL GRADUATE**

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Student Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

I hereby request 30 units of credit for nursing education completed at the diploma school of nursing listed below:

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

California RN License Number: \_\_\_\_\_ Date: \_\_\_\_\_

Number of Units Completed at RCC: \_\_\_\_\_

Approved by the Dean of Admissions: \_\_\_\_\_ Date: \_\_\_\_\_

Entered on Student Permanent Record: \_\_\_\_\_ Date: \_\_\_\_\_

Admission Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised: 6/13/96; 6/07; 7/13  
Reviewed: 1/10/02; 5/05; 6/12

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VN PROGRAM CREDIT FOR PREVIOUS EDUCATION AND EXPERIENCE**

The Board of Vocational Nursing and Psychiatric Technicians (BVNPT) requires VN programs to provide credit towards curriculum requirements (*Vocational Nursing Practice Act, Section 2535*).

Transfer credit shall be given for related previous education completed within the last five (5) years and includes the following courses:

1. Approved vocational or practical nursing courses.
2. Approved registered nursing courses.
3. Approved psychiatric technician courses.
4. Armed services nursing courses.
5. Certified nurse assistant courses.
6. Other course the school determines are equivalent to courses in the program.

Competency-based credit shall be granted for knowledge and/or skills acquired through experience. Credit will be determined by written and/or practical examinations.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CREDIT FOR CALIFORNIA LICENSED PSYCHIATRIC TECHNICIANS**

Applicants applying to the registered or vocational nursing programs who possess a current California psychiatric technician license are eligible to receive the following credit:

1. ADN (RN) Program: Student may receive credit for the Psychiatric/Mental Health component of Nursing 21 in accordance with the *ADN (RN) Course Challenge Policy*.
2. VN Program: Anatomy and Physiology, Nursing 42 (Mental Health content), and Psychology 9.

Revised: 7/96; 1/98; 6/07; 1/26  
Reviewed: 1/10/02; 10/03; 5/05; 6/12; 7/13





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ALLIED HEALTH PERSONNEL**

Allied health personnel such as EMT, paramedic, or CNA, upon verification of previous training, may be exempt from certain segments of an individual nursing course.

Revised: 6/07; 1/09; 7/14; 8/19  
Reviewed: 8/15/96; 1/11/02; 10/03; 5/05; 6/12; 7/13



# **SECTION II:**

# **Program Information**





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**



**Traditional ADN (RN) Information Sheet**

**General Information**

The Associate Degree Nursing Program (ADN) is approved by the California Board of Registered Nursing (BRN) and is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN). Contact information for the [California BRN](#) is P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350. Contact information for the [ACEN](#) is 3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326 or call (404) 975-5000.

The Associate of Science Degree (ADN) in Registered Nursing (RN) requires four semesters, excluding the completion of prerequisite courses. Upon completion of the 71-73 -unit program, the graduate earns an ADN (RN) and is eligible to apply for the National Council Licensure Examination for Registered Nurses (NCLEX-RN) for licensure as a Registered Nurse in the State of California.

Each Spring and Fall semester, 44 -90 traditional candidates are accepted into the ADN (RN) program. Those applicants who are not accepted must reapply the following semester. There is no wait list. For information on requirements for the RCC-CSU (ADN/BSN) CEP, please see the *Concurrent Enrollment Program Information Sheet*.

**For more information and a listing of Pre-Nursing Workshops, contact us at (951) 222-8407 or on the Health-Related Sciences Engagement Center [website](#). You may also contact RCC Counseling at (951) 222-8440.**

**Application to the School of Nursing**

Students applying to the School of Nursing (SON) must have all eligibility and prerequisite requirements completed or in progress at the time of application. General education courses are encouraged to be completed prior to program entrance. The applicant is responsible for ensuring that **ALL** official up-to-date transcripts and other necessary documentation have been received by Riverside City College (RCC) at the time of application.

1. Admission will be denied to an applicant who earned a grade of “C-” or less in a nursing program at another college.
2. Foreign transcripts must have a *Detailed Evaluation* and must be submitted by the application deadline. Information can be obtained from the Counseling Office.
3. Students must have applied to RCC prior to applying to the ADN (RN) program.
4. Meeting minimum requirements of the program does not guarantee admission into the program.

**Application Filing Period**

**SPRING SEMESTER** - Application filing period between first business day of June to first business day of July.

**FALL SEMESTER** - Application filing period between first business day of October to first business day of November.

**PETITIONING STUDENTS:** (Students applying for readmission or for transfer): Year-round.

**Applications may be obtained at the Nursing [website](#) during the application filing periods. Applications are submitted electronically through the link provided. Please verify the current application filing period dates on the Nursing website or contact the School of Nursing at (951) 222-8407.**

**Requirements for Eligibility and Prerequisite Courses:**

1. Complete an RCC application on CCCApply and be eligible to attend RCC.
2. Cumulative GPA of at least 2.0 in all course work attempted at RCC and a cumulative GPA of 2.0 or greater, which includes all accredited college units attempted.

3. A minimum GPA of at least 2.5 in all general education courses is required to earn an ADN (RN) degree.
4. Prerequisite Courses (15 units):
  - a. Minimum GPA of 2.5 in the following science prerequisite courses:
    - \*Biology 50A (4 units)
    - \*Biology 50B (4 units)
    - \*Biology 55 (4 units)
  - b. Completion of Psychology 9 (3 units, Birth to Death) with a grade of “C” or better.
5. The *Test for Essential Academic Skills (ATI TEAS – TEAS 7)* is required for all applicants applying for the ADN (RN) program. Please see the *RCC SON TEAS Test* policy in the *SON Enrollment Committee Policy and Procedure Manual* for detailed information.
6. Meeting minimum eligibility criteria for the program does not guarantee admission to the program.

### **Anatomy and Physiology Requirement**

RCC encourages students to complete the entire series of Anatomy and Physiology at one school. This is due to the concern of possible missing components in curriculum when completed at separate colleges. Nursing applicants that have taken Anatomy and Physiology at two separate colleges are required to receive approval for these courses by requesting a *Request for Equivalencies and Substitutions* form from the Counseling or Evaluations departments.

### **Selection Procedure**

Available enrollment spaces are selected by rank order (highest points) based on points earned on the multicriteria factors and through random selection (see *Enrollment Criteria for 1<sup>st</sup> Semester Traditional ADN (RN) Students* attached). RCC reserves the right to designate a certain number of enrollment spaces for contract agreements and/or to meet requirements grant-designated outcomes.

Applicants with a regionally accredited bachelor’s degree from the United States (US) will be waived from completing the 6 general education courses, but must have taken the science prerequisites, satisfy the Statistics (STAT C1000/C1000H, formerly MAT-12/12H, or PSYC/SOC-48) and PSYC-9 requirements, and have taken courses in English Composition, Communication and Sociology/Cultural Anthropology.

Students must pass the *ATI Test for Essential Academic Skills (ATI TEAS – TEAS 7)* prior to program enrollment. Please see the *RCC SON TEAS Test* policy in the *SON Enrollment Committee Policy and Procedure Manual* for the full policy.

- Applicants must earn a minimum score of 62 on the TEAS to be eligible for enrollment in the ADN (RN) program. A student may re-take the TEAS every 365 days to improve their score.
- Applicants will be required to attach their **unofficial** TEAS transcript from ATI when completing the application for the ADN (RN) program. In addition, **official** TEAS transcripts must be submitted electronically to RCC via ATI ([www.atitesting.com](http://www.atitesting.com)). ATI charges a transcript fee for the TEAS official transcript. Use the code RIVERSIDE CC ADN when sending the official TEAS transcript from ATI ([www.atitesting.com](http://www.atitesting.com)).
- Applicants who have not met the minimum passing score of 62 on the first attempt, will be referred to the Nursing Counselor to develop a remediation plan in the respective areas of English, Reading, Mathematics, and/or Science. The length of this remediation shall be approximately twelve (12) months, depending on each student’s identified area(s) of difficulty. Students must provide verification of completion of their remediation to the Nursing Counselor.

For specific information regarding the SON selection criteria, please see the *SON Enrollment Committee Policy and Procedure Manual*.

If a student is not offered a space in the program, a new application is necessary in the next application period. The SON has no wait list.

### **Transcript Requirements**

Transcripts are *Official* when they are sent directly to RCC from the sending institution or are hand-delivered by the student in a sealed envelope from the sending institution. Copies of transcripts/diplomas not accepted. Transcripts are *Up-to-Date* when they are received by RCC no more than 90 days after the sending institution issued them, as verified by the date that the institution stamps on the transcript. If you need to request an official copy of your transcripts from other colleges previously attended, please visit the

[Parchment](#) website. Transcripts that are not official and not considered *Up-to-Date* will be returned to the student and will result in a lower priority status. Please be aware that your transcripts will be purged after one year if you have never been enrolled at RCC, or if you have not been an RCC student for four years.

### **Additional General Education Requirements (20-22 units)**

The following general education courses are not required for admission to the ADN (RN) program; rather, they are required for the completion of the ADN (RN) degree. Most students complete these requirements before entering the ADN (RN) program due to the rigorous course load. Students who intend to continue at CSU or UC for their BSN should clarify the general education/graduation requirements with the Educational Resource Advisor, Nursing and/or Nursing/Health-Related Sciences Counselor (951) 222-8407.

<b>Completed</b>	<b>General Education Coursework</b>	<b>Units</b>
	English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b><u>AND</u></b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b><u>OR</u></b> COMM-9/9H</li> </ul>	7
	Mathematical Concepts and Quantitative Reasonings: <ul style="list-style-type: none"> <li>Statistics: STAT C1000/C1000H (formerly MAT-12/12H) <b><u>OR</u></b> PSYC/SOC-48</li> </ul>	4
	Arts and Humanities: <ul style="list-style-type: none"> <li>See <i>RCC College Catalog</i>*</li> </ul>	3-5
	Social and Behavioral Sciences: <ul style="list-style-type: none"> <li>Sociology: SOC-1/1H <b><u>OR</u></b></li> <li>Anthropology: ANT-2/2H</li> </ul>	3
	Natural Sciences: (fulfilled by required program prerequisites)	**
	Ethnic Studies: <ul style="list-style-type: none"> <li>Ethnic Studies: ETS-1, 3, 7, 8, 13, 14, 15, 21, 23, 44 <b><u>OR</u></b></li> <li>History: HIS-14, 15, 44 <b><u>OR</u></b></li> <li>Philosophy: PHI-14 <b><u>OR</u></b></li> <li>Political Science: POL-21, 23</li> </ul>	3
<b>TOTAL</b>		20-22

\*Please see the *RCC College Catalog* for the most current information.

\*\* Counted in required program prerequisite units.

**NOTE: A grade of “C” or better is required in all general education courses used to fulfill requirements for the Associate Degree in Nursing.**

### **Nursing Coursework Requirements (36 units)**

<b>Semester</b>	<b>Nursing Coursework</b>	<b>Units</b>
1 <sup>st</sup>	Nursing 11: Foundations of Nursing Practice Across the Lifespan Nursing 11A: Nursing Learning Laboratory	8.5 0.5
2 <sup>nd</sup>	Nursing 12: Acute & Chronic Medical-Surgical Nursing Across the Lifespan & Maternity Nursing Nursing 12A: Nursing Learning Laboratory	8.5 0.5
3 <sup>rd</sup>	Nursing 21: Acute Adult Medical-Surgical & Mental Health Nursing Nursing 21A: Nursing Learning Laboratory	8.5 0.5
4 <sup>th</sup>	Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan & Acute Pediatrics Nursing 22A: Nursing Learning Laboratory	8.5 0.5
<b>TOTAL</b>		36
Prerequisites		15
General Education		20-22
Nursing		36
<b>PROGRAM TOTAL</b>		71-73

### **Recommended Electives During Program**

It is highly recommended that all nursing students enroll in a Nursing Learning Lab (B and/or C course) each semester. These electives provide opportunities for additional self-paced practice and mastery of nursing skills. Instructional guidance and computer assisted materials which support semester student learning outcomes are also available.

## **Expenses**

1. Students pay Health Services Fees (\$50), parking (\$150), Student Services Fees (\$30) and tuition (\$46) per unit each semester.
2. Students furnish their own uniforms. The cost is approximately \$250.
3. The costs of nursing books, supply bag, iPad, testing platform and other required learning resources are approximately \$2,500 for two years.
4. Physical examination/lab work costs are approximately \$98 - \$600.
5. Background checks/CPR costs approximately \$220.
6. It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at no cost to the student.
7. Students are required to purchase standardized testing package for use during the program. Estimated cost is \$1,600.
8. The cost is approximately \$7,500 for four semesters.

*When planning expenses, students should be aware they may have to limit their hours of employment due to the rigor required for the ADN (RN) program. Scholarships and grants are available to those students who qualify.*

## **Health Examination and CPR Certification**

Students will be admitted to the program pending submission of a CPR card (American Heart Association BLS Healthcare Provider Course) that is valid for 2 years, required immunizations, and a completed health examination form with clearance permitting unrestricted functional abilities essential to nursing practice in accordance with the American with Disabilities Act (1990). A completed immunization record, health examination, and CPR certification are not required at the time of application.

## **Background Check/Drug Screen**

All new and readmitting students are required to demonstrate a clear background check and drug screen prior to enrollment in the ADN (RN) program. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security number or Individual Taxpayer Identification (ITIN) number. The process for obtaining the background check is available in the School of Nursing office.

## **California Board of Registered Nursing Legal Limitation of Licensure: Misdemeanors/Felony Notification**

Graduates of the ADN (RN) program are eligible to apply for the NCLEX-RN licensure exam. This requires that applicants submit fingerprints and report any prior conviction or any offense other than minor traffic violations. Failure to report such convictions can be grounds for denial of licensure. The BRN investigates convictions by obtaining information on the underlying facts of the case, dates and disposition of the case, and subsequent rehabilitation.

Questions pertaining to the legal limitations of licensure for such convictions should be addressed by the student to the BRN **prior** to beginning the ADN (RN) program: California Board of Registered Nursing, P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350; website [www.rn.ca.gov](http://www.rn.ca.gov).

## **Disclosure of Social Security Number/ Individual Taxpayer Identification (ITIN) number**

Disclosure of one's social security number or ITIN is mandatory for licensure by the BRN in accordance with Section 30 of the Business and Professions Code and Public Law 94-455 (42USCA 405 (c)(2)(C)).

## **Fingerprint Requirement**

Applicants for licensure are required to be fingerprinted for purposes of conducting a criminal history record check. The fingerprints remain on file with the California Department of Justice, and that agency provides reports to the Board of any future convictions on an ongoing basis. (Authority: Section 144, Business and Professions Code).

*The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices, which provide for the district and its employees and students to comply with all the applicable laws relating to prohibition of discrimination based on gender, age, race, color, national origin, religion, disability or sexual orientation.*



### Enrollment Criteria for Traditional ADN (RN) Students

	CRITERIA	MAXIMUM POINTS FOR THE CATEGORY	POINT DISTRIBUTION
1	Academic degrees or diplomas, or relevant certificates and experience held by applicant from U.S. regionally accredited program(s).	20 points	<p>Associate or Bachelor's or Master's degree = 5 points</p> <p>Professional Licensure (see <i>Approved Professional Licensure List</i>) = 15 points</p> <p>Professional Certification (see <i>Approved Professional Certification List</i>) = 10 points</p> <p>Other Allied Health Professions (see <i>Approved Other Allied Health Professions List</i>) = 5 points</p>
2	Grade point average in relevant course work.	50 points	<p>a. Minimum 2.5 GPA in anatomy, physiology, and microbiology (may repeat only <u>one</u> course, one time).</p> <p style="padding-left: 40px;">GPA = 4.0    40 points</p> <p style="padding-left: 40px;">GPA = 3.5    35 points</p> <p style="padding-left: 40px;">GPA = 3.0    30 points</p> <p style="padding-left: 40px;">GPA = 2.5    25 points</p> <p>b. Minimum 2.5 GPA in all remaining general education courses required for graduation.</p> <p style="padding-left: 40px;">GPA = 4.0    10 points</p> <p style="padding-left: 40px;">GPA = 3.5    8 points</p> <p style="padding-left: 40px;">GPA = 3.0    6 points</p> <p style="padding-left: 40px;">GPA = 2.5    4 points</p> <p>c. For applicants with a Bachelor's degree, the GPA points will be calculated from the grades in English, Psychology 9, Speech, Sociology/Cultural Anthropology and Statistics.*</p>
3	<p>Life experiences or special circumstances of an applicant, including but not limited to, the following:</p> <ul style="list-style-type: none"> <li>a. Disability*</li> <li>b. Low family income (eligibility for financial aid, Promise, EOPS, CalWorks)*</li> <li>c. First generation of family to attend college</li> <li>d. Need to work during prerequisite courses</li> <li>e. Disadvantages - social or educational environment</li> <li>f. Difficult personal and family situations or circumstances</li> <li>g. Active Affinity Engagement Center participant*</li> <li>h. Guardian Scholar*</li> <li>i. Spouse of active-duty military or veteran*</li> <li>j. Refugee*</li> </ul>	10 points	<p>One point for each applicable life experience or special circumstance.</p> <p>*Requires documentation upon application (see application).</p>
4	Veteran or active duty	5 points	Five points for veterans who are active or discharged in good standing. Proof will be verified through Veterans Services.
5	Proficiency or advanced level coursework in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor's Office.	2 points	Two points total for language proficiency.

6	Assessment/readiness test results.  May re-take every 365 days to either earn or increase passing score.	13 points	The points assigned are dependent upon the test cut score. For <i>ATI TEAS – TEAS 7</i> :  85 to 100 = 13 points 70 to 84 = 10 points 62 to 69 = 5 points
	<b>TOTAL</b>	<b>/ 100 points</b>	

\* Bachelor's degree students must have minimum of 6 semester or 9 quarter units in principles of verbal, written, and group communication (English and Communication) and 16 semester or 24 quarter units in related natural (anatomy, physiology, microbiology, chemistry) and behavioral and social (sociology, cultural anthropology, human development) sciences (California Nursing Practice Act, 2008).

### **Approved Professional Licensure/Professional Certifications/Other Allied Health Professions List**

(All certifications/licenses must be current and in good standing to receive points)

#### **Professional Licensure (15 Points)**

- Licensed Vocational Nurse
- Paramedic
- Respiratory Therapist
- Psychiatric Technician
- Dental Hygienist
- Physical Therapist
- Occupational Therapist
- Speech Language Pathologist

#### **Professional Certifications (10 Points)**

- Certified Nursing Assistant
- Emergency Medical Technician
- Pharmacy Technician
- Anesthesia Technician
- Radiology Technician
- Surgical Technician
- Certified Surgical Technologist (CST)
- Certified Hemodialysis Technician
- Acupuncturist
- Registered Dental Assistant

#### **Other Allied Health Professions (5 Points)**

- Patient Care Assistant
- CMA Courses/Medical Assistant Program
- Home Health Aide
- Acute Care Course
- Telemetry Technician
- Electrocardiogram Technician
- Cardiac Monitor Technician
- Phlebotomy Technician
- Massage Therapist
- Documented Medical Military Experience

All other Licenses/Certifications/Allied Health Professions not listed above will be reviewed by the Enrollment Committee.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**



**RCC-CSU Concurrent Enrollment Program (CEP) ADN (RN) Information Sheet**

**General Information**

The CEP program is a 2 ½ - 3-year (full-time) program for qualified applicants who choose to participate and have met all CSU general education requirements prior to applying to the ADN (RN) program. A CEP applicant agrees to be dually enrolled in the RCC ADN (RN) program and CSU to complete simultaneous coursework for each higher education institution. CEP students are required to complete the RCC ADN (RN) nursing coursework in the manner of a student on the traditional ADN (RN) pathway. The RCC School of Nursing (SON) has no additional requirements for students who elect to participate in the CEP pathway. The RCC ADN (RN) graduate earns an Associate of Science Degree in Nursing and is eligible to apply for the NCLEX-RN licensing exam as a Registered Nurse in the State of California.

**Application to the School of Nursing**

Students applying to the SON must have all eligibility, general education, and prerequisite requirements completed at the time of application. General education courses must be CSU/CalGETC certified prior to be considered for the program. The applicant is responsible for ensuring that **ALL** official up-to-date transcripts and other necessary documentation have been received by RCC at the time of application.

1. Admission will be denied to an applicant who earned a grade of “C-” or less in a nursing program at another college.
2. Foreign transcripts must have a *Detailed Evaluation*, and must be submitted by the application deadline. Information can be obtained from the Counseling Office.
3. Students must have applied to RCC prior to submitting an application to the ADN (RN) program.
4. Meeting minimum requirements of the program does not guarantee admission into the program.

**Application Filing Period**

**SPRING SEMESTER** - Application filing period between first business day of June to first business day of July.

**FALL SEMESTER** - Application filing period between first business day of October to first business day of November

**PETITIONING STUDENTS:** (Students applying for readmission or for transfer): Year-round.

Applications may be obtained at the Nursing [website](#) during the application filing periods. Applications are submitted electronically through the link provided. Please verify the current application filing period dates on the Nursing website or contact the School of Nursing at (951) 222-8407.

**Requirements for Eligibility and Prerequisite Courses**

To be considered for participation in the CEP, the following is required:

1. Complete a RCC ADN (RN) application and indicate on the application your interest in participating in the *RCC-CSU Concurrent Enrollment Program*.
2. Complete all RCC and CSU/CalGETC prerequisites and lower division GE requirements (see *CEP Program Map*).
3. Verify with the RCC SON Office for validation that prior coursework meets CSU/CalGETC general education requirements for fulfilling lower division categories.
4. Meet the overall minimum GPA of 2.75 in all RCC nursing preadmission required courses and an overall cumulative GPA of 2.75.

5. Maintain a 2.0 grade point average in all coursework while enrolled in the CEP program.
6. Attend a *Pre-Nursing Information Workshop*.
7. Complete the *Test for Essential Academic Skills (ATI TEAS-TEAS 7)* which is required for all applicants to the ADN (RN) program. Please see the *RCC SON TEAS Test* policy in the *SON Enrollment Committee Policy and Procedure Manual* for detailed information.
8. Meeting minimum eligibility criteria for the program does not guarantee admission to the program.

### **Advising**

An RCC Nursing/Health-Related Sciences Counselor, Educational Resource Advisor, and Program Specialist are available for information regarding CEP and application advisement. Once admitted to the RCC ADN (RN) program, CSU advisors are available on their respective campuses to meet in-person, virtually, or by email and phone.

<b>RCC SON Students Interested in CEP</b>	
RCC Nursing/Health-Related Sciences Counselor Jackie Urena 951-222-8366 <a href="mailto:Jackie.Urena@rcc.edu">Jackie.Urena@rcc.edu</a>	RCC Program Specialist, Nursing Alexis Brucks 951-222-8201 <a href="mailto:Alexis.Brucks@rcc.edu">Alexis.Brucks@rcc.edu</a>  Kristin Castorena 951-222-8845 <a href="mailto:Kristin.Castorena@rcc.edu">Kristin.Castorena@rcc.edu</a>  Daisy Rodriguez 951-222-8254 <a href="mailto:Daisy.Rodriguez@rcc.edu">Daisy.Rodriguez@rcc.edu</a>
RCC Educational Resource Advisor, Nursing Steven Purdy 951-222-4186 <a href="mailto:Steven.Purdy@rcc.edu">Steven.Purdy@rcc.edu</a>	
<b>Students Who are Admitted to CSUF</b>	
Ashley Riley CSUF RN-BSN Advisor <a href="mailto:rbsnadvisor@fullerton.edu">rbsnadvisor@fullerton.edu</a>	
<b>Students Who are Admitted to CSUSB</b>	
909-537-5380 <a href="mailto:RN-BSNInfo@CSUSB.edu">RN-BSNInfo@CSUSB.edu</a> CSUSB Advising: Dr. Dawn Blue <a href="mailto:dblue@csusb.edu">dblue@csusb.edu</a>	

### **Anatomy and Physiology Requirement**

RCC encourages students to complete the entire series of Anatomy and Physiology at one school. This is due to the concern of possible missing components in the curriculum when completed at separate colleges. Nursing applicants that have taken Anatomy and Physiology at two separate colleges are required to receive approval for these courses by requesting a *Request for Equivalencies and Substitutions* form from the Counseling or Evaluations departments.

### **Selection Procedure**

Available enrollment spaces are selected by rank order (highest points) based on points earned on the multicriteria factors and through random selection (see *Enrollment Criteria for RCC-CSU Concurrent Enrollment Program* attached). RCC reserves the right to designate a certain number of enrollment spaces for contract agreements and/or to meet requirements grant-designated outcomes.

Applicants with a regionally accredited bachelor's degree from the United States (US) will be waived from completing the 6 general education courses, but must have taken the science prerequisites, satisfy the Statistics (STAT C1000/C1000H, formerly MAT-12/12H,

or PSYC/SOC-48) and PSYC-9 requirements, and have taken courses in English Composition, Communication and Sociology/Cultural Anthropology.

Students must pass the *ATI Test for Essential Academic Skills (ATI TEAS – TEAS 7)* prior to program enrollment. Please see the *RCC SON TEAS Test policy* in the *SON Enrollment Committee Policy and Procedure Manual* for the full policy.

- Applicants must earn a minimum score of 62 on the TEAS to be eligible for enrollment in the ADN (RN) program. A student may re-take the TEAS every 365 days to improve their score.
- Applicants will be required to attach their **unofficial** TEAS transcript from ATI when completing the application for the ADN (RN) program. In addition, **official** TEAS transcripts must be submitted electronically to RCC via ATI ([www.atitesting.com](http://www.atitesting.com)). ATI charges a transcript fee for the TEAS official transcript. Use the code RIVERSIDE CC ADN when sending the official TEAS transcript from ATI ([www.atitesting.com](http://www.atitesting.com)).
- Applicants who have not met the minimum passing score of 62 on the first attempt, will be referred to the Nursing Counselor to develop a remediation plan in the respective areas of English, Reading, Mathematics, and/or Science. The length of this remediation shall be approximately twelve (12) months, depending on each student's identified area(s) of difficulty. Students must provide verification of completion of their remediation to the Nursing Counselor. For specific information regarding the SON selection criteria, please see the *SON Enrollment Committee Policy and Procedure Manual*.

If a student is not offered a space in the program, a new application is necessary in the next application period. The SON has no wait list.

### **Transcript Requirements**

Transcripts are *Official* when they are sent directly to RCC from the sending institution or are hand-delivered by the student in a sealed envelope from the sending institution. Copies of transcripts/diplomas not accepted. Transcripts are *Up-to-Date* when they are received by RCC no more than 90 days after the sending institution issued them, as verified by the date that the institution stamps on the transcript. If you need to request an official copy of your transcripts from other colleges previously attended, please visit the [Parchment](http://Parchment) website. Transcripts that are not official and not considered *Up-to-Date* will be returned to the student, and will result in a lower priority status. Please be aware that your transcripts will be purged after one year if you have never been enrolled at RCC, or if you have not been an RCC student for four years.

### **Nursing Coursework Requirements (36 units)**

Semester	Nursing Coursework	Units
1 <sup>st</sup>	Nursing 11: Foundations of Nursing Practice Across the Lifespan	8.5
	Nursing 11A: Nursing Learning Laboratory	0.5
2 <sup>nd</sup>	Nursing 12: Acute & Chronic Medical-Surgical Nursing Across the Lifespan & Maternity Nursing	8.5
	Nursing 12A: Nursing Learning Laboratory	0.5
3 <sup>rd</sup>	Nursing 21: Acute Adult Medical-Surgical & Mental Health Nursing	8.5
	Nursing 21A: Nursing Learning Laboratory	0.5
4 <sup>th</sup>	Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan & Acute Pediatrics	8.5
	Nursing 22A: Nursing Learning Laboratory	0.5
<b>TOTAL</b>		36
Prerequisites		19
General Education		23
Nursing		36
<b>PROGRAM TOTAL</b>		78

### **Recommended Electives During Program**

It is highly recommended that all nursing students enroll in a Nursing Learning Lab (B and/or C course) each semester. These electives provide opportunities for additional self-paced practice and mastery of nursing skills. Instructional guidance and computer assisted materials which support semester student learning outcomes are also available.

### **Expenses**

1. Students pay Health Services Fees (\$50), parking (\$150), Student Services Fees (\$30) and tuition (\$46) per unit each semester.  
 -CSUF <https://sfs.fullerton.edu/services/fees/tuitionandcampusfees.php>  
 -CSUSB <https://www.csusb.edu/student-financial-services/tuition-and-fees>

2. Students furnish their own uniforms. The cost is approximately \$250.
3. The costs of nursing books, supply bag, iPad, testing platform and other required learning resources are approximately \$2,500 for two years.
4. Physical examination/lab work costs are approximately \$98 - \$600.
5. Background checks/CPR costs approximately \$220.
6. It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at no cost to the student.
7. Students are required to purchase standardized testing package for use during the program. Estimated cost is \$1,600.
8. The cost is approximately \$7,500 for four semesters.

***When planning expenses, students should be aware they may have to limit their hours of employment due to the rigor required for the ADN (RN) program. Scholarships and grants are available to those students who qualify.***

### **Health Examination and CPR Certification**

Students will be admitted to the program pending submission of a CPR card (American Heart Association BLS Healthcare Provider Course) that is valid for 2 years, required immunizations, and a completed health examination form with clearance permitting unrestricted functional abilities essential to nursing practice in accordance with the American with Disabilities Act (1990). A completed immunization record, health examination, and CPR certification are not required at the time of application.

### **Background Check/Drug Screen**

All new and readmitting students are required to demonstrate a clear background check and drug screen prior to enrollment in the ADN (RN) program. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security or Individual Taxpayer Identification Number (ITIN) number. The process for obtaining the background check is available in the School of Nursing office.

### **California Board of Registered Nursing Legal Limitation of Licensure: Misdemeanors/Felony Notification**

Graduates of the ADN (RN) program are eligible to apply for the NCLEX-RN licensure exam. This requires that applicants submit fingerprints and report any prior conviction or any offense other than minor traffic violations. Failure to report such convictions can be grounds for denial of licensure. The BRN investigates convictions by obtaining information on the underlying facts of the case, dates and disposition of the case, and subsequent rehabilitation.

Questions pertaining to the legal limitations of licensure for such convictions should be addressed by the student to the BRN **prior** to beginning the ADN (RN) program: California Board of Registered Nursing, P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350; website [www.rn.ca.gov](http://www.rn.ca.gov).

### **Disclosure of Social Security Number/ Individual Taxpayer Identification Number (ITIN)**

Disclosure of one's social security or ITIN number is mandatory for licensure by the BRN in accordance with Section 30 of the Business and Professions Code and Public Law 94-455 (42USCA 405 (c)(2)(C)).

### **Fingerprint Requirement**

Applicants for licensure are required to be fingerprinted for purposes of conducting a criminal history record check. The fingerprints remain on file with the California Department of Justice, and that agency provides reports to the Board of any future convictions on an ongoing basis. (Authority: Section 144, Business and Professions Code)

*The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices which provide for the district and its employees and students to comply with all the applicable laws relating to prohibition of discrimination based on gender, age, race, color, national origin, religion, disability or sexual orientation.*

Revised 7/20; 2/21; 9/21; 10/22; 12/22; 6/23; 9/23; 11/23; 8/24; 7/25; 1/26

### Enrollment Criteria for RCC-CSU Concurrent Enrollment ADN (RN) Program

	CRITERIA	MAXIMUM POINTS FOR THE CATEGORY	POINT DISTRIBUTION
1	Academic degrees or diplomas, or relevant certificates and experience held by applicant from U.S. regionally accredited program(s).	20 points	<p>Associate or Bachelor's or Master's degree = 5 points</p> <p>Professional Licensure (see <i>Approved Professional Licensure List</i>) = 15 points</p> <p>Professional Certification (see <i>Approved Professional Certification List</i>) = 10 points</p> <p>Other Allied Health Professions (see <i>Approved Other Allied Health Professions List</i>) = 5 points</p>
2	<p>Grade point average in relevant course work.</p> <p>ADN/BSN Concurrent Enrollment Program applicants must meet an overall minimum GPA of 2.75, rounding not applicable.</p>	50 points	<p>a. Minimum 2.5 GPA in anatomy, physiology, and microbiology (may repeat only <u>one</u> course, one time).</p> <p style="padding-left: 40px;">GPA = 4.0    40 points</p> <p style="padding-left: 40px;">GPA = 3.5    35 points</p> <p style="padding-left: 40px;">GPA = 3.0    30 points</p> <p style="padding-left: 40px;">GPA = 2.5    25 points</p> <p>b. Minimum 2.5 GPA in all remaining general education courses required for graduation.</p> <p style="padding-left: 40px;">GPA = 4.0    10 points</p> <p style="padding-left: 40px;">GPA = 3.5    8 points</p> <p style="padding-left: 40px;">GPA = 3.0    6 points</p> <p style="padding-left: 40px;">GPA = 2.5    4 points</p> <p>c. For applicants with a Bachelor's degree, the GPA points will be calculated from the grades in English, Psychology 9, Speech, Sociology/Cultural Anthropology and Statistics.*</p>
3	<p>Life experiences or special circumstances of an applicant, including but not limited to, the following:</p> <ul style="list-style-type: none"> <li>a. Disability*</li> <li>b. Low family income (eligibility for financial aid, Promise, EOPS, CalWorks)*</li> <li>c. First generation of family to attend college</li> <li>d. Need to work during prerequisite courses</li> <li>e. Disadvantages - social or educational environment</li> <li>f. Difficult personal and family situations or circumstances</li> <li>g. Active Affinity Engagement Center participant*</li> <li>h. Guardian Scholar*</li> <li>i. Spouse of active duty military or veteran*</li> <li>j. Refugee*</li> </ul>	10 points	<p>One point for each applicable life experience or special circumstance.</p> <p>*Requires documentation upon application (see application).</p>



4	Veteran or active duty	5 points	Five points for veterans who are active or discharged in good standing. Proof will be verified through Veterans Services.
5	Proficiency or advanced level course-work in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor's Office.	2 points	Two points total for language proficiency.
6	Assessment/readiness test results.  May re-take every 365 days to either earn or increase passing score.	13 points	The points assigned are dependent upon the test cut score. For <i>ATI TEAS – TEAS 7</i> :  85 to 100 = 13 points 70 to 84 = 10 points 62 to 69 = 5 points
	<b>TOTAL</b>	<b>/ 100 points</b>	

- \* Bachelor's degree students must have minimum of 6 semester or 9 quarter units in principles of verbal, written, and group communication (English and Communication) and 16 semester or 24 quarter units in related natural (anatomy, physiology, microbiology, chemistry) and behavioral and social (sociology, cultural anthropology, human development) sciences (California Nursing Practice Act, 2008).

**Approved Professional Licensure/Professional Certifications/Other Allied Health Professions List**

(All certifications/licenses must be current and in good standing to receive points)

**Professional Licensure (15 Points)**

- Licensed Vocational Nurse
- Paramedic
- Respiratory Therapist
- Psychiatric Technician
- Dental Hygienist
- Physical Therapist
- Occupational Therapist
- Speech Language Pathologist

**Professional Certifications (10 Points)**

- Certified Nursing Assistant
- Emergency Medical Technician
- Pharmacy Technician
- Anesthesia Technician
- Radiology Technician
- Surgical Technician
- Certified Surgical Technologist (CST)
- Certified Hemodialysis Technician
- Acupuncturist
- Registered Dental Assistant

**Other Allied Health Professions (5 Points)**

- Patient Care Assistant
- CMA Courses/Medical Assistant Program
- Home Health Aide
- Acute Care Course
- Telemetry Technician
- Electrocardiogram Technician
- Cardiac Monitor Technician
- Phlebotomy Technician
- Massage Therapist
- Documented Medical Military Experience

All other Licenses/Certifications/Allied Health Professions not listed above will be reviewed by the Enrollment Committee.





RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING



**ADN (RN) Advanced Placement for LVNs/Transfer/30-Unit Option Information Sheet**

**General Information**

The Associate Degree Nursing Program (ADN) is approved by the California Board of Registered Nursing (BRN) and is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN). Contact information for the [California BRN](#) is P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350. Contact information for the [ACEN](#) is 3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326 or call (404) 975-5000.

Each Spring and Fall, Advanced Placement/Transfer/30-Unit Option students are accepted into the program based on a designated number of enrollment slots. Advanced Placement/Transfer is defined as entering the program at a level beyond the first semester of the ADN (RN) program. Applicants who qualify for this option include LVNs and students with successful experience in an ADN (RN) or Vocational Nursing program. In addition, applicants with military health care experience may qualify for the Advanced Placement option after their experience and related course work is evaluated.

When offered, the LVN to ADN (RN) FLEXible (FLEX) option is an alternate advanced placement pathway in the School of Nursing (SON). This program is identical to the traditional Advanced Placement option but offers the lectures/seminars in an online synchronous format that may be accessed from any computer with internet capability. Applicants may apply to both the Advanced Placement and/or FLEXible option(s). Preference is given to LVNs who work in community partner facilities and/or meet grant specific requirements.

**For more information and a listing of Pre-Nursing Workshops, contact us at (951) 222-8407 or on the Health-Related Sciences Engagement Center [website](#). You may also contact RCC Counseling at (951) 222-8440.**

**Application to the School of Nursing**

Students applying to the SON must have all eligibility and prerequisite requirements as listed on the *RCC ADN (RN) Information Sheet*; however, the minimum GPA in the science prerequisite courses is a 2.3. General education courses are encouraged to be completed prior to program admission. The applicant is responsible for ensuring that **ALL** official up-to-date transcripts and other necessary documentation have been received by Riverside City College (RCC) at the time of application.

**All Advanced Placement/Transfer students are required to complete Nursing 18 (NRN-18) and Nursing 18B (NRN-18B) prior to being considered for admission into the ADN (RN) program.** The LVN 30-unit option candidate is exempt from the NRN-18/18B requirement. However, enrollment in NRN-18/18B is highly recommended.

1. Equivalent education/experience in nursing, military experience, and/or health-related programs will be evaluated.
2. LVNs must submit a copy of their current *Active*, unrestricted LVN license to the Nursing Enrollment and Evaluation Specialist at the time of application.
3. Students transferring from another nursing program must submit the following to the Nursing Enrollment and Evaluation Specialist:
  - a. Official up-to-date transcript(s) (within 90 days) from prior nursing program.
  - b. Course outlines and syllabi from completed nursing courses.
  - c. Completion of the *Recommendation Form*. The form can be obtained from the Nursing Enrollment and Evaluations Specialist.
  - d. Personal letter describing reasons for wanting to transfer to this program.
4. Congruent with BRN policy, if all requirements for the associate degree have been completed, LVN applicants for advanced placement in the ADN (RN) program are ineligible for the 30-unit option. These individuals must be admitted as candidates for the ADN (RN) degree program and must therefore, progress through the program as such.

5. Admission will be denied to an applicant who earned a grade of “C-” or less in a nursing program at another college.
6. Foreign transcripts must have a *Detailed Evaluation* and must be submitted by the application deadline. Information can be obtained from the Counseling Office.
7. Students with prerequisite courses in progress must turn in a grade verification form to the SON office as soon as the final grade is available.
8. Students must have applied to RCC prior to applying to the ADN (RN) program.
9. Meeting minimum requirements of the program does not guarantee admission into the program.

### **Application Filing Period**

**SPRING SEMESTER** - Application filing period between first business day of June to first business day of July.

**FALL SEMESTER** - Application filing period between first business day of October to first business day of November.

**PETITIONING STUDENTS:** (Students applying for readmission or for transfer): Year-round.

Applications may be obtained at the Nursing [website](#) during the application filing periods. Applications are submitted electronically through the link provided. Please verify the current application filing period dates on the Nursing website or contact the School of Nursing at (951) 222-8407.

### **Requirements For Eligibility and Prerequisite Courses:**

1. Complete an RCC application on CCCApply and be eligible to attend RCC.
2. Cumulative GPA of at least 2.0 in all course work attempted at RCC and a cumulative GPA of 2.0 or greater, which includes all accredited college units attempted.
3. Minimum GPA of at least 2.5 in all general education courses is required for to earn an ADN (RN) degree.
4. **Prerequisite Courses (18 units):**
  - a. Minimum GPA of 2.3 in the following science prerequisite courses:
    - \*Biology 50A (4 units)
    - \*Biology 50B (4 units)
    - \*Biology 55 (4 units)
  - b. Completion of Psychology 9 (3 units, Birth to Death) with a grade of “C” or better. Advanced Placement students must complete Psychology 9 prior to entrance into the program.
  - c. Nursing 18 (2 units) and Nursing 18B (1 unit) are required for all nursing advanced placement/transfer students except for 30-unit option students. All ADN (RN) nursing courses may be challenged in accordance with *ADN (RN) Nursing Course Challenge* policy.
5. Achievement of a passing score on the *RCC HESI Advanced Placement Exam*.

### **Anatomy and Physiology Requirement**

RCC encourages students to complete the entire series of Anatomy and Physiology at one school. This is due to the concern of possible missing components in curriculum when completed at separate colleges. Nursing applicants that have taken Anatomy and Physiology at two separate colleges are required to receive approval for these courses by requesting a *Request for Equivalencies and Substitutions* form from the Counseling or Evaluations departments.

### **Selection Procedure**

Available enrollment spaces are selected by rank order (highest points) based on points earned on the multicriteria factors and through random selection (see *Enrollment Criteria for Advanced Placement Students* attached). RCC reserves the right to designate a certain number of enrollment spaces for contract agreements and/or to meet requirements grant- designated outcomes.

Applicants with a regionally accredited bachelor's degree from the United States (US) will be waived from completing the 6 general education courses, but must have taken the science prerequisites, satisfy the Statistics (STAT C1000/C1000H, formerly MAT-12/12H, or PSYC/SOC-48) and PSYC-9 requirements, and have taken courses in English Composition, Communication and Sociology/Cultural Anthropology.

Students must pass the *RCC HESI Advanced Placement Exam* prior to program enrollment (see below).

For specific information regarding the SON selection criteria, please see the *SON Enrollment Committee Policy and Procedure Manual*.

If a student is not offered a space in the program, a new application is necessary in the next application period. The SON has no wait list.

### **RCC HESI Advanced Placement Exam Information**

1. Students must provide proof of licensure as an LVN to be eligible to take the exam.
2. The Advanced Placement Exam is provided to comply with *BRN Rules and Regulations, Section 2786.6, Regulation Concerning Credit*. It is offered twice a year. Please check with the SON for specific dates.
3. The minimum passing score is established by the SON. No rounding of scores will occur, per program policy.
4. For study purposes, information will be available in NRN-18.
5. If a passing score is earned on the *RCC HESI Advanced Placement Exam*, the LVN is eligible for acceptance to Nursing 12 or 21, pending space available and completion of minimum requirements for eligibility.
6. The *RCC HESI Advanced Placement Exam* must be paid for 3 weeks prior to the exam via the Evolve website. You must show proof of payment to be eligible to take the exam.
7. Students applying for Advanced Placement have 2 attempts to pass the *RCC HESI Advanced Placement Exam*. If the student does not pass after the second attempt, the student must apply for Nursing 11 in the ADN (RN) program.

### **Skill Competency**

1. Should the LVN accept advanced placement in Nursing 12 or 21, the student is responsible for all knowledge and skills from previous semesters of the RCC ADN (RN) program. Please see *Nursing Skills Across the Curriculum*.
2. Any skills related to the registered nursing scope of practice (venipuncture, intravenous insertion, administration of intravenous medications [IV push, IVPB, and primary IV fluids], blood product administration, management of PCA infusion, central line dressing changes), will be taught in NRN-18.
3. Skill competency will be assessed during NRN-18 and must be passed with a *Satisfactory* to be considered for Advanced Placement admission.

### **Transcript Requirements**

Transcripts are *Official* when they are sent directly to RCC from the sending institution or are hand-delivered by the student in a sealed envelope from the sending institution. Copies of transcripts/diplomas not accepted. Transcripts are *Up-to-Date* when they are received by RCC no more than 90 days after the sending institution issued them, as verified by the date that the institution stamps on the transcript. If you need to request an official copy of your transcripts from other colleges previously attended, please visit the [Parchment](#) website. Transcripts that are not official and not considered *Up-to-Date* will be returned to the student and will result in a lower priority status. Please be aware that your transcripts will be purged after one year if you have never been enrolled at RCC, or if you have not been an RCC student for four years.

### **\*Additional General Education Requirements (20-22 units)**

The following general education courses are not required for admission to the ADN (RN) program; rather, they are required for the completion of the ADN (RN) degree. Most students complete these requirements before entering the ADN (RN) program due to the rigorous course load. Students who intend to continue at CSU or UC for their BSN should clarify the general education/graduation requirements with the Nursing Educational Advisor and/or Nursing Counselor (951) 222-8407.

Completed	General Education Coursework	Units
	English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b>AND</b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b>OR</b> COMM-9/9H</li> </ul>	7
	English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>Statistics: STAT C1000/C1000H (formerly MAT-12/12H) <b>OR</b> PSYC/SOC-48</li> </ul>	4
	Arts and Humanities: <ul style="list-style-type: none"> <li>See <i>RCC College Catalog</i>*</li> </ul>	3-5
	Social and Behavioral Sciences: <ul style="list-style-type: none"> <li>Sociology: SOC-1/1H <b>OR</b></li> <li>Anthropology: ANT-2/2H</li> </ul>	3
	Natural Sciences: (fulfilled by required program prerequisites)	**
	Ethnic Studies: <ul style="list-style-type: none"> <li>Ethnic Studies: ETS-1, 3, 7, 8, 13, 14, 15, 21, 23, 44 <b>OR</b></li> <li>History: HIS-14, 15, 44 <b>OR</b></li> <li>Philosophy: PHI-14 <b>OR</b></li> <li>Political Science: POL-21, 23</li> </ul>	3
<b>TOTAL</b>		20-22

\*Please see the *RCC College Catalog* for the most current information.

\*\* Counted in required program prerequisite units.

**NOTE: A grade of “C” or better is required in all general education courses used to fulfill requirements for the Associate Degree in Nursing.**

### **Nursing Coursework Requirements (18 units)**

Semester	Nursing Coursework	Units
1 <sup>st</sup>	Nursing 21: Acute Adult Medical-Surgical & Mental Health Nursing	8.5
	Nursing 21A: Nursing Learning Laboratory	0.5
2 <sup>nd</sup>	Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan & Acute Pediatrics	8.5
	Nursing 22A: Nursing Learning Laboratory	0.5
<b>TOTAL</b>		18
Prerequisites		18
General Education		20-22
Nursing		18
<b>PROGRAM TOTAL</b>		56-58

### **Recommended Electives During Program**

It is highly recommended that all nursing students enroll in a Nursing Learning Lab (B and/or C course) each semester. These electives provide opportunities for additional self-paced practice and mastery of nursing skills. Instructional guidance and computer assisted materials which support semester student learning outcomes are also available.

### **Expenses (per year)**

- Students pay Health Services fees (\$50), parking (\$150), Student Services fees (\$30) and tuition (\$46) per unit each semester.
- Students furnish their own uniforms. The cost is approximately \$250.
- The costs of nursing books, supply bag, iPad, testing platform and other required resources are approximately \$2,500.
- Physical examination/lab work costs are approximately \$98 - \$600.
- Background checks/CPR costs approximately \$220.
- Students are required to purchase standardized testing package for use during the program. Estimated cost is \$1,200.
- It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at no cost to the student.
- Total cost is approximately \$6,000 for two semesters.

*When planning expenses, students should be aware they may have to limit their hours of employment due to the rigor required for the ADN (RN) program. Scholarships and grants are available to those students who qualify.*

### **Health Examination and CPR Certification**

Students will be admitted to the program pending submission of a CPR card (American Heart Association BLS Healthcare Provider Course) that is valid for 2 years, required immunizations, and a completed health examination form with clearance permitting unrestricted functional abilities essential to nursing practice in accordance with the American with Disabilities Act (1990). A completed immunization record, health examination, and CPR certification are not required at the time of application.

### **Background Check/Drug Screen**

All new and readmitting students are required to demonstrate a clear background check and drug screen prior to enrollment in the ADN (RN) program. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security number or Individual Taxpayer Identification Number (ITIN). The process for obtaining the background check is available in the School of Nursing office.

### **California Board of Registered Nursing Legal Limitation of Licensure: Misdemeanors/Felony Notification**

Graduates of the ADN (RN) program are eligible to apply for the NCLEX-RN licensure exam. This requires that applicants submit fingerprints and report any prior conviction or any offense other than minor traffic violations. Failure to report such convictions can be grounds for denial of licensure. The BRN investigates convictions by obtaining information on the underlying facts of the case, dates, and disposition of the case, and subsequent rehabilitation.

Questions pertaining to the legal limitations of licensure for such convictions should be addressed by the student to the BRN **prior** to beginning the ADN (RN) program: California Board of Registered Nursing, P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350; website [www.rn.ca.gov](http://www.rn.ca.gov).

### **Disclosure of Social Security Number/Individual Taxpayer Identification Number (ITIN)**

Disclosure of one's social security number or ITIN is mandatory for licensure by the BRN in accordance with Section 30 of the Business and Professions Code and Public Law 94-455 (42USCA 405 (c)(2)(C)).

### **Fingerprint Requirement**

Applicants for licensure are required to be fingerprinted for purposes of conducting a criminal history record check. The fingerprints remain on file with the California Department of Justice, and that agency provides reports to the Board of any future convictions on an ongoing basis. (Authority: Section 144, Business and Professions Code)

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### Enrollment Criteria for LVN Advanced Placement/Transfer Students

	CRITERIA	MAXIMUM POINTS FOR THE CATEGORY	POINT DISTRIBUTION
1	Academic degrees or diplomas, or relevant certificates and experience held by applicant from U.S. regionally accredited program(s).	20 points	<p>Associate or Bachelor's or Master's degree = 5 points</p> <p>Professional Certification (see <i>Approved Professional Certification List</i>) = 10 points</p> <p>Other Allied Health Professions (see <i>Approved Other Allied Health Professions List</i>) = 5 points</p>
2	Grade point average in relevant course work.	50 points	<p>a. Minimum 2.3 GPA in anatomy, physiology, and microbiology (may repeat only <u>one</u> course, one time).</p> <p style="padding-left: 40px;">GPA = 4.0    40 points</p> <p style="padding-left: 40px;">GPA = 3.5    35 points</p> <p style="padding-left: 40px;">GPA = 3.0    30 points</p> <p style="padding-left: 40px;">GPA = 2.3    25 points</p> <p>b. Minimum 2.5 GPA in all remaining general education courses required for graduation.</p> <p style="padding-left: 40px;">GPA = 4.0    10 points</p> <p style="padding-left: 40px;">GPA = 3.5    8 points</p> <p style="padding-left: 40px;">GPA = 3.0    6 points</p> <p style="padding-left: 40px;">GPA = 2.5    4 points</p> <p>c. For applicants with a bachelor's degree, the GPA points will be calculated from the grades in English, Psychology 9, Speech, Sociology/Cultural Anthropology and Statistics. *</p>
3	<p>Life experiences or special circumstances of an applicant, including but not limited to, the following:</p> <ul style="list-style-type: none"> <li>a. Disability*</li> <li>b. Low family income (eligibility for financial aid, Promise, EOPS, CalWorks)*</li> <li>c. First generation of family to attend college</li> <li>d. Need to work during prerequisite courses</li> <li>e. Disadvantages - social or educational environment</li> <li>f. Difficult personal and family situations or circumstances</li> <li>g. Active Affinity Engagement Center participant*</li> <li>h. Guardian Scholar*</li> <li>i. Spouse of active-duty military or veteran*</li> <li>j. Refugee*</li> </ul>	10 points	<p>One point for each applicable life experience or special circumstance.</p> <p>*Requires documentation upon application (see application).</p>

4	Veteran or active duty	5 points	Five points for veterans who are active or discharged in good standing. Proof will be verified through Veterans Services.
5	Proficiency or advanced level coursework in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor's Office.	2 points	Two points total for language proficiency.
6	<i>RCC HESI Advanced Placement Exam</i>	30 points	The points assigned are dependent upon the test cut score. For <i>RCC HESI Advanced Placement Exam</i> :  89.5 to 100% = 30 points 79.5 to 89.4% = 25 points 74.5 to 79.4% = 15 points
	<b>TOTAL</b>	<b>/ 117 points</b>	

\* Bachelor's degree students must have minimum of 6 semester or 9 quarter units in principles of verbal, written, and group communication (English and Communication) and 16 semester or 24 quarter units in related natural (anatomy, physiology, microbiology, chemistry) and behavioral and social (sociology, cultural anthropology, human development) sciences (California Nursing Practice Act, 2008).

### **Approved Professional Certifications/Other Allied Health Professions List**

(All certifications must be current and in good standing to receive points)

#### **Professional Certifications (10 Points)**

- Certified Nursing Assistant
- Emergency Medical Technician
- Pharmacy Technician
- Anesthesia Technician
- Radiology Technician
- Surgical Technician
- Certified Surgical Technologist (CST)
- Certified Hemodialysis Technician
- Acupuncturist
- Registered Dental Assistant

#### **Other Allied Health Professions (5 Points)**

- Patient Care Assistant
- CMA Courses/Medical Assistant Program
- Home Health Aide
- Acute Care Course
- Telemetry Technician
- Electrocardiogram Technician
- Cardiac Monitor Technician
- Phlebotomy Technician
- Massage Therapist
- Documented Medical Military Experience

All other Licenses/Certifications/Allied Health Professions not listed above will be reviewed by the Enrollment Committee.



### REGISTERED NURSING NON-DEGREE 30-UNIT OPTION PROGRAM FOR LVNs

1. This option complies with the California Board of Registered Nursing Policy (*Section 1429 of BRN Rules and Regulations*).
2. Candidates interested in the LVN 30-Unit Option must complete the minimum requirements for eligibility as listed below:
  - a. Minimum GPA of 2.3 in the following science prerequisite courses:

Biology 50A	4 units
Biology 50B	4 units
Biology 55	<u>4 units</u>
	12 units
  - b. Provide copy of an *Active* California LVN license.
  - c. Submit Nursing application online during the application period (June and October).
  - d. Submit official transcripts (high school or equivalent and college) to the Admissions and Records or Counseling Departments by the application deadline.
  - e. Have a cumulative GPA of 2.0 or higher in all college work attempted.
  - f. Earn a passing score on the *Skill Competency Assessment*.
3. Candidates meeting the above criteria will be accepted into the second year of the ADN (RN) program, pending space availability.
4. 30- unit Option Program:

Prerequisite Courses	12.0 units
Nursing 21- Acute and Chronic Illness II/ Mental Health Specialty	8.5 units
Nursing 21A – Nursing Learning Lab	0.5 units
Nursing 22- Integrated Care Across the Life Span	8.5 units
Nursing 22A – Nursing Learning Lab	<u>0.5 units</u>
	30.0 units
5. Not Required
  - a. *RCC HESI Advanced Placement Exam*
  - b. Psychology 9
  - c. General Education/Graduation Requirements
  - d. Nursing 18/18B
6. The LVN 30-Unit Option non-degree RN Program does not lead to an Associate Degree in Nursing. This non-graduate status entitles the candidate to take the NCLEX-RN for licensure as a registered nurse **only in the State of California**. This permanent non-graduate status may hinder employment and further educational opportunities and may prohibit endorsement as a registered nurse in other states.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**COUNSELING: LVN 30-Unit Option**

1. Counseling is provided to students interested in the 30-unit option. The counseling includes the admission process, course requirements, the advantages/disadvantages of this route to licensure, and that high school graduation or equivalent is required in order to take the NCLEX-RN.
2. Written information about this option is included in the *Advanced Placement/ Transfer/30-Unit-Option Information Sheet*.

**ADMISSION REQUIREMENTS**

1. The applicant for this option is not required to meet university or college admission requirements.
2. The applicant for this option must be licensed, either active or inactive, as a Vocational Nurse in California; or a program, at its discretion, may admit a VN program graduate waiting to take the first NCLEX-PN. Continuation in the RN program is contingent upon passing the NCLEX-PN.
3. Thirty-unit option students must adhere to all additional non-academic program requirements (i.e. CPR, health checks, background checks, drug screen).
4. LVN 30-unit option applicants are exempt from the requirement to submit a letter of recommendation from the director of the prior nursing program.

**CURRICULUM**

1. The required courses include microbiology, anatomy and physiology, and nursing, and do not exceed 30 semester units.
2. Credit is given for any previously completed required course, regardless of date the course was taken.
3. Prerequisites to microbiology or anatomy and physiology are not required.
4. Nursing theory content includes nursing intervention in acute, preventive, remedial, supportive, rehabilitative and teaching aspects of nursing, as well as leadership and management.
5. Clinical practice, with concurrent theory, is required in and is limited to advanced med/surg, geriatrics, and psych/mental health. A minimum of 30 clinical hours is required in each of these areas.
6. Students are not required to provide care to OB and pediatric patients.
7. Nursing 18 is not required of 30-unit option students.
8. High School diploma, GED or equivalent as specified by the BRN is required.
9. Students admitted to Nursing 21 as LVN 30-unit option cannot be required to have a high school diploma or equivalent for admission. However, to be eligible for NCLEX-RN, this requirement must have been met.
10. Thirty-unit option students are not required to take the Advanced Placement Exam and are placed in Nursing 21 of the ADN (RN) program, pending space available.

**Pertinent Statutes and Regulations**

1. *Business and Professions Code, Chapter 6. Nursing: 2736.6 & 2786.6*
2. *California Code of Regulations, Title 16, Division 14, Board of Registered Nursing: 1429*

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CONSEQUENCES OF 30-UNIT OPTION**

The LVN 30-unit-option, non-degree RN program does not lead to an Associate in Science Degree. This non-graduate status entitles the candidate to take the NCLEX-RN for licensure as a registered nurse *only in the State of California. This permanent non-graduate status may hinder employment and further educational opportunities and may prohibit endorsement as a registered nurse in other states.*

If you wish to discuss this option, please attend a Pre-Nursing Information Workshop. For a listing of Pre-Nursing Information Workshop dates, please visit the Health-Related Sciences Engagement Center [website](#) or contact the School of Nursing at (951) 222-8407.

Additional information concerning the LVN 30-Unit Option is available from *the California Board of Registered Nursing (BRN), P.O. Box 944210, Sacramento, CA 94244-2100, (916) 322-3350.*

My signature below signifies I understand the consequences of completing the Riverside City College ADN (RN) Nursing Program as a 30-unit option candidate.

---

Student Print Name

---

Student Signature

---

Date

Revised: 7/97; 4/01; 6/07; 1/11; 6/11; 7/13; 8/19; 2/21  
Reviewed: 1/11/02; 10/03



RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING



**ADN (RN) Advanced Placement for Non-Nursing Healthcare Professionals  
Information Sheet**

**General Information**

The Associate Degree Nursing Program (ADN) is approved by the California Board of Registered Nursing (BRN) and is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN). Contact information for the [California BRN](#) is P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350. Contact information for the [ACEN](#) is 3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326 or call (404) 975-5000.

Each Spring and Fall, Advanced Placement students are accepted into the program based on a designated number of enrollment slots. Advanced Placement is defined as entering the program at a level beyond the first semester of the ADN (RN) program. Applicants who qualify for this option include non-nursing healthcare professionals who have successfully completed and gained experience in non-nursing healthcare professional program. In addition, applicants with military health care experience may qualify for the Advanced Placement option after their experience and related course work is evaluated.

**For more information and a listing of Pre-Nursing Workshops, contact us at (951) 222-8407 or on the Health-Related Sciences Engagement Center [website](#). You may also contact RCC Counseling at (951) 222-8440.**

**Application to the School of Nursing**

Students applying to the SON must have all eligibility and prerequisite requirements as listed on the *RCC ADN (RN) Information Sheet*; however, the minimum GPA in the science prerequisite courses is a 2.3. General education courses are encouraged to be completed prior to program admission. The applicant is responsible for ensuring that **ALL** official up-to-date transcripts and other necessary documentation have been received by Riverside City College (RCC) at the time of application.

**All Non-Nursing Healthcare Professional Advanced Placement students are required to complete Nursing 19 (NRN-19) and Nursing 19B (NRN-19B) prior to being considered for admission into the ADN (RN) program.**

1. Equivalent education/experience in nursing, military experience, and/or health-related programs will be evaluated.
2. Non-Nursing Healthcare Professionals must submit a copy of their current *Active*, unrestricted license or certification to the Program Specialist at the time of application.
3. Foreign transcripts must have a *Detailed Evaluation* and must be submitted by the application deadline. Information can be obtained from the Counseling Office.
4. Students with prerequisite courses in progress must turn in a grade verification form to the SON office as soon as the final grade is available.
5. Students must have applied to RCC prior to applying to the ADN (RN) program.
6. Meeting minimum requirements of the program does not guarantee admission into the program.

**Application Filing Period**

**SPRING SEMESTER** - Application filing period between first business day of June to first business day of July.

**FALL SEMESTER** - Application filing period between first business day of October to first business day of November.

**PETITIONING STUDENTS:** (Students applying for readmission or for transfer): Year-round.

**Applications may be obtained at the Nursing [website](#) during the application filing periods. Applications are submitted electronically through the link provided. Please verify the current application filing period dates on the Nursing website or contact the School of Nursing at (951) 222-8407.**

### **Requirements For Eligibility and Prerequisite Courses:**

1. Complete an RCC application on CCCApply and be eligible to attend RCC.
2. Cumulative GPA of at least 2.0 in all course work attempted at RCC and a cumulative GPA of 2.0 or greater, which includes all accredited college units attempted.
3. Minimum GPA of at least 2.5 in all general education courses is required for to earn an ADN (RN) degree.
4. **Prerequisite Courses (18 units):**
  - a. Minimum GPA of 2.3 in the following science prerequisite courses:
    - \*Biology 50A (4 units)
    - \*Biology 50B (4 units)
    - \*Biology 55 (4 units)
  - b. Completion of Psychology 9 (3 units, Birth to Death) with a grade of “C” or better. Advanced Placement students must complete Psychology 9 prior to entrance into the program.
  - c. Nursing 19 (2 units) and Nursing 19B (1 unit) are required for all non-nursing healthcare professional advanced placement students. All ADN (RN) nursing courses may be challenged in accordance with *ADN (RN) Nursing Course Challenge* policy.
5. Achievement of a passing score on the *RCC HESI Advanced Placement Exam*.

### **Anatomy and Physiology Requirement**

RCC encourages students to complete the entire series of Anatomy and Physiology at one school. This is due to the concern of possible missing components in curriculum when completed at separate colleges. Nursing applicants that have taken Anatomy and Physiology at two separate colleges are required to receive approval for these courses by requesting a *Request for Equivalencies and Substitutions* form from the Counseling or Evaluations departments.

### **Selection Procedure**

Available enrollment spaces are selected by rank order (highest points) based on points earned on the multicriteria factors and through random selection (see *Enrollment Criteria for Non-Nursing Healthcare Professional Advanced Placement Students* attached). RCC reserves the right to designate a certain number of enrollment spaces for contract agreements and/or to meet requirements grant-designated outcomes.

Applicants with a regionally accredited bachelor’s degree from the United States (US) will be waived from completing the 6 general education courses, but must have taken the science prerequisites, satisfy the Statistics (STAT C1000/C1000H, formerly MAT-12/12H, or PSYC/SOC-48) and PSYC-9 requirements, and have taken courses in English Composition, Communication and Sociology/Cultural Anthropology.

Students must pass the *RCC HESI Advanced Placement Exam* prior to program enrollment (see below).

For specific information regarding the SON selection criteria, please see the *SON Enrollment Committee Policy and Procedure Manual*.

If a student is not offered a space in the program, a new application will be necessary for the next application period. The SON has no wait list.

### **RCC HESI Advanced Placement Exam Information**

1. Students must provide proof of licensure or certification as a non-nursing healthcare professional to be eligible to take the exam.
2. The Advanced Placement Exam is provided to comply with *BRN Rules and Regulations, Section 2786.6, Regulation Concerning Credit*. It is offered twice a year. Please check with the SON for specific dates.
3. The minimum passing score is established by the SON. No rounding of scores will occur, per program policy.

4. For study purposes, information will be available in NRN-19.
5. If a passing score is earned on the *RCC HESI Advanced Placement Exam*, the non-nursing healthcare professional is eligible for acceptance to Nursing 12 or 21, pending space available and completion of minimum requirements for eligibility.
6. The *RCC HESI Advanced Placement Exam* must be paid for 3 weeks prior to the exam via the Evolve website. You must show proof of payment to be eligible to take the exam.
7. Students applying for Advanced Placement have 2 attempts to pass the *RCC HESI Advanced Placement Exam*. If the student does not pass after the second attempt, the student must apply for Nursing 11 in the ADN (RN) program.

### **Skill Competency**

1. Should the non-nursing healthcare professional accept advanced placement in Nursing 12 or 21, the student is responsible for all knowledge and skills from previous semesters of the RCC ADN (RN) program. Please see *Nursing Skills Across the Curriculum*.
2. Any skills related to the registered nursing scope of practice (venipuncture, intravenous insertion, administration of intravenous medications [IV push, IVPB, and primary IV fluids], blood product administration, management of PCA infusion, central line dressing changes), will be taught in NRN-19.
3. Skill competency will be assessed during NRN-19 and must be passed with a *Satisfactory* to be considered for Advanced Placement admission.

### **Transcript Requirements**

Transcripts are *Official* when they are sent directly to RCC from the sending institution or are hand-delivered by the student in a sealed envelope from the sending institution. Copies of transcripts/diplomas are not accepted. Transcripts are *Up-to-Date* when they are received by RCC no more than 90 days after the sending institution issued them, as verified by the date that the institution stamps on the transcript. If you need to request an official copy of your transcripts from other colleges previously attended, please visit the [Parchment](#) website. Transcripts that are not official and not considered *Up-to-Date* will be returned to the student and will result in a lower priority status. Please be aware that your transcripts will be purged after one year if you have never been enrolled at RCC, or if you have not been an RCC student for four years.

### **\*Additional General Education Requirements (20-22 units)**

The following general education courses are not required for admission to the ADN (RN) program; rather, they are required for the completion of the ADN (RN) degree. Most students complete these requirements before entering the ADN (RN) program due to the rigorous course load. Students who intend to continue at CSU or UC for their BSN should clarify the general education/graduation requirements with the Nursing Educational Advisor and/or Nursing Counselor (951) 222-8407.

Completed	General Education Coursework	Units
	English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b><u>AND</u></b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b><u>OR</u></b> COMM-9/9H</li> </ul>	7
	Mathematical Concepts and Quantitative Reasonings: <ul style="list-style-type: none"> <li>Statistics: STAT C1000/C1000H (formerly MAT-12/12H) <b><u>OR</u></b> PSYC/SOC-48</li> </ul>	4
	Arts and Humanities: <ul style="list-style-type: none"> <li>See <i>RCC College Catalog</i>*</li> </ul>	3-5
	Social and Behavioral Sciences: <ul style="list-style-type: none"> <li>Sociology: SOC-1/1H <b><u>OR</u></b></li> <li>Anthropology: ANT-2/2H</li> </ul>	3
	Natural Sciences: (fulfilled by required program prerequisites)	**
	Ethnic Studies: <ul style="list-style-type: none"> <li>Ethnic Studies: ETS-1, 3, 7, 8, 13, 14, 15, 21, 23, 44 <b><u>OR</u></b></li> <li>History: HIS-14, 15, 44 <b><u>OR</u></b></li> <li>Philosophy: PHI-14 <b><u>OR</u></b></li> <li>Political Science: POL-21, 23</li> </ul>	3
	<b>TOTAL</b>	20-22

\*Please see the *RCC College Catalog* for the most current information.

\*\* Counted in required program prerequisite units.

**NOTE: A grade of “C” or better is required in all general education courses used to fulfill requirements for the Associate Degree in Nursing.**

### **Nursing Coursework Requirements (18-27 units)**

<b>Semester</b>	<b>Nursing Coursework</b>	<b>Units</b>
*1 <sup>st</sup>	Nursing 12: Acute & Chronic Medical-Surgical Nursing Across the Lifespan & Maternity Nursing	8.5
	Nursing 12A: Nursing Learning Laboratory	0.5
*2 <sup>nd</sup>	Nursing 21: Acute Adult Medical-Surgical & Mental Health Nursing	8.5
	Nursing 21A: Nursing Learning Laboratory	0.5
3 <sup>rd</sup>	Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan & Acute Pediatrics	8.5
	Nursing 22A: Nursing Learning Laboratory	0.5
<b>TOTAL</b>		18-27*
Prerequisites		18
General Education		20-22
Nursing		18-27
<b>PROGRAM TOTAL</b>		56-67

\*Depends on placements based on the *HESI Advanced Placement Exam*.

### **Recommended Electives During Program**

It is highly recommended that all nursing students enroll in a Nursing Learning Lab (B and/or C course) each semester. These electives provide opportunities for additional self-paced practice and mastery of nursing skills. Instructional guidance and computer assisted materials which support semester student learning outcomes are also available.

### **Expenses (per year)**

1. Students pay Health Services fees (\$50), parking (\$150), Student Services fees (\$30) and tuition (\$46) per unit each semester.
2. Students furnish their own uniforms. The cost is approximately \$250.
3. The costs of nursing books, supply bag, iPad, testing platform and other required resources are approximately \$2,500.
4. Physical examination/lab work costs are approximately \$98 - \$600.
5. Background checks/CPR costs approximately \$220.
6. Students are required to purchase standardized testing package for use during the program. Estimated cost is \$1,200.
7. It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at no cost to the student.
8. Total cost is approximately \$6,700 for three semesters.

***When planning expenses, students should be aware they may have to limit their hours of employment due to the rigor required for the ADN (RN) program. Scholarships and grants are available to those students who qualify.***

### **Health Examination and CPR Certification**

Students will be admitted to the program pending submission of a CPR card (American Heart Association BLS Healthcare Provider Course) that is valid for 2 years, required immunizations, and a completed health examination form with clearance permitting unrestricted functional abilities essential to nursing practice in accordance with the American with Disabilities Act (1990). A completed immunization record, health examination, and CPR certification are not required at the time of application.

### **Background Check/Drug Screen**

All new and readmitted students are required to demonstrate a clear background check and drug screen prior to enrollment in the ADN (RN) program. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security number or Individual Taxpayer Identification Number (ITIN). The process for obtaining the background check is available in the School of Nursing office.

### **California Board of Registered Nursing Legal Limitation of Licensure: Misdemeanors/Felony Notification**

Graduates of the ADN (RN) program are eligible to apply for the NCLEX-RN licensure exam. This requires that applicants submit fingerprints and report any prior conviction or any offense other than minor traffic violations. Failure to report such convictions can be grounds for denial of licensure. The BRN investigates convictions by obtaining information on the underlying facts of the case, dates, and disposition of the case, and subsequent rehabilitation.

Questions pertaining to the legal limitations of licensure for such convictions should be addressed by the student to the BRN **prior** to beginning the ADN (RN) program: California Board of Registered Nursing, P.O. Box 944210, Sacramento, CA 94244-2100 or call (916) 322-3350; website [www.rn.ca.gov](http://www.rn.ca.gov).

### **Disclosure of Social Security Number/Individual Taxpayer Identification Number (ITIN)**

Disclosure of one's social security number or ITIN is mandatory for licensure by the BRN in accordance with Section 30 of the Business and Professions Code and Public Law 94-455 (42USCA 405 (c)(2)(C)).

### **Fingerprint Requirement**

Applicants for licensure are required to be fingerprinted for purposes of conducting a criminal history record check. The fingerprints remain on file with the California Department of Justice, and that agency provides reports to the Board of any future convictions on an ongoing basis. (Authority: Section 144, Business and Professions Code)

*The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices which provide for the district and its employees and students to comply with all the applicable laws relating to prohibition of discrimination based on gender, age, race, color, national origin, religion, disability or sexual orientation.*



### Enrollment Criteria for Non-Nursing Healthcare Professional Advanced Placement Students

	CRITERIA	MAXIMUM POINTS FOR THE CATEGORY	POINT DISTRIBUTION
1	Academic degrees or diplomas, or relevant certificates and experience held by applicant from U.S. regionally accredited program(s).	20 points	<p>Associate or Bachelor's or Master's degree = 5 points</p> <p>Professional Certification (see <i>Approved Professional Certification List</i>) = 10 points</p> <p>Other Allied Health Professions (see <i>Approved Other Allied Health Professions List</i>) = 5 points</p>
2	Grade point average in relevant course work.	50 points	<p>a. Minimum 2.3 GPA in anatomy, physiology, and microbiology (may repeat only <u>one</u> course, one time).</p> <p style="padding-left: 40px;">GPA = 4.0    40 points</p> <p style="padding-left: 40px;">GPA = 3.5    35 points</p> <p style="padding-left: 40px;">GPA = 3.0    30 points</p> <p style="padding-left: 40px;">GPA = 2.3    25 points</p> <p>b. Minimum 2.5 GPA in all remaining general education courses required for graduation.</p> <p style="padding-left: 40px;">GPA = 4.0    10 points</p> <p style="padding-left: 40px;">GPA = 3.5    8 points</p> <p style="padding-left: 40px;">GPA = 3.0    6 points</p> <p style="padding-left: 40px;">GPA = 2.5    4 points</p> <p>c. For applicants with a bachelor's degree, the GPA points will be calculated from the grades in English, Psychology 9, Speech, Sociology/Cultural Anthropology and Statistics. *</p>
3	<p>Life experiences or special circumstances of an applicant, including but not limited to, the following:</p> <ul style="list-style-type: none"> <li>a. Disability*</li> <li>b. Low family income (eligibility for financial aid, Promise, EOPS, CalWorks)*</li> <li>c. First generation of family to attend college</li> <li>d. Need to work during prerequisite courses</li> <li>e. Disadvantages - social or educational environment</li> <li>f. Difficult personal and family situations or circumstances</li> <li>g. Active Affinity Engagement Center participant*</li> <li>h. Guardian Scholar*</li> <li>i. Spouse of active-duty military or veteran*</li> <li>j. Refugee*</li> </ul>	10 points	<p>One point for each applicable life experience or special circumstance.</p> <p>*Requires documentation upon application (see application).</p>
4	Veteran or active duty	5 points	Five points for veterans who are active or discharged in good standing. Proof will be verified through Veterans Services.



5	Proficiency or advanced level course-work in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor's Office.	2 points	Two points total for language proficiency.
6	<i>RCC HESI Advanced Placement Exam</i>	30 points	The points assigned are dependent upon the test cut score. For <i>RCC HESI Advanced Placement Exam</i> :  89.5 to 100% = 30 points 79.5 to 89.4% = 25 points 74.5 to 79.4% = 15 points
	<b>TOTAL</b>	<b>/ 117 points</b>	

\* Bachelor's degree students must have minimum of 6 semester or 9 quarter units in principles of verbal, written, and group communication (English and Communication) and 16 semester or 24 quarter units in related natural (anatomy, physiology, microbiology, chemistry) and behavioral and social (sociology, cultural anthropology, human development) sciences (California Nursing Practice Act, 2008).

### **Approved Professional Certifications/Other Allied Health Professions List**

(All certifications must be current and in good standing to receive points)

#### **Professional Certifications (10 Points)**

- Certified Nursing Assistant
- Emergency Medical Technician
- Pharmacy Technician
- Anesthesia Technician
- Radiology Technician
- Surgical Technician
- Certified Surgical Technologist (CST)
- Certified Hemodialysis Technician
- Acupuncturist
- Registered Dental Assistant

#### **Other Allied Health Professions (5 Points)**

- Patient Care Assistant
- CMA Courses/Medical Assistant Program
- Home Health Aide
- Acute Care Course
- Telemetry Technician
- Electrocardiogram Technician
- Cardiac Monitor Technician
- Phlebotomy Technician
- Massage Therapist
- Documented Medical Military Experience

All other Licenses/Certifications/Allied Health Professions not listed above will be reviewed by the Enrollment Committee.





RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING



**Vocational Nursing (VN) Information Sheet**

**General Information**

The Vocational Nursing (VN) program is approved by the Board of Vocational Nursing and Psychiatric Technicians (BVNPT) and is accredited by the Accreditation Commission for Education in Nursing (ACEN), Inc. Contact information for the [BVNPT](#) is 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833 (916) 263-7800. Contact information for [ACEN](#) is 3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326 or call (404) 975-5000.

Applicants who have met all RCC general education requirements are eligible to earn an *Associate of Science degree in Vocational Nursing (VN)* upon completion of the VN program and general education courses.

Applicants who have not met all RCC general education requirements are eligible to earn a *Certificate of Achievement* upon completion of the VN program.

The VN program graduate is eligible to take the National Council Licensure Examination (NCLEX-PN) for licensure as a Vocational Nurse in the State of California.

The VN Program requires 12 months of full-time study.

Each Fall semester up to 70 candidates are accepted into the program. Those applicants who are not accepted must reapply the following year. There is no wait list.

**For more information and a listing of Pre-Nursing Workshops, contact us at (951) 222-8407 or on our [website](#). You may also contact RCC Counseling at (951) 222-8407.**

**Application to the School of Nursing:**

Students applying to the School of Nursing must have all eligibility and prerequisite requirements completed or in progress at the time of application. The applicant is responsible for ensuring that **ALL** official up-to-date transcripts and other necessary documentation have been received by Riverside City College at the time of application.

1. Admission will be denied to an applicant who earned a grade of "C-" or less in a Vocational Nursing Program at another college.
2. Foreign transcripts must have a "Detailed Evaluation," and be submitted by the application deadline. Information can be obtained from the Counseling Office.
3. Students must have applied to RCC prior to applying to the VN Program.
4. Meeting the minimum requirements of the program does not guarantee admission into the program.

**Application Filing Period**

**SPRING SEMESTER** - Application filing period between the first business day of February to the first business day of March.

**PETITIONING STUDENTS:** (Students applying to repeat a course or for transfer): Year round

**Applications may be obtained at RCC School of Nursing [website](#) during the application filing periods. Applications must be submitted electronically using the link located on the website. Please verify the current application filing period dates with the Counseling Department or School of Nursing Office at (951) 222-8407.**

### **Requirements for Eligibility and Prerequisite Courses:**

1. Complete an RCC application on CCCApply and be eligible to attend RCC.
2. Graduation from an accredited high school or equivalent (G.E.D., High School Proficiency Examination, associate or bachelor's degree). Official up-to-date transcripts required.
3. A cumulative grade point average of at least a 2.0 ("C") in all college course work attempted.
4. Be at least 17 years of age (Section 2866a, VN Nursing Practice Act).
5. **Prerequisite Courses [Term 1] (11 units):**
  - a. BIO 45 OR BIO 50A AND BIO 50B
  - b. Nursing 55A and Nursing 55B
  - c. Psychology 9
6. A valid and current **California C.N.A Certificate**.
  - a. An active, unrestricted CNA certificate is required at the time of application for all VN program applicants.
  - b. Students admitted to the VN program must maintain and keep their CNA certificate active and verifiable throughout the program.
  - c. Please see the *RCC Nursing Assistant Training Program Information Sheet* for information.
  - d. The following link has a list with all of the C.N.A. programs in the state:  
<https://www.cdph.ca.gov/Programs/CHCQ/LCP/Pages/Certified-Nurse-Assistant-Training-Programs.aspx>
7. Meeting the minimum eligibility criteria for the program does not guarantee admission to the program.

### **Anatomy and Physiology Requirement**

RCC encourages students to complete the entire series of Anatomy and Physiology at one school. This is due to the concern of possible missing components in curriculum when completed at separate colleges. Nursing applicants that have taken Anatomy and Physiology at two separate colleges are required to receive approval for these courses by requesting a *Request for Equivalencies and Substitutions* form from the Counseling or Evaluations departments.

### **Transcript Requirements**

Transcripts are "Official" when they are sent directly to RCC from the sending institution or are hand-delivered by the student in a sealed envelope from the sending institution. Copies of transcripts/diplomas are not accepted. Transcripts are *Up-to-Date* when they are received by RCC no more than 90 days after the sending institution issued them, as verified by the date that the institution stamps on the transcript. If you need to request an official copy of your transcripts from other colleges previously attended, please visit the [Parchment](#) website. A transcript Request form is available in the Transfer Career Center. Transcripts that are not official and not *Up-to-Date* will be returned to the student and will lower priority status if the official transcript is not submitted by the deadline. Please be aware that your transcripts will be purged after one year if you have never been enrolled at RCC, or if you have not been an RCC student for four years.

### **Selection Procedure**

Available enrollment spaces are selected by rank order (highest points) based on points earned on the multicriteria factors and through random selection (see *Vocational Nursing Program Point System*). RCC reserves the right to designate a certain number of spaces for contract agreements and/or to meet grant-designated outcomes.

If a student is not offered a space in the program, a new application is necessary in the next application period. The School of Nursing has no wait list.

### **Additional General Education Requirements (for Associate Degree in Vocational Nursing only) (17-19 units)**

The following general education courses are not required for admission to the VN program; rather, they are required for the completion of the ADN (VN) degree. Most students complete these requirements before entering the ADN (RN) program due to the rigorous course load. The courses listed below are not required to earn a Certificate of Achievement.

Completed	General Education Coursework	Units
	English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b>AND</b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b>OR</b> COMM-9/9H</li> </ul>	7
	Mathematical Concepts and Quantitative Reasoning: <ul style="list-style-type: none"> <li>Statistics: STAT C1000/C1000H (formerly MAT-12/12H) <b>OR</b> PSYC/SOC-48</li> </ul>	4
	Arts and Humanities: <ul style="list-style-type: none"> <li>See <i>RCC College Catalog</i>*</li> </ul>	3-5
	Social and Behavioral Sciences: (fulfilled by required program prerequisites)	**
	Natural Sciences: (fulfilled by required program prerequisites)	**
	Ethnic Studies: <ul style="list-style-type: none"> <li>Ethnic Studies: ETS-1, 3, 7, 8, 13, 14, 15, 21, 23, 44 <b>OR</b></li> <li>History: HIS-14, 15, 44 <b>OR</b></li> <li>Philosophy: PHI-14 <b>OR</b></li> <li>Political Science: POL-21, 23</li> </ul>	3
<b>TOTAL</b>		17-19

\*Please see the *RCC College Catalog* for the most current information.

\*\* Counted in required program prerequisite units.

**NOTE: A grade of “C” or better is required in all general education courses used to fulfill requirements for the Associate Degree in Nursing.**

### **Nursing Coursework Requirements (49.5 units)**

Semester	Nursing Coursework	Units
Fall	Nursing 42: Introductory Concepts of Vocational Nursing – Fundamentals & Mental Health	13
	Nursing 42A: Nursing Learning Laboratory	0.5
Winter	Nursing 43: Intermediate Concepts of Vocational Nursing – Maternity & Pediatrics	5.5
Spring	Nursing 44: Intermediate Concepts of Vocational Nursing – Medical/Surgical	13
	Nursing 44A: Nursing Learning Laboratory	0.5
Summer	Nursing 45: Advanced Concepts of Vocational Nursing – Medical/Surgical	6
<b>TOTAL</b>		38.5
Prerequisites (Term 1)		11
General Education (optional)		17-19
<b>PROGRAM TOTAL</b>		66.5-68.5

**A minimum grade of “C” (75%) in each course is required to progress in the VN Program.**

### **Recommended Electives During Program**

It is highly recommended that all nursing students enroll in a Nursing Learning Lab (B and/or C course) each semester. These electives provide opportunities for additional self-paced practice and mastery of nursing skills. Instructional guidance and computer assisted materials which support semester student learning outcomes are also available.

### **Expenses** (per year)

- Students pay Health Services (\$50), parking (\$150), Student Services Fees (\$10) and tuition (\$46) per unit each semester. The cost is approximately \$2,750 for 12 months.
- Students furnish their own uniforms. The cost is approximately \$250.
- The costs of nursing books, supply bag, iPad, testing platform and other required learning resources are approximately \$2,000.
- Physical examination/lab work costs are approximately \$98 - \$600.
- Background checks/CPR costs approximately \$220.
- It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at no cost to the student.

7. Students are required to purchase standardized testing package with a live NCLEX Review for use during the program. Estimated cost is \$1,345.00.

**When planning expenses, students should be aware they may have to limit their hours of employment due to extensive VN Program requirements. Scholarships and grants are available to those students who qualify.**

### **Health Exam and CPR Certification**

Students will be admitted to the program pending submission of a CPR card (American Heart Association BLS Healthcare Provider Course) valid for 2 years, and a completed health examination form with clearance permitting unrestricted functional activities essential to nursing practice in accordance with the American with Disabilities Act (1990). Health Exam and CPR Certification are not required at the time of application.

### **Background Check and Drug Screen**

All new and readmitting students are required to demonstrate a clear background check and drug screen prior to enrollment in the VN program. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security number Individual Taxpayer Identification (ITIN) number. The process for obtaining the background check is available in the School of Nursing office.

### **California Board of Vocational Nursing and Psychiatric Technicians: Substantial Relationship Criteria: (BVNPT 16 CCR 2521)**

An applicant with a criminal conviction is permitted to apply for licensure, and to take the licensure examination if they meet all the education and experience requirements. The final determination on the application with a criminal conviction is made only after the applicant takes and passes the licensure examination. By permitting an applicant to take the licensing examination, the Board does not waive its right to deny licensure based on convictions once an applicant passes the exam. The board will not tell people if they will be approved or not, as each decision is based on the specific facts and circumstances of the case. Any student having questions regarding his/her eligibility for licensure should contact:

Enforcement Coordinator  
Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive, Suite 205  
Sacramento, CA 95833 (916) 263-7800

### **Disclosure of Social Security Number/Tax ID Number**

Disclosure of one's social security number or ITIN is mandatory for licensure. Failure to disclose your social security number or ITIN number, will prevent your application for initial licensure or renewal to not be processed.

### **Fingerprint Requirement**

Applicants for licensure are required to be fingerprinted for purposes of conducting a criminal history record check. The fingerprints remain on file with the California Department of Justice, and that agency provides reports to the Board of any future convictions on an ongoing basis. (Authority: Section 144, Business and Professions Code).

*The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices, which provide for the district and its employees and students to comply with all the applicable laws relating to prohibition of discrimination based on gender, age, race, color, national origin, religion, disability or sexual orientation.*

Revised 5/05; 8/08; 1/09; 3/09; 9/09; 2/10; 1/11; 6/12; 1/13; 5/13; 7/13; 7/14; 7/16; 2/17; 12/24; 2/25; 3/25; 5/25; 6/25; 1/26

## RCC School of Nursing Vocational Nursing (VN) Program Multicriteria Point System

**Applications are available during the filing period online at the School of Nursing [website](#).**  
**All college and High School Transcripts must be on file in the Admissions & Records Department at the time of application**

Selection for the VN program is competitive, with a varying percentage of spaces going to fully qualified applicants with the highest points and a varying percentage filled by random selection of qualified applicants. A total of 100 points are possible.

*According to article 78263.1, under chapter 2 of part 48 of Division 7 of Title 3 of the Education Code, a community college allied health program that elects to use a multicriteria screening process to evaluate applicants shall apply those measures in accordance with all the following:*

Criteria	Maximum Points Possible for the Category	Point Distribution
<b>Prerequisite GPA:</b>  PSYC-9, BIO-45, NVN-55A & NVN-55B <u>OR</u> PSYC-9, BIO-50A, BIO-50B, NVN-55A & NVN-55B  <u><i>Biology Course Requirement Notice:</i></u> <i>BIO-50A and BIO-50B satisfy the BIO-45 requirement for the VN program. However, BIO-45 does not meet the prerequisite for the ADN (RN) program. Students planning to enter the ADN program after VN should take BIO-50A and BIO-50B to meet both program requirements.</i>	40 points	GPA = 4.0    40 points GPA = 3.5    35 points GPA = 3.0    30 points GPA = 2.5    25 points GPA = 2.4    20 points GPA = 2.3    15 points GPA = 2.2    10 points GPA = 2.1    5 points GPA = 2.0    Not Eligible
<ul style="list-style-type: none"> <li>○ ENGL-C1000/C1000H (formerly ENG-1A)</li> <li>○ COMM-C1000/C1000H (formerly COM-1)</li> <li>○ <u>OR</u> COMM-9</li> <li>○ STAT C1000/C1000H (formerly MAT-12/12H) <u>OR</u> PSYC/SOC-48</li> <li>○ Arts and Humanities: (see <i>RCC College Catalog</i>)</li> <li>○ SOC-1 <u>OR</u> ANT-2</li> <li>○ Ethnic Studies: (see <i>RCC College Catalog</i>)</li> </ul>	30 points	Support Courses are not required to get into the program but are used to earn extra points (maximum of 30 points for Support Courses).  Points will be awarded for only one course/general education requirement  <i>5 points for A * 3 points for B * 1 point for C * 0 points for D/F</i>
Academic degrees or diplomas, or relevant certificates and experience held by applicant from U.S. regionally accredited program(s).	16 points	Associate or Bachelor's or Master's degree = 5 points  Professional Certification (see <i>Approved Professional Certification List</i> .) = 7 points  Other Allied Health Professions (see <i>Approved Other Allied Health Professions List</i> ) = 4 points
Veteran or active duty	4 points	Four points for veterans who are active or discharged in good standing. Proof will be verified through the Veterans Services
Life experiences or special circumstances of an applicant, including but not limited to the following: a. Disability* b. Low family income (eligibility for financial aid, Promise, EOPS, CalWorks)* c. First generation of family to attend college d. Need to work during prerequisite courses e. Disadvantages - social or educational environment f. Difficult personal and family situations or circumstances g. Active Affinity Engagement Center participant* h. Guardian Scholar* i. Spouse of active-duty military or veteran*	8 points	One point for each applicable life experience or special circumstance.  <b>*Requires documentation upon application (see application).</b>

j. Refugee*		
Proficiency or advanced level course- work in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor's Office.	2 points	Two points total for language proficiency.  Languages include, but are not limited to, any of the following languages: American Sign Language; Arabic; Chinese, including its various dialects; Farsi; Russian; Spanish; Tagalog; the various languages of the Indian subcontinent and Southeast Asia; the various languages of the African continent
<b>Total</b>		<b>/100 points</b>

**Approved Professional Licensure/Professional Certifications/Other Allied Health Professions List**

(All certifications/licenses must be current and in good standing to receive points)

**Professional Certifications (10 Points)**

- Emergency Medical Technician
- Pharmacy Technician
- Anesthesia Technician
- Radiology Technician
- Surgical Technician
- Certified Surgical Technologist (CST)
- Certified Hemodialysis Technician
- Acupuncturist
- Registered Dental Assistant

**Other Allied Health Professions (5 Points)**

- Patient Care Assistant
- CMA Courses/Medical Assistant Program
- Home Health Aide
- Acute Care Course
- Telemetry Technician
- Electrocardiogram Technician
- Cardiac Monitor Technician
- Phlebotomy Technician
- Massage Therapist
- Documented Medical Military Experience

All other Licenses/Certifications/Allied Health Professions not listed above will be reviewed by the Enrollment Committee.





## **RIVERSIDE CITY COLLEGE SCHOOL OF NURSING**

### **Nursing Assistant Training Program (NATP) Information Sheet**

#### **General Information**

The Nursing Assistant Training Program (NATP) is approved by the California Department of Public Health (CDPH). The contact information for CDPH Healthcare Professional Certification & Training Section (HPCTS) is P.O. Box 997416 MS 3301, Sacramento, CA 95899-7416, (916) 327-2445.

#### **NATP (NNA-80) Course Information**

60 Hours Lecture  
100 Lab/Clinical  
5.0 Units

The Nursing Assistant Training Program is a 8 or 16-week full-time course offered in Fall and Spring. This course is designed for students who have expressed interest in the entry level nursing profession. This course meets Title 22 regulations in taking care of the geriatric population in the long-term care setting utilizing skills in basic care, emergency care, and communication. Upon successful completion of this 6-unit program, and achieve the certificate of completion, are qualified to apply for and take the California Competency Exam administered by an approved CDPH Testing Vendor. Once the student passes the state competency exam, the California Department of Public Health will issue the certificate demonstrating the graduate is a new Certified Nursing Assistant pending criminal screening.

#### **Grade Requirements**

Students are required to earn an overall grade of 75% or above and complete all program hours to pass NNA-80 Nursing Assistant Training Program course.

#### **Clinical Site Locations**

Clinical sites for the Nursing Assistant Training Program are in the cities of Riverside and Moreno Valley.

#### **Curriculum Guide for the Nursing Assistant Training Program/Course Content**

Introduction	Patient Rights	Interpersonal Skills
Prevention Management of Catastrophe & Unusual Occurrence	Body Mechanics	Medical & Surgical Asepsis
Weights & Measurements	Patient Care Skills	Patient Care Procedures
Vital Signs	Nutrition	Emergency Procedures
Long-term Care Patient	Rehabilitative Nursing	Observation & Charting
Death & Dying	Abuse	

## **NATP Application Period**

First business day of September – Last business day of September to start **SPRING** semester.

First business day of April- Last business day of April to start **FALL** semester.

*\*Please visit the RCC [website](#) to complete the application online during the designated application periods.*

## **Requirements for Eligibility**

1. Applicants must be at least 16 years of age to apply.
2. Applicants must have an RCC application on file and be eligible to attend RCC to be considered for admission.
3. Applicants must complete and submit a Nursing Assistant Training Program application to the School of Nursing for consideration. Applications may be obtained at RCC School of Nursing website during application filing periods. Please verify current application filing period dates on the Nursing website or School of Nursing at (951) 222-8407.
4. Valid United States Social Security number or Individual Taxpayer Identification Number (ITIN) (required for clinical facilities)
5. Valid Government issued picture ID (driver's license, identification card, passport, military ID).
6. Valid American Heart Association Healthcare Provider CPR card.
7. Clear criminal background, including Live Scan fingerprints, and health clearance at the time of program acceptance.
8. Completed physical exam and immunizations by designated date on pre-program checklist.

## **Program Requirements**

Students accepted into the Nursing Assistant Training Program are required to submit health & physical examination, immunization records, American Heart Association (BLS) HealthCare providers CPR card and complete a background check through Live Scan (fingerprints). Applicants must be free from communicable diseases, infections, psychological disorders, and other conditions that would prevent the successful performance of the responsibilities and tasks required in the training program.

Based on guidelines from California Department of Public Health (CDPH), and clinical facility policies; nursing students must have clear criminal background and be fingerprinted to participate in clinical courses. The School of Nursing requires applicants to disclose prior misdemeanor and felony convictions. The applicant must explain the circumstance of the conviction and provide documentation of rehabilitation. The CDPH considers the natures and severity of the offense subsequent acts, recency of the acts of crime, compliance with court sanctions, and evidence of rehabilitation in determining eligibility for certification.

## **Enrollment Procedure**

1. Application will be posted on the RCC [website](#) during open application period.
2. Student completes application online and submits online. Once the application is submitted you will be notified of receipt.
3. Once the application is received, the Program Specialist, Nursing will verify completion of the application and ensure eligibility requirements have been met.
4. If the application is complete and eligibility requirements have been met, a pre-program checklist will be emailed to the applicant.
5. The applicant will complete the pre-program checklist requirements and will submit the completed packet by the deadline to [natp@rcc.edu](mailto:natp@rcc.edu). The deadline will be provided. The pre-program checklist contains information regarding setting up a Compio account (health records, vaccine verification, CPR card, etc.) along with other important information. Any supplemental documentation such as letters of recommendation, military service, etc. must be submitted to [natp@rcc.edu](mailto:natp@rcc.edu).

6. Eligible applicants who received a pre-program checklist must attend a mandatory Bootcamp on the specified day. During Bootcamp, the applicant will receive another checklist that has information regarding finger printing, uniforms, etc.
7. If all the above is completed by the designated deadlines, the applicant is eligible for acceptance into the NATP program and will be notified via email by the Program Specialist, Nursing.
8. Admission is granted on a first come, first serve based on submission and completion of the pre-program checklist by the deadline and attendance at Bootcamp.

### **Selection Procedure**

Selection of the Nursing Assistant Program will be filled on first-come first-served basis of qualified applicants. RCC reserves the right to designate a certain number of spaces for contract agreements and/or to meet grant-designated outcomes. If a student is not offered a space in the program, a new application is necessary in the next application period.

### **State Certification Requirements**

Students must successfully earn an overall grade of 75% or above and complete all program hours to pass NNA-80 to be eligible to take the state certification exam. Students are required to meet the state requirements for hours of theory and clinical attendance.

The California Department of Public Health (CDPH) requires a valid social security number or ITIN and a valid government issued ID for certification. The California Department of Public Health Healthcare Professional Certification & Training Section (HPCTS) can be reached at (916) 327-2445.

### **Technology Hardware/Software Requirements**

Students will be required to have access to either a laptop/desktop computer with the following system requirements:

- Windows 7 or above, Intel Pentium or greater, 250 MB free space, 2 GB RAM OR
- Mac OS 10.11 or above, Intel or M1 chip, 250 MB free space, 2 GB RAM OR
- Chrome OS 58 or above, Intel Pentium or Arm, 250 MB free space, 2 GB RAM

An internal or external webcam and microphone is required. In addition, students will need to be able to download Google Chrome to use the required College testing platform. Students will need access to a stable, internet connection.

### **Expenses**

1. Students pay Health Services \$25.00
2. Parking \$50.00
3. Student Services Fee \$10.00
4. Tuition \$46.00 per unit
5. Uniform approximately \$100.00
6. Cost of books and supplies approximately \$100.00.
7. Physical examination/lab work cost approximately \$100-600
8. Background check/CPR cost approximately \$220.00
9. It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at NO cost to the student.

***When planning expenses, students should be aware they may have to limit their hours of employment due to program requirements. Scholarships and grants are available to those who qualify.***

## **Health Exam and CPR Certification**

Students will be admitted to the program pending submission of a CPR Card (American Heart Association BLS Healthcare Provider) valid for 1 year, and a completed health examination form with clearance permitting unrestricted functional activities essential to nursing practice in accordance with the American with Disabilities Act (1990). Health Exam and CPR Certification are not required at the time of application. To remain enrolled, a student must have a compliant Compolio account by the specified due date or the first day of the semester, whichever comes first.

## **Background Check**

All new and readmitting students are required to demonstrate a clear background check. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security number or Individual Taxpayer Identification (ITIN) number. The process for obtaining the background check is available in the School of Nursing office.

## **California Department of Public Health**

*The Professional Certification Branch (PCB), Aide and Technician Certification Section (ATCS) is primarily responsible for the certification of nurse assistants by ensuring applicants adhere to the California Health and Safety Code, Section 1337- 1338.5.*

### **Mailing Address:**

Aide and Technician Certification Section  
P.O. Box 997416, MS 3301  
Sacramento, CA 95899-7416

**Phone Number:** (916) 327-2445

## **Disclosure of Social Security Number/Individual Taxpayer Identification Number**

If you fail to disclose your social security number or ITIN, your application for initial or renewal certification will be delayed or rejected.

## **Fingerprint Requirement**

One requirement to qualify for the certification examination is the submission of Live Scan fingerprints. These are evaluated by the California Department of Justice and the F.B.I.

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# **SECTION III:**

## **Curriculum Patterns & Course Descriptions**



## ADN (RN) CURRICULUM PATTERN

### First Semester:

- **Nursing 11: Foundations of Nursing Practice Across the Lifespan (8.5 units)**

Nursing 11 focuses on foundational concepts necessary for quality, safe, evidence-based patient-centered nursing care to a diverse patient population across the lifespan. Incorporates application of professionalism, leadership, caring, collaboration/communication, critical thinking, and informatics for the nurse in a variety of acute care settings. Includes acquisition of nursing skills required in acute care settings. Application of knowledge, skills, and attitudes occurs in the nursing skills lab, simulation lab, and a variety of clinical settings. (81 lecture hours and 216 laboratory hours).

- **Nursing 11A: Nursing Learning Laboratory (Required) (0.5 units)**

On-campus lab that incorporates the application of quality, safe, patient-centered care, leadership, caring, collaboration/communication, critical thinking, and informatics of the nurse using various learning activities. Lab provides opportunities for deliberate practice of nursing skills to attain mastery and apply clinical knowledge, communication, leadership, critical thinking, and informatic skills through active participation in simulated clinical scenarios focused on the nursing care required for diverse patient populations across the lifespan at a beginner novice level. The on-campus required lab course is designed to complement the clinical lab experiences performed off-campus. (27 laboratory hours, Pass/No Pass only).

- **Nursing 11 B/C: Nursing Learning Laboratory (Elective) (B-1 unit/C-2 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, and informatics of the nurse using various learning activities. Lab provides repetitive practice opportunities of nursing skills to attain mastery and apply clinical knowledge and informatics skills at a beginner novice level. The on-campus lab course is designed to complement the clinical lab experiences performed off-campus and is supervised by nursing faculty. (B-54/C-108 laboratory hours, Pass/No Pass only).

### Second Semester:

- **Nursing 12: Acute and Chronic Medical-Surgical Nursing Across the Lifespan and Maternity Nursing (8.5 units)**

Nursing 12 focuses on concepts necessary for quality, safe, evidenced-based patient-centered nursing care for diverse patient populations which include childbearing families, chronically ill children, and acute and chronically ill adults. Incorporates application of professionalism, leadership, caring, collaboration/communication, critical thinking, and informatics for the nurse in a variety of acute and chronic healthcare settings. Includes acquisition of nursing skills required in medical/surgical and maternal-child settings. Application of knowledge, skills, and attitudes occurs in the nursing skills lab, simulation lab, and a variety of clinical settings. (81 lecture hours and 216 laboratory hours).

- **Nursing 12A: Nursing Learning Laboratory (Required) (0.5 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, leadership, caring, collaboration/communication, critical thinking, and informatics of the nurse using various learning activities. Lab provides opportunities for deliberate practice of nursing skills to attain mastery and apply clinical knowledge, communication, leadership, critical thinking, and informatic skills through active participation in simulated clinical scenarios focused on the nursing care required for medical/surgical and maternal-child patients. The on-campus required lab course is designed to complement the clinical lab experiences performed off-campus. (27 hours laboratory, Pass/No Pass only.)

- **Nursing 12B/C: Nursing Learning Laboratory (Elective) (B-1 unit/C- 2 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, and informatics of the nurse using various learning activities. Lab provides repetitive practice opportunities of nursing skills to attain mastery and apply clinical knowledge and informatics skills at a novice level. The on-campus lab course is designed to complement the clinical lab experiences performed off-campus and is supervised by nursing faculty. (B-54 hours/C-108 laboratory hours, Pass/No Pass only.)

### **Third Semester:**

- **Nursing 21: Acute Adult Medical-Surgical and Mental Health Nursing (8.5 units)**

Nursing 21 focuses on concepts necessary for quality, safe, evidenced based patient-centered nursing care to a diverse adult and geriatric patient population experiencing various acute and chronic medical/surgical and mental health conditions. Incorporates the application of professionalism, leadership, caring, collaboration / communication, critical thinking, and informatics for the professional nurse in various healthcare settings. Includes the acquisition of nursing skills required in acute medical/surgical settings and acute and chronic mental health care settings. Application of knowledge, skills, and attitudes occurs in the nursing skills lab, simulation lab, and a variety of clinical settings. (81 lecture hours and 216 laboratory hours).

- **Nursing 21A: Nursing Learning Laboratory (Required) (0.5 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, leadership, caring, collaboration/communication, critical thinking, and informatics of the nurse using various learning activities. Lab provides opportunities for deliberate practice of nursing skills to attain mastery and apply clinical knowledge, communication, leadership, critical thinking, and informatic skills through active participation in simulated clinical scenarios focused on the nursing care required for complex patient populations across the lifespan at an intermediate novice level. The on-campus required lab course is designed to complement the clinical lab experiences performed off-campus. (27 hours laboratory, Pass/No Pass only).

- **Nursing 21B/C: Nursing Learning Laboratory (Elective) (B-1 unit/C- 2 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, and informatics of the nurse using various learning activities. Lab provides repetitive practice opportunities of nursing skills to attain mastery and apply clinical knowledge and informatics



skills at an intermediate novice level. The on-campus lab course is designed to complement the clinical lab experiences performed off-campus and is supervised by nursing faculty. (B-54 hours/C-108 hours laboratory, Pass/No Pass only).

#### **Fourth Semester:**

- **Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics (8.5 units)**

Nursing 22 focuses on concepts necessary for quality, safe, evidence-based patient-centered nursing care for diverse patient populations experiencing complex alterations in health across the lifespan. Incorporates the application of professionalism, leadership, caring, collaboration/communication, critical thinking, and informatics for the nurse in a variety of acute and chronic health care settings. Includes acquisition of nursing skills required for patients experiencing complex health alterations across the lifespan. Application of knowledge, skills, and attitudes occurs in the nursing skills lab, simulation lab, and a variety of clinical settings. (81 lecture hours and 216 laboratory hours).

- **Nursing 22A: Nursing Learning Laboratory (Required) (0.5 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, leadership, caring, collaboration/communication, critical thinking, and informatics of the nurse using various learning activities. Lab provides opportunities for deliberate practice of nursing skills to attain mastery and apply clinical knowledge, communication, leadership, critical thinking, and informatic skills through active participation in simulated clinical scenarios focused on the nursing care required for complex patient populations across the lifespan at an advanced beginner level. The on-campus required lab course is designed to complement the clinical lab experiences performed off-campus. (27 hours laboratory, Pass/No Pass only.)

- **Nursing 22B/C: Nursing Learning Laboratory (Elective) (B-1 unit/C-2 units)**

An on-campus lab that incorporates the application of quality, safe, patient-centered care, and informatics of the nurse using various learning activities. Lab provides repetitive practice opportunities of nursing skills to attain mastery and apply clinical knowledge and informatics skills at an advanced beginner level. The on-campus lab course is designed to complement the clinical lab experiences performed off-campus and is supervised by nursing faculty. (B-54 hours/C- 108 hours laboratory, Pass/No Pass only.)

- **Nursing 18: Transition for Advanced Placement Students (2 units)**

Nursing 18 is an introduction to the Associate Degree Nursing program; mission, values, goals, and end-of-program student learning outcomes. Focuses on the concepts of safe, quality evidence-based care, critical thinking, caring, professionalism, leadership, collaboration/communication, and nursing informatics. Assists LVN's with transition to the Associate Degree Registered Nursing program. (36 lecture hours).

- **Nursing 18B: Nursing Learning Laboratory (1 unit)**

An on-campus lab for Licensed Vocational Nurses to demonstrate previously learned clinical nursing skills and teach registered nursing skills from the first-year of the Associate Degree Registered Nursing program. The lab will provide opportunities for deliberate practice of psychomotor nursing skills to attain mastery and apply associated knowledge, communication, leadership, critical thinking, and informatics skills through active participation in simulated clinical scenarios focused on the nursing care of patients. This required lab course is designed to complement the didactic portion of NRN-18. (54 laboratory hours).

- **Nursing 19: Transition Course for Advanced Placement for Non-Nursing Healthcare Professionals (2 units)**

Nursing 19 is an introduction to the Associate Degree Registered Nursing program to prepare qualified non-nursing healthcare professionals to transition to the role of a competent, entry-level professional nurse generalist. Focuses on the concepts of safe, quality evidence-based care, critical thinking, caring, professionalism, leadership, collaboration/communication, and nursing informatics. (36 lecture hours).

- **Nursing 19B: Nursing Learning Laboratory (1 unit)**

An on-campus lab for non-nursing healthcare professionals that introduces clinical nursing skills from the first-year of the Associate Degree Registered Nursing program. The lab provides opportunities for deliberate practice of psychomotor nursing skills to attain mastery and apply associated knowledge, communication, leadership, critical thinking, and informatics skills through active participation in simulated clinical scenarios focused on the nursing care of patients. This required lab course is designed to complement the didactic portion of NRN-19. (54 laboratory hours).

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CURRICULUM PATTERN: ADN (RN) PROGRAM**

<b><u>PREREQUISITES:</u></b>		<b><u>UNITS:</u></b>
Biology 50A & 50B	Anatomy & Physiology I AND Anatomy & Physiology II	4 4
Biology 55	Microbiology	4
Psychology 9	Developmental Psychology (Birth to Death)	3
<b><u>FALL</u></b>		
Nursing 11	Foundations of Nursing Practice Across the Lifespan	8.5
Nursing 11A	Nursing Learning Laboratory	0.5
<b><u>SPRING</u></b>		
Nursing 12	Acute and Chronic Medical-Surgical Nursing Across the Lifespan and Maternity Nursing	8.5
Nursing 12A	Nursing Learning Laboratory	0.5
<b><u>FALL</u></b>		
Nursing 21	Acute Medical-Surgical and Mental Health Nursing	8.5
Nursing 21A	Nursing Learning Laboratory	0.5
<b><u>SPRING</u></b>		
Nursing 22	Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics	8.5
Nursing 22A	Nursing Learning Laboratory	0.5

Revised: 11/91; 1/02; 10/03; 5/05; 6/12; 1/13; 7/13; 7/16; 7/18;  
8/20; 2/21; 1/26



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CURRICULUM PATTERN: ADVANCED PLACEMENT PROGRAM**

<b><u>PREREQUISITES:</u></b>		<b><u>UNITS:</u></b>
Biology 50A & 50B	Anatomy & Physiology I AND Anatomy & Physiology II	4 4
Biology 55	Microbiology	4
Psychology 9	Developmental Psychology (Birth to Death)	3
Nursing 18/18B	Transition for Advanced Placement Students & Nursing Learning Laboratory	3
	<u>OR</u>	
Nursing 19/19B	Transition Course for Advanced Placement for Non- Nursing Healthcare Professionals & Nursing Learning Laboratory	3
<b><u>FALL</u></b>		
Nursing 21	Acute Medical-Surgical and Mental Health Nursing Advanced Concepts of Vocational	8.5
Nursing 21A	Nursing Learning Laboratory	0.5
<b><u>SPRING</u></b>		
Nursing 22	Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics	8.5
Nursing 22A	Nursing Learning Laboratory	0.5

Revised: 11/91; 1/02; 10/03; 5/05; 6/12; 1/13; 7/13; 7/16; 7/18;  
8/20; 2/21; 1/26



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VOCATIONAL NURSING PROGRAM COURSE DESCRIPTIONS**

**Term 1**

BIOLOGY 45                      SURVEY OF HUMAN ANATOMY & PHYSIOLOGY                      3 units

OR

PREREQUISITE: None.

An introductory and survey course of structural and functional aspects of the human body. Emphasis is placed on cell organization, human tissues and discussion of each of the human systems. (54 hours lecture).

BIOLOGY 50A                      ANATOMY & PHYSIOLOGY I                      4 units

PREREQUISITE: BIO 1/1H or BIO 4 or BIO 55 or BIO 60/60H.

AND

First of a two-course sequence that introduces students to the basic concepts and principles of anatomy and physiology. This course will provide a foundation for advanced study of the human body. The course covers body orientation and organization, cells and tissues, the skeletal and muscular systems, and the eye and ear. Designed to meet the prerequisites for professional programs, e.g. nursing, dental hygiene, and physical therapy. (36 hours lecture and 108 hours laboratory).

BIOLOGY 50B                      ANATOMY & PHYSIOLOGY II                      4 units

PREQUISITE: BIO 50A.

Second of a two course sequence in anatomy and physiology that covers these systems: nervous, endocrine, cardiovascular, respiratory, urinary, digestive, and reproductive organ systems. (36 hours lecture and 108 hours laboratory).

PSYCHOLOGY 9                      DEVELOPMENTAL PSYCHOLOGY                      3 units

PREREQUISITE: None.

Examines the prevailing theories and research of developmental psychology and the stages of human development from conception to death.

NURSING 55A

VOCATIONAL NURSING PRACTICE AND NUTRITION  
ACROSS THE LIFESPAN

3 units

PREREQUISITE: None.

Focuses on the definition, functions, responsibilities, and roles of the vocational nursing student, and the Licensed Vocational Nurse as members of the interprofessional healthcare team. Introduces beginning concepts of getting started as a vocational nursing student, understanding the profession of vocational nursing, preparing for successful practice, and moving forward into the profession of a licensed vocational nurse. Introduces the essential nutritional concepts across the life span and therapeutic diet therapy. (54 lecture hours).

NURSING 55B

PRINCIPLES OF PATHOPHYSIOLOGY

2 units

PREREQUISITE: BIO 45 or BIO 50A & BIO 50B.

An introduction to the responses of the body to disease that affect basic human needs. Course topics include introduction to pathophysiology, inflammation and tissue repair, altered immunity, infection, genetic disorders, and altered cellular proliferation and differentiation. (36 hours lecture).

**Term 2**

NURSING 42

INTRODUCTORY CONCEPTS OF VOCATIONAL NURSING-  
FUNDAMENTALS & MENTAL HEALTH

13 units

PREREQUISITE: BIO 45 or BIO 50A & BIO 50B and NVN 55A & NVN 55B and PSYC-9.

Focuses on foundational nursing and mental health concepts necessary in delivering quality, safe, evidence-based, patient-centered care, integrating core concepts of professionalism, caring, collaboration/communication, critical thinking, and informatics, to diverse patient populations across the lifespan. Application of knowledge, skills, and attitudes occurs in the clinical nursing skills/simulation labs, deliberate practice, and acute, ambulatory, mental health, and community care settings. (126 lecture hours & 324 laboratory hours).



NURSING 42ANURSING LEARNING LABORATORY

0.5 unit

On-campus lab that incorporates the application of quality, safe, patient-centered care, leadership, caring, collaboration/communication, critical thinking, and informatics of the nurse using various learning activities. Lab provides opportunities for deliberate practice of nursing skills to attain mastery and apply clinical knowledge, communication, leadership, critical thinking, and informatics skills through active participation in simulated clinical scenarios focused on the nursing care required for diverse patient populations across the lifespan and alterations in mental health at a beginner novice level. The on-campus required lab course is designed to complement the clinical lab experiences performed off-campus. (27 laboratory hours).

**Term 3**NURSING 43INTERMEDIATE CONCEPTS OF VOCATIONAL NURSING-  
MATERNITY & PEDIATRICS

5.5 units

PREREQUISITE: NVN 42 & NVN 42A.

Focuses on maternal/child nursing concepts necessary in delivering quality, safe, evidence-based patient-centered care, integrating core concepts of professionalism, leadership, caring, collaboration/communication, critical thinking, and informatics, to diverse patient-specific populations including infants, children, childbearing, and childrearing families. Application of knowledge, skills, and attitudes occurs in the clinical nursing skills/simulation labs, deliberate practice, and maternal/child healthcare and community settings. (63 lecture hours & 117 laboratory hours).

**Term 4**NURSING 44INTERMEDIATE CONCEPTS OF VOCATIONAL NURSING-  
MEDICAL/SURGICAL

13 units

PREREQUISITE: NVN 43.

Focus on medical-surgical nursing concepts necessary in delivering quality, safe, evidence-based patient-centered care, integrating core concepts of professionalism, leadership, caring, collaboration/communication, critical thinking, and informatics, to a diverse adult and geriatric patient population experiencing various acute and chronic medical-surgical conditions. Application of knowledge, skills, and attitudes occurs in the clinical nursing skills/simulation labs, deliberate practice, and acute, ambulatory, and community care settings. (126 lecture hours & 324 laboratory hours).

NURSING 44ANURSING LEARNING LABORATORY

0.5 units

On-campus lab that incorporates the application of quality, safe, patient-centered care, leadership, caring, collaboration/communication, critical thinking, and informatics of the nurse using various learning activities. Lab provides opportunities for deliberate practice of nursing skills to attain mastery and apply clinical knowledge, communication, leadership, critical thinking, and informatics skills through active participation in simulated clinical scenarios focused on the nursing care required for diverse patient populations across the lifespan and alterations in mental health at a intermediate novice level. The on-campus required lab course is designed to complement the clinical lab experiences performed off-campus. (27 laboratory hours).

**Term 5**NURSING 45ADVANCED CONCEPTS OF VOCATIONAL NURSING-MEDICAL/SURGICAL

6 units

PREREQUISITE: NVN 44 & NVN 44A.

Focuses on advanced medical-surgical nursing concepts necessary in delivering quality, safe, evidence-based patient-centered care, integrating core concepts of professionalism, leadership, caring, collaboration/communication, critical thinking, and informatics, to a diverse adult and geriatric patient population experiencing various acute and chronic medical-surgical conditions. Application of knowledge, skills, and attitudes occurs in the clinical nursing skills/simulation labs, deliberate practice, and acute care settings. (63 lecture hours & 135 laboratory hours).

Revised: 7/16; 7/18; 8/20; 1/26

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CURRICULUM PATTERN: VOCATIONAL NURSING PROGRAM**

<b><u>TERM 1:</u></b>		<b><u>UNITS:</u></b>
Biology 45 or Biology 50A & 50B	Survey of Human Anatomy & Physiology <u>OR</u> Anatomy & Physiology I AND Anatomy & Physiology II	3 4 4
Psychology 9	Developmental Psychology (Birth to Death)	3
Nursing 55A	Vocational Nursing Practice and Nutrition Across the Lifespan	3
Nursing 55B	Principles of Pathophysiology	2
<b><u>TERM 2</u></b>		
Nursing 42	Introductory Concepts of Vocational Nursing-Nursing Fundamentals & Mental Health	13
Nursing 42A	Nursing Learning Laboratory	0.5
<b><u>TERM 3</u></b>		
Nursing 43	Intermediate Concepts of Vocational Nursing-Care of the Family	5.5
<b><u>TERM 4</u></b>		
Nursing 44	Intermediate Concepts of Vocational Nursing- Medical/Surgical	13
Nursing 44A	Nursing Learning Laboratory	0.5
<b><u>TERM 5</u></b>		
Nursing 45	Advanced Concepts of Vocational Nursing – Medical/Surgical	6

Revised: 11/91; 1/02; 10/03; 5/05; 6/12; 1/13; 7/13; 7/16; 7/18; 8/20; 8/24; 8/25



# **SECTION IV:**

# **Graduation &**

# **Certificate**

# **Completion**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) TWO-YEAR COMPLETION PATTERN**

Semester		Courses	Units
Intersession 1	Winter or Summer	SOC-1/1H: Introduction to Sociology or ANT-2/2H: Cultural Anthropology	3
Semester 1	Spring or Fall	ENGL-C1000/C100H Academic Reading & Writing	4
		STAT-C100/C1000H: Statistics or PSYC/SOC 48: Statistics for the Behavioral Sciences	4
		BIO-50A: Anatomy & Physiology I	4
Intersession 2	Winter or Summer	HUM-10/10H: World Religions or PHI-10/10H: Introduction to Philosophy or THE-3: Introduction to the Theater	3
Semester 2	Spring or Fall	BIO-55: Microbiology	4
		BIO-50B: Anatomy & Physiology II	4
		COMM-C1000/1000H: Introduction to Public Speaking or 9/9H: Interpersonal Communication	3
Intersession 3	Winter or Summer	ETS-1: Introduction to Ethnic Studies or ETS-15: African American Studies II or POLS-23: Race, Ethnicity, & Politics in America	3
		PSYC-9 Developmental Psychology	3
Semester 3	Spring or Fall	NRN-11: Foundations of Nursing Practice Across the Lifespan	8.5
		NRN-11A: Nursing Learning Laboratory	0.5
Semester 4	Spring or Fall	NRN-12: Acute & Chronic Medical-Surgical Nursing Across the Lifespan & Maternity Nursing	8.5
		NRN-12A: Nursing Learning Laboratory	0.5
Semester 5	Spring or Fall	NRN-21: Acute Adult Medical-Surgical and Mental Health Nursing	8.5
		NRN-21A: Nursing Learning Laboratory	0.5
Semester 6	Spring or Fall	NRN-22: Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics	8.5
		NRN-22A: Nursing Learning Laboratory	0.5
TOTAL UNITS FOR PROGRAM COMPLETION			71

**Selection:**

Students who have completed the four prerequisite courses will have higher priority for selection for space in Nursing 11.

**Other Requirements:**

See *RCC College Catalog* for graduation requirements.





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADVANCED PLACEMENT/FLEXIBLE COMPLETION PATTERN**

Semester		Courses	Units
Intersession 1	Winter or Summer	BIO-1/1H: General Biology	4
		COMM-C1000/1000H: Introduction to Public Speaking or 9/9H: Interpersonal Communication	3
Semester 1	Spring or Fall	BIO-50A: Anatomy & Physiology I	4
		ENGL-C1000/C100H Academic Reading & Writing	4
		STAT-C100/C1000H: Statistics or PSYC/SOC 48: Statistics for the Behavioral Sciences	4
Intersession 2	Winter or Summer	CHE-2A: Introductory Chemistry I	4
		HUM-10/10H: World Religions or PHI-10/10H: Introduction to Philosophy or THE-3: Introduction to the Theater	3
Semester 2	Spring or Fall	BIO-55: Microbiology	4
		BIO-50B: Anatomy & Physiology II	4
		NRN-18: Transition Course for Advanced Placement Students & NRN-18B: Nursing Learning Laboratory or NRN-19: Transition Course for Non-Nursing Healthcare Professionals & NRN-19B: Nursing Learning Laboratory	3
		SOC-1/1H: Introduction to Sociology or ANT-2/2H: Cultural Anthropology	3
Intersession 3	Winter or Summer	ETS-1: Introduction to Ethnic Studies or ETS-15: African American Studies II or POLS-23: Race, Ethnicity, & Politics in America	3
		PSYC-9 Developmental Psychology	3
Semester 3	Spring or Fall	NRN-21: Acute Adult Medical-Surgical and Mental Health Nursing	8.5
		NRN-21A: Nursing Learning Laboratory	0.5
Semester 4	Spring or Fall	NRN-22: Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics	8.5
		NRN-22A: Nursing Learning Laboratory	0.5
TOTAL UNITS FOR PROGRAM COMPLETION			64

**Selection:**

Students who have completed the four prerequisite courses will have higher priority for selection for space in Nursing 21.

**Other Requirements**

See *RCC College Catalog* for graduation requirements.

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADVANCED PLACEMENT 30-UNIT COMPLETION PATTERN**

<b>Semester</b>		<b>Courses</b>	<b>Units</b>
<b>Intersession 1</b>	<b>Winter or Summer</b>	BIO-50A: Anatomy & Physiology I	4
<b>Semester 1</b>	<b>Spring or Fall</b>	BIO-50B: Anatomy & Physiology II BIO-55: Microbiology	4 4
<b>Semester 2</b>	<b>Spring or Fall</b>	NRN-21: Acute Adult Medical-Surgical and Mental Health Nursing NRN-21A: Nursing Learning Laboratory	8.5 0.5
<b>Semester 3</b>	<b>Spring or Fall</b>	NRN-22: Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics NRN-22A: Nursing Learning Laboratory	8.5 0.5
<b>TOTAL UNITS FOR PROGRAM COMPLETION</b>			<b>30</b>

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VN PROGRAM – ASSOCIATE DEGREE COMPLETION PATTERN**

<b>Semester</b>		<b>Courses</b>	<b>Units</b>
<b>Intersession 1</b>	<b>Summer</b>	BIO-45: Survey of Anatomy and Physiology	3
<b>Semester 1</b>	<b>Fall</b>	NVN-55A: Vocational Nursing Practice/Nutrition NVN-55B: Principles of Pathophysiology ENGL-C1000/C100H Academic Reading & Writing ETS-1: Introduction to Ethnic Studies or POLS-23: Race, Ethnicity, & Politics in America	3 2 4 3
<b>Intersession 2</b>	<b>Winter</b>	PSYC-9 Developmental Psychology	3
<b>Semester 2</b>	<b>Spring</b>	NNA-80: Nursing Assistant Training Program HUM-10/10H: World Religions or PHI-10/10H: Introduction to Philosophy or THE-3: Introduction to the Theater STAT-C100/C1000H: Statistics or PSYC/SOC 48: Statistics for the Behavioral Sciences	5 3 4
<b>Intersession 3</b>	<b>Summer</b>	COMM-C1000/1000H: Introduction to Public Speaking or 9/9H: Interpersonal Communication	3
<b>Semester 3</b>	<b>Fall</b>	NVN-42: Introductory Concepts of Vocational Nursing- Nursing Fundamentals & Mental Health NVN-42A: Nursing Learning Laboratory	13 0.5
<b>Intersession 4</b>	<b>Winter</b>	NVN-43: Intermediate Concepts of Vocational Nursing- Care of the Family	5.5
<b>Semester 4</b>	<b>Spring</b>	NVN-44: Intermediate Concepts of Vocational Nursing- Medical/Surgical NVN-44A: Nursing Learning Laboratory	13 0.5
<b>Intersession 5</b>	<b>Summer</b>	NVN-45: Advanced Concepts of Vocational Nursing – Medical/Surgical	6
<b>TOTAL UNITS FOR PROGRAM COMPLETION</b>			<b>72.5</b>

**Other Requirements:**

See *RCC College Catalog* for graduation requirements.

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VOCATIONAL NURSING - CERTIFICATE COMPLETION PATTERN**

<b>Semester</b>		<b>Courses</b>	<b>Units</b>
<b>Intersession 1</b>	<b>Winter</b>	BIO-45: Survey of Human Anatomy and Physiology	3
		PSYC-9: Developmental Psych	3
<b>Semester 1</b>	<b>Spring</b>	NVN-55A: Vocational Nursing Practice/Nutrition	3
		NVN-55B: Principles of Pathophysiology	2
<b>Semester 2</b>	<b>Fall</b>	NVN-42: Introductory Concepts of Vocational Nursing-Nursing Fundamentals & Mental Health	13
		NVN-42A: Nursing Learning Laboratory	0.5
<b>Intersession 2</b>	<b>Winter</b>	NVN-43: Intermediate Concepts of Vocational Nursing-Care of the Family	5.5
<b>Semester 3</b>	<b>Spring</b>	NVN-44: Intermediate Concepts of Vocational Nursing-Medical/Surgical	13
		NVN-44A: Nursing Learning Laboratory	0.5
<b>Intersession 3</b>	<b>Summer</b>	NVN-45: Advanced Concepts of Vocational Nursing – Medical/Surgical	6
<b>TOTAL UNITS FOR PROGRAM COMPLETION</b>			<b>49.5</b>

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NURSING ASSISTANT CERTIFICATE**

At the end of Nursing 11 or any ADN (RN) semester thereafter, students may apply for Nursing Assistant Certificate through the California Department of Public Health (CDPH). The following process has been established for equivalency-trained nurse assistant applicants

1. Contact [CDPH](#) and complete the *Certified Nurse Assistant Equivalency/Reciprocity Application (CDPH 282E)* form.
2. Get your fingerprints taken at a California Live Scan Agency and submit a copy of the *Request for Live Scan Service (BCIA 8016)* for. Make sure to use the *Request for Live Scan Sample (BCIA 8016 Sample)* to ensure accurate completion.
3. Submit proof of training:
  - a. Provide a sealed letter from your school confirming equivalent training, including the completion of at least the “Fundamentals of Nursing” course. Ensure the letter includes your name, start and completion dates of the classes and hours or units completed.
  - OR**
  - b. Have official transcripts emailed directly by your training provider or school to [cnatranscripts@cdph.ca.gov](mailto:cnatranscripts@cdph.ca.gov), including your first name, last name, date of birth, and phone number in the email. Only transcripts can be emailed, the application package must be submitted via U.S. Postal Mail.
4. Mail the application via U.S. postal mail to an/or official transcripts to:

Healthcare Professional Certification and Training Section (HPCTS)  
P.O. Box 997416. MS 3301  
Sacramento, CA 95899-7416
5. Monitor email/mail. CDPH recommends you provide an email address when you submit your application as this is how all deficiencies will be communicated. If an email is not provided, a letter will be issued via U.S. postal mail.
6. Once equivalency has been determined, CDPH will issue information via email. Allow for 30 days.

Revised: 10/03; 5/05; 6/07; 3/09; 1/11; 6/12; 7/14; 2/21; 1/26



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**STUDENT TIMELINE: DEGREE/CERTIFICATE APPLICATION DEADLINES**

Applying for Graduation and a Degree are the same thing.

Students will need to ignore *Degree/Certificate Application* deadlines that are on the RCC web site because these dates do not allow sufficient time for the verifications to be completed by RCC Evaluators. When the School of Nursing does not receive the verifications, the paperwork cannot be sent to the Board of Registered Nursing (BRN) in time for early processing by the BRN, thus making it impossible for earlier selection of NCLEX testing dates. *Applying for a Degree/Certificate* must take place early.

**N11** (Any semester) Students must apply for all transcripts to be sent **directly** to RCC Admissions & Records office (do not mail or bring transcripts to the School of Nursing office) for processing.

**Note:**

- Transcripts **cannot** have grades in process “**In Progress**” (**IP**) for any class taken even if the course is not a requirement for the ADN (RN) program or RCC degree.
- All classes must be posted on the transcripts – **No IP grades.**
- All transcripts must be submitted to RCC Admissions & Records
- Have your transcripts sent to the Riverside City College Admissions & Records office – Do not send transcripts to the School of Nursing

**Riverside City College**  
Attn: Admissions & Records  
4800 Magnolia Avenue  
Riverside, CA 92506-1299  
[AdmissionsRiverside@rcc.edu](mailto:AdmissionsRiverside@rcc.edu)

**Missing classes:** All students missing required classes for the ADN degree should begin making arrangements for completing them now. Without those classes, you cannot complete the ADN (RN) program.

**N12** Generic or Advance Placement - (Any Semester) Students must apply for all transcripts to be sent **directly** to RCC Admissions & Records office (do not mail or bring transcripts to the School of Nursing office).

**Note:**

- Transcripts **cannot** have grades in process “**In Progress**” (**IP**) for any class taken even if the course is not a requirement for the ADN (RN) program or RCC degree.
- All classes must be posted on the transcripts – **No IP grades.**
- All transcripts must be submitted to RCC Admissions & Records
- Have your transcripts sent to the Riverside City College Admissions & Records office – Do not send transcripts to the School of Nursing

**Riverside City College**  
Attn: Admissions & Records  
4800 Magnolia Avenue  
Riverside, CA 92506-1299  
[AdmissionsRiverside@rcc.edu](mailto:AdmissionsRiverside@rcc.edu)

**Advanced Placement students:** Complete NRN-18, Evaluator will waive N11 and/or N12 Core based on SON placement.

**Missing classes:** All students missing required classes for the ADN degree should begin making arrangements for completing them now. Without those classes, you cannot complete the ADN (RN) program.

**Note:**

- Transcripts **cannot** have grades in process “**In Progress**” (**IP**) for any class taken even if the course is not a requirement for the ADN (RN) program or RCC degree.
- All classes must be posted on the transcripts – **No IP grades.**
- All transcripts must be submitted to RCC Admissions & Records
- Have your transcripts sent to the Riverside City College Admissions & Records office – Do not send transcripts to the School of Nursing

**Riverside City College**  
Attn: Admissions & Records  
4800 Magnolia Avenue  
Riverside, CA 92506-1299  
[AdmissionsRiverside@rcc.edu](mailto:AdmissionsRiverside@rcc.edu)

**Missing classes:** All students missing required classes for the ADN degree should begin making arrangements for completing them now. Without those classes, you cannot complete the ADN (RN) program.

- N21**
1. *Apply for Degree* application 1<sup>st</sup> week of semester on-line:
    - a. Spring students to *Graduate in the Fall* (apply for **Spring, which should be the only one available**)
    - b. Fall students to *Graduate in the Spring* (apply for **Fall, which should be the only one available**)
  2. Student receives a verification email on their RCCD email verifying they have applied.
  3. Student prints this confirmation email and turns in a copy of the email to N21 faculty lead (or designated faculty).
    - a. DO NOT email this form to faculty
    - b. PRINT the confirmation email and give to your designated faculty

**Note:**

- Students should read their RCCD emails frequently and should respond to Evaluators as soon as possible. An email notification is generated whenever *Application Status Changes*. When students do not respond to Evaluators, their application is placed on hold in a file and processing will not resume until a response is made by the student. This will prevent the School of Nursing from submitting your paperwork the BRN.
- Students should also continuously check WebAdvisor for comments made by Evaluators.



**Repeat Students:** If you are a student that is repeating N21 you will need to apply again for your *Degree/Certificate* in order to **reactivate** the application. If you fail to **reapply for your degree**, your verification will not be processed by evaluators and the SON will not be able to submit your paperwork to the BRN.

**Advanced Placement students:** Complete NRN-18, Evaluator will waive N11 and/or N12 Core based on SON placement.

**Missing classes:** All students missing required classes for the ADN degree should begin making arrangements for completing them now. Without those classes, you cannot complete the ADN (RN) program.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ARTICULATING BRN/RCC REQUIREMENTS WITH CALGETC (CSU-UC)  
GENERAL EDUCATION**

Students should consult with the Educational Resource Advisor, Nursing or a Nursing/Health-Related Sciences Counselor for the most up-to-date guidance on articulation with CSU/UC systems and other BSN programs.

Revised: 10/03; 6/07; 1/11; 6/12; 8/19; 1/26  
Reviewed: 5/05; 7/13



# **SECTION V:**

## **Admission**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CONFIDENTIALITY OF SELECTION PROCESS**

In accordance with FERPA all information regarding enrollment to the ADN (RN), VN, and NATP programs is confidential. This means any data used for the enrollment to any School of Nursing program will not be disclosed to any individual outside the enrollment process.

Created: 9/15/95

Revised: 8/15/96; 1/10/02; 6/07; 1/09; 1/11; 2/21

Reviewed: 10/03; 11/03; 6/12; 7/13





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PROCEDURE FOR SELECTION OF ADN (RN) STUDENTS**

Available enrollment spaces are selected by rank order (highest points) of the multicriteria factors and random selection (see *Enrollment Criteria for Traditional, CEP, Advanced Placement/Transfer Students*). Riverside City College reserves the right to designate a certain number of spaces for contract agreements and/or meet requirements of grant-designated outcomes.

Applicants with a regionally accredited bachelor's degree from the United States (US) will be waived from completing the 6 general education courses, but must have taken the science prerequisites, satisfy the Statistics (STAT C1000/C1000H, formerly MAT-12/12H, or PSYC/SOC-48) and PSYC-9 requirements, and have taken courses in English Composition, Communication and Sociology/Cultural Anthropology.

Applicants must pass the Test for Essential Academic Skills (ATI TEAS – TEAS 7) prior to program enrollment. Please see the *RCC SON TEAS Test* policy.

- Applicants must earn a minimum score of 62 on the TEAS to be eligible for enrollment in the ADN (RN) program. A student may re-take the TEAS every 365 days to improve their score.
- Applicants will be required to attach their **unofficial** TEAS transcript from ATI when completing the application for the ADN (RN) program. In addition, **official** TEAS transcripts must be submitted electronically to RCC via ATI ([www.atitesting.com](http://www.atitesting.com)). ATI charges a transcript fee for the TEAS official transcript. Use the code RIVERSIDE CC ADN when sending the official TEAS transcript from ATI ([www.atitesting.com](http://www.atitesting.com)).
- Applicants who have not met the minimum passing score of 62 on the first attempt, will be referred to the Nursing Counselor to develop a remediation plan in the respective areas of English, Reading, Mathematics, and/or Science. The length of this remediation shall be approximately twelve (12) months, depending on each student's identified area(s) of difficulty. Students must provide verification of completion of their remediation to the Nursing Counselor.

If a student is not offered a space in the program, a new application is necessary for the next application filing period. The School of Nursing has no wait list.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PROCEDURES FOR SELECTION OF VN STUDENTS**

Selection for the VN program is competitive, with a varying percentage of spaces going to fully qualified applicants with the highest points (*see Vocational Nursing Program Point System*) and a varying percentage filled by random selection of qualified applicants. RCC reserves the right to designate a certain number of spaces for contract agreements and/or to meet grant-designated outcomes.

1. Qualified applicants are ranked according to the *Vocational Nursing Program Point System* for admission to the program.
2. All students accepted to the VN program will be required to sign the *Vocational Nursing Program Completion Contract*.
3. In the event there are no qualified returning VN candidates to fill any VN course spaces, ADN (RN) students who have failed an ADN (RN) course may be considered for appropriate placement in the VN program.
4. If an applicant is not offered a space in the program, a new application is necessary for the next application filing period. The School of Nursing has no wait list.

Revised: 6/13/96; 7/17/96; 8/15/96; 1/10/02; 12/04; 5/05; 2/06; 6/07; 1/09; 1/10; 6/1; 6/12; 1/13; 7/13; 8/19; 2/21;  
3/25



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PROCEDURES FOR SELECTION OF NATP STUDENTS**

1. Applications are submitted during the application filing period.
2. Qualified applicants that meet eligibility requirements are emailed a pre-program checklist.
3. Admission is based on a first come, first serve basis upon completion and submission of the pre-program checklist to the Program Specialist, Nursing by the designated deadline. All requirements are to be submitted via email to [natp@rcc.edu](mailto:natp@rcc.edu).
4. If the applicant completes the pre-program checklist requirements by the designated deadline, the applicant is deemed eligible for acceptance and notified by a Program Specialist, Nursing via email.
5. If an applicant is not offered a space in the program, a new application is necessary for the next application filing period. The School of Nursing has no wait list.

Created: 2/21; 1/26



**RIVERSIDE CITY COLLEGE**  
**SCHOOL OF NURSING**  
**TEAS TEST POLICY**

The Test for Essential Academic Skills (TEAS) is required for all applicants prior to enrollment in the ADN (RN) program. The TEAS score is part of the *Enrollment Criteria for Traditional* and/or *RCC-CSU Concurrent Enrollment* point system used for admission.

The RCC School of Nursing offers the TEAS test twice a year. The top 120 – 150 applicants who have earned the highest science GPA (BIO-50A, BIO-50B & BIO-55) and completed Psychology 9 will be invited to take the TEAS free of charge at RCC. Those not invited may take the TEAS at another ATI testing site at their own expense.

Applicants must earn a minimum score of 62 on the TEAS to be eligible for enrollment in the ADN (RN) program. A student may re-take the TEAS every 365 days to improve their score.

Applicants will be required to attach their **unofficial** TEAS transcript from ATI when completing the application for the ADN (RN) program. In addition, **official** TEAS transcripts must be submitted electronically to RCC via ATI ([www.atitesting.com](http://www.atitesting.com)). ATI charges a transcript fee for the TEAS official transcript. Use the code RIVERSIDE CC ADN when sending the official TEAS transcript from ATI ([www.atitesting.com](http://www.atitesting.com)).

Applicants who have not met the minimum passing score of 62 on the first attempt, will be referred to the Nursing Counselor to develop a remediation plan in the respective areas of English, Reading, Mathematics, and/or Science. The length of this remediation shall be approximately twelve (12) months, depending on each student's identified area(s) of difficulty. Students must provide verification of completion of their remediation to the Nursing Counselor.

- Students will have twelve (12) months to remediate and demonstrate readiness to retake the TEAS test. The period of remediation shall commence on the date the applicant is notified to contact the Nursing Counselor that a remediation plan is needed.
- If on the second attempt or other subsequent attempts, the student does not earn a minimum passing score of 62, the student may re-take the TEAS test every 365 days or complete a Vocational Nursing (VN) program and then attempt to bridge as an Advanced Placement student to the ADN (RN) program.
  - RCC VN graduates have priority over graduates from other VN programs.
  - The VN program prerequisites are BIO-50A/50B or BIO-45, PSYC-9, NVN-55A, NVN-55B and to have a current, valid California CNA certificate.
  - The VN application period is the first business day of February – the first business day of March.





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**DEFERRED ENROLLMENT**

1. Deferred enrollment may be granted on an individual basis upon approval by the Dean, School of Nursing and/or Nursing Enrollment Committee.
2. Deferred enrollment of a student's admission space is allowed **one-time only**.
  - a. Students who do not accept their admission space after receiving an approved deferral will be considered for readmission **one-time-only**. The student's ranking for readmission will be based on the *Prioritization for Readmission* policy.
  - b. Students who defer and have an approved *RCC Extenuating Circumstance Petition (ECP)* will be reviewed by the Nursing Enrollment Committee depending on space availability.
3. Students who defer their enrollment space for 18 months or longer, may be required to complete a *Contract for Success* and audit the last course they completed.

Revised: 8/15/96; 1/10/02; 6/07; 1/09; 1/11; 6/11; 6/12; 7/13; 6/18; 2/21; 1/26

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**DEFERRED ENROLLMENT SIGNATURE FORM**

I understand that according to the RCC School of Nursing *Deferred Enrollment* policy, deferred enrollment in the nursing program will be granted one time only. Failure to accept this admission space will forfeit the deferral. Subsequent readmissions will be prioritized according to the current *Prioritization for Readmission* policy.

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Name of Student

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Signature of Student

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Program Specialist, Nursing

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Date

Rev. 6/18; 1/26

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**COURSE REGISTRATION CLEARANCE**

The following areas for clearance are required for enrollment in nursing courses:

1. Health and CPR requirements

Students are cleared to register once they have a compliant Complio account which requires the submission of the following: a current CPR card (AHA BLS Healthcare Provider Course) for the semester, required immunizations, and a completed physical examination confirming they can perform all essential nursing functions without restriction in accordance with the Americans with Disabilities Act (1990). A compliant Complio is required throughout the program.

2. Background check/Drug screen

All new and readmitting students are required to demonstrate a clear background check/drug screen prior to enrollment in clinical courses. The process for obtaining a background check/drug screen is available in the School of Nursing office. A picture ID and social security or ITIN number are also required. See policy on *Background Check/Drug Screen*.

3. License Verification for Advanced Placement Students

LVN's and non-nursing healthcare professionals advance placing into the ADN (RN) program must show proof of professional licensure for subsequent enrollment in the ADN (RN) program.

4. Exit Interview/Contract for Success

For petitioning students, completion of all criteria for readmission as outlined on the *Exit Interview/Contract for Success* must be submitted by the required due date prior to course enrollment.

Revised: 5/05; 6/07; 8/07; 1/09; 1/11; 6/12; 7/13; 8/19; 1/26  
Reviewed: 10/03



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CLINICAL ROTATION REGISTRATION AND AGENCY ONBOARDING POLICY**

The following guidelines must be adhered to for all clinical rotations within the School of Nursing (SON) to ensure that paperwork is submitted to clinical agencies by their required deadlines.

**Clinical Rotation Registration**

1. Students will not be permitted to switch rotations once they have registered. Students will be returned to their original rotation if an unapproved change has been made.
2. The SON maintains the right to place students in clinical rotations, change rotation sites, and/or close clinical rotations at their discretion if needed.

**Clinical Agency Onboarding and Orientation**

1. Clinical orientation time shall be considered “time that students actually spend with faculty in the clinical agency or on campus.”
2. Clinical agency requirements must be completed by the student independently and are not considered part of the clinical orientation time. Students will not receive “time back” for time spent on clinical requirements such as online orientation and fingerprinting/background checks. These requirements are part of the students’ clinical responsibilities.
3. Clinical agencies may require additional fees, which may be required to be paid by the student.
4. By the specified deadline at the end of each semester, students must complete the clinical agency onboarding requirements for the upcoming semester. These requirements can be found on the *RCC-SON Student Resource Canvas* page. Students who do not submit clinical agency requirements by the deadline will earn an *Incomplete* grade for the current semester and will not be able to progress to the next semester until the *Incomplete* grade is resolved. Students are required to check their RCCD email during the intersession for additional requirements.
5. Timely completion of all clinical agency onboarding requirements is essential. Failure to do so will compromise a student's ability to meet course and end-of-program student learning outcomes and will impede progression in the program.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**POLICY & PROCEDURE: BACKGROUND CHECK/DRUG SCREEN**

Nursing students must have a clear background check and drug screen for courses that include clinical experiences outside of the School of Nursing (SON). Anytime a student has a break in enrollment in the SON due to withdrawing or failing a course, a new background check and drug screen will be required.

Background Check/Drug Screen results, while confidential, will be reviewed by the Program Specialist and Dean, School of Nursing. Additionally, results may be reviewed by the Clinical Placement Coordinator, Nursing Enrollment Committee members, and clinical agency personnel, as needed.

**Background Check Requirements**

1. Students must have a clear background check and will be provided instructions upon admission to the SON. Students may have to have additional background clearance requirements, upon admission or readmission, to attend clinical based on clinical agency guidelines.
2. Students will be provided a deadline date by which the background check results must be submitted to the Dean, School of Nursing.
3. Students who do not complete a background check by the deadline date will not be allowed to register for classes. Students must provide consent to allow the SON and clinical agencies, as necessary, access to the background check results.
4. Background checks will minimally include the following:
  - Seven years history
  - Address verification
  - Sex offender search
  - Two names (current legal and one other name)
  - All counties
  - Office of Inspection General (OIG) search
  - Social Security Number verification
5. Students may be denied enrollment in the School of Nursing who have felony and/or related misdemeanor convictions on their record(s). Convictions will be evaluated on a case-by-case basis.
6. Students denied enrollment due to criminal convictions may reapply to the program when it has been seven (7) years since the conviction date, or when they receive a dismissal, expungement, or certificate of rehabilitation from the court. However, even with a dismissal, expungement, or certificate, students may still be denied access by clinical facilities, based on the nature of the convictions even though the convictions may have occurred more than seven (7) years ago. Clinical rotations are a mandatory part of required coursework in the ADN (RN) and VN programs. If a student cannot participate in clinical, they will be denied enrollment into the program they were accepted to as they will be unable to complete the nursing program. The SON must abide by each clinical agency's requirements for students to participate in clinical experiences. Clinical agencies may have different requirements, thus have the authority to approve or disapprove a student's participation at the clinical agency.
7. Students on probation, parole, or who have outstanding bench warrants or any unpaid citations, restitution, etc., will not be permitted to enroll in the program until all outstanding issues are resolved.
8. The following convictions, even if they have been dismissed, will prevent the student from being able to participate in clinical rotations:
  - Murder
  - Assault/battery

- Sexual offenses/sexual assault/abuse
- Certain drug or drug related offenses
- Alcohol-related offenses (without certificate of rehabilitation)
- Other felonies involving weapons and/or violent crimes
- Class B and Class A misdemeanor theft
- Felony theft
- Fraud

9. Although students have passed the *Riverside City College, School of Nursing Background Check* for entry into the Nursing program, this does not guarantee students will pass a background check for the National Council Licensure Examination (NCLEX) or future employment. Any convictions (expunged or dismissed) can be a reason to deny or delay licensure by the California Board of Registered Nursing (BRN) or Board of Vocational Nursing Psychiatric Technicians (BVNPT).

## **Drug Screen**

1. Students must have a negative drug screen (10 panel) and will be provided instructions upon admission to the SON. Students may have to have additional drug screen requirements, upon admission or readmission, to attend clinical based on clinical agency guidelines.
2. Students will be provided a deadline date by which the drug screen results must be submitted to the Dean, School of Nursing.
3. Students who do not complete a drug screen by the deadline date will not be allowed to register for classes. Students must provide consent to allow the SON and clinical agencies, as necessary, access to the drug screen results.
4. Clinical rotations are a mandatory part of required coursework in the ADN (RN) and VN programs. If a student cannot participate in clinical, they will be denied enrollment into the program they were accepted to as they will be unable to complete the nursing program. The SON must abide by each clinical agency's requirements for students to participate in clinical experiences. Clinical agencies may have different requirements, thus have the authority to approve or disapprove a student's participation at the clinical agency.

Approved: 11/22/04

Revised: 12/07, 06/09, 12/10; 6/12; 7/13; 7/17; 8/17; 1/21; 8/25



**Riverside City College  
School of Nursing**

**ACKNOWLEDGEMENT OF FUTURE BACKGROUND CHECK RISKS**

Please be aware that although you have passed the *Riverside City College, School of Nursing Background Check* (administered by *American Data Bank*) for entry into the Nursing program, this does not guarantee you passing a background check for your National Council Licensure Examination (NCLEX) or future employment. Any convictions (expunged or dismissed) can be a reason to deny or delay licensure by the California Board of Registered Nursing (BRN) or Board of Vocational Nursing Psychiatric Technicians (BVNPT).

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Signature

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Date

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Printed Name

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Student ID#



**RIVERSIDE CITY COLLEGE**  
**SCHOOL OF NURSING**  
**ADA COMPLIANCE STATEMENT**

In compliance with the 1990 Americans with Disabilities Act (ADA) and the 2008 ADA Amendments Act, the School of Nursing does not discriminate against qualified individuals with disabilities.

Disability is defined in the Act as a (1) physical or mental impairment that substantially limits one or more of his or her major life activities; (2); a record of such impairment; or (3) being regarded as having such an impairment (Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing (CCEN), 2009).

The nursing faculty endorses the recommendations of the Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing (CCEN) and adopts the *Core Performance Standards* for use by the program. Each standard has an example of an activity that nursing students are required to perform to successfully complete the program.

For the purposes of nursing program compliance, a “qualified individual with a disability is one who, with or without reasonable accommodation or modification, meets the program’s essential requirements known as the *Core Performance Standards* impairment (Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing (CCEN), 2009).

Admission to the program is not based on the *Core Performance Standards*. Rather, the standards are used to assist each student in determining the need for ADA related accommodations or medications. The *Core Performance Standards* are intended to constitute an objective measure of 1) a qualified applicant’s ability with or without accommodations to meet the program’s performance requirements; and 2) accommodations required by a matriculated student who seeks accommodations under the ADA (Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing (CCEN), 2009).

If a student has a physical, psychiatric/emotional, medical, or learning disability that may impact the ability to complete nursing program course work, the student is encouraged to contact the staff in Disability Resource Center (DRC) in the Charles A. Kane (CAK) Building, Room 130B on the Riverside Campus, email [drc@rcc.edu](mailto:drc@rcc.edu), or call 222-8060 (City). DRC staff will review concerns and determine with the student and nursing faculty, what accommodations are necessary and appropriate. All information and documentation are confidential.

**Adapted from** Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing (CCEN), 2009, <https://www.sreb.org/publication/americans-disabilities-act>

## Core Performance Standards

Requirements	Standards	Examples
Critical thinking	Critical thinking ability for effective clinical reasoning and clinical judgement consistent with level of educational preparation	<ul style="list-style-type: none"> <li>• Identification of cause/effect relationships in clinical situations</li> <li>• Use of the scientific method in the development of patient care plans</li> <li>• Evaluation of the effectiveness of nursing interventions</li> </ul>
Professional Relationships	Interpersonal skills sufficient for professional interactions with a diverse population of individuals, families and groups	<ul style="list-style-type: none"> <li>• Establishment of rapport with patients/clients and colleagues</li> <li>• Capacity to engage in successful conflict resolution</li> <li>• Peer accountability</li> </ul>
Communication	Communication adeptness sufficient for verbal and written professional interactions	<ul style="list-style-type: none"> <li>• Explanation of treatment procedures, initiation of health teaching.</li> <li>• Documentation and interpretation of nursing actions and patient/client responses</li> </ul>
Mobility	Physical abilities sufficient for movement from room to room and in small spaces	<ul style="list-style-type: none"> <li>• Movement about patient's room, work spaces and treatment areas</li> <li>• Administration of rescue procedures-cardiopulmonary resuscitation</li> </ul>
Motor skills	Gross and fine motor abilities sufficient for providing safe, effective nursing care	<ul style="list-style-type: none"> <li>• Calibration and use of equipment</li> <li>• Therapeutic positioning of patients</li> </ul>
Hearing	Auditory ability sufficient for monitoring and assessing health needs	<ul style="list-style-type: none"> <li>• Ability to hear monitoring device alarm and other emergency signals</li> <li>• Ability to discern auscultatory sounds and cries for help</li> </ul>
Visual	Visual ability sufficient for observation and assessment necessary in patient care	<ul style="list-style-type: none"> <li>• Ability to observe patient's condition and responses to treatments</li> </ul>
Tactile Sense	Tactile ability sufficient for physical assessment	<ul style="list-style-type: none"> <li>• Ability to palpitate in physical examinations and various therapeutic interventions</li> </ul>

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PHYSICIAN'S CLEARANCE**

TO: Riverside City College, School of Nursing

Date: \_\_\_\_\_

I certify that \_\_\_\_\_ has my approval to return  
to RCC's School of Nursing as of \_\_\_\_\_ (date). The student can  
participate in unrestricted activities essential to clinical nursing practice according to the *Core  
Performance Standards*.

Physician's Signature: \_\_\_\_\_

Print Physician's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Revised: 8/96; 3/97; 6/98; 11/98; 12/99; 1/01; 1/02; 1/07; 8/09; 1/13;  
1/21



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PREGNANCY POLICY FOR NURSING STUDENTS**

Nursing students who are or become pregnant must have full, unrestricted medical clearance to continue in the nursing program according to the *Core Performance Standards*. Nursing students must also accept full responsibility for any risks to self and fetus associated with any course-related activities (seminar, CNSL, clinical, simulation, etc.). The student is required to inform the semester-level lead and clinical faculty of the pregnancy and obtain a letter from their supervising physician indicating that the student can participate in all course-related activities without restriction according to the *Core Performance Standards*. The completed letter with the physician's signature must be sent to the School of Nursing (SON) Health Coordinator ([coordinator@rcc.edu](mailto:coordinator@rcc.edu)). The student is required to notify the semester-level lead faculty for any change in the status of the pregnancy that may necessitate withdrawal from the program.

Following delivery, written approval from the supervising physician indicating full, unrestricted participation in all course activities according to the *Core Performance Standards* is required before the student will be able to participate in any course and/or SON activities.

Revised: 6/98; 1/02; 1/21; 2/23; 8/25

Reviewed: 5/05; 6/07; 1/09; 8/09; 6/10; 6/12; 8/12 1/13; 8/13





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PHYSICIAN'S CLEARANCE DURING PREGNANCY**

To: Riverside City College, School of Nursing

Date: \_\_\_\_\_

\_\_\_\_\_, a nursing student at Riverside City College,  
is under my care during her pregnancy. Her expected date of delivery is \_\_\_\_\_

This student has my approval to participate in activities essential to nursing practice outlined in  
the *Core Performance Standards* without any limitation until \_\_\_\_\_ (date).

Physician's Signature: \_\_\_\_\_

Print Physician's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Revised: 8/96; 8/18/96; 11/12/96; 3/97; 8/98; 1/02; 1/07; 8/09; 1/21

Reviewed: 6/12



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VOCATIONAL NURSING PROGRAM COMPLETION CONTRACT**

The following contract will be included in the letter of acceptance to program. The student's signature will be required prior to enrollment.

Student: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Date: \_\_\_\_\_

My signature below indicates that I understand I will be required to complete the Vocational Nursing program prior to enrolling in the ADN (RN) Nursing program. This requirement will be in effect if I am offered and I accept a space in the VN program.

\_\_\_\_\_  
Semester/Year

Student Signature/Date

Reviewed: 6/13/96; 7/13; 8/19  
Revised: 7/17/96; 8/15/96; 1/10/02; 10/03; 5/05; 2/06;  
6/07; 6/12; 7/13



# **SECTION VI:**

## **Progression, Promotion, & Retention**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PROGRESSION POLICY: ADN (RN) PROGRAM**

If a student earns less than a 75% (“C”) grade in any course required for the ADN (RN) program (Nursing 11, 12, 21 or 22), the student will be ineligible to continue in the ADN (RN) program and must reapply to ADN (RN) program and complete a *Petition for Readmission*. Readmission will be based on the *Eligibility for Readmission* policy and space availability.

Revised: 7/14; 8/20; 1/21; 8/25





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PROGRESSION POLICY: VN PROGRAM**

If a student earns less than a 75% (“C”) grade in any course required for the VN program (Nursing 42, 43, 44 or 45), the student will be ineligible to continue in the VN program and must reapply to VN program and complete a *Petition for Readmission*. Readmission will be granted on a space available basis according to the *Eligibility for Readmission* policy.

Revised: 8/15/96; 1/11/02; 5/05; 6/07; 1/11; 6/11; 6/12; 7/18; 8/19; 8/25  
Reviewed: 10/03; 5/05; 1/13; 7/13; 8/23; 8/24



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) PROMOTION POLICY**

Promotion from one semester to the next semester is dependent upon successful completion of all course requirements and achievement of course student learning outcomes from the previous semester.

Students will be required to:

- A. Meet the minimum requirements to be eligible for the licensure examination administered by the National Council of State Boards Nursing. A minimum grade of “C” (75%) in seminar and a *Satisfactory* clinical performance grade in each nursing course is required for a student to advance from one course to the next (refer to prerequisites for each nursing course). An overall “C” (75%) grade is required for the student to progress or complete the ADN (RN) program.

Students need to be cognizant of their status throughout each course and the entire ADN (RN) program. Necessary steps should be taken to use available resources to ensure academic and clinical success.

- B. Earn a *Satisfactory* clinical performance grade during *Medication Intensive* and on all *Clinical Competency Assessments* is required.
- C. Earn a 100% on the summative *Dosage Calculation Competency Exam*.
- D. Have a satisfactory attendance record (see *Attendance/Tardy Policy and Procedure for the ADN (RN) Program*).
- E. Earn a *Satisfactory* in professional/ethical behaviors (see *Professional Conduct and Legal Responsibilities and Policy for Professional, Civil, and Caring Behaviors* policies).

Approved 1/13  
Revised 7/17; 7/18; 1/20; 8/20; 1/23; 7/25



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VN PROMOTION POLICY**

Promotion from one semester to the next semester is dependent upon successful completion of all course requirements and achievement of course student learning outcomes from the previous semester.

- A. Nursing students are required to meet the minimum requirements to be eligible for the licensure examination administered by the National Council of State Boards Nursing. A minimum grade of “C” (75%) in seminar and a *Satisfactory* clinical performance grade in each nursing course is required for a student to advance from one course to the next (refer to prerequisites for each nursing course). An overall “C” (75%) grade is required for the student to progress or complete the VN program.

Students need to be cognizant of their status throughout each course and the entire ADN (RN) program. Necessary steps should be taken to use available resources to ensure academic and clinical success.

- B. Earn a *Satisfactory* clinical performance grade during *Medication Intensive* and on all *Clinical Competency Assessments* is required.
- C. Earn a 100% on the summative *Dosage Calculation Competency Exam*.
- D. Have a satisfactory attendance record (see *Attendance/Tardy Policy and Procedure for the VN Program*).
- E. Earn a *Satisfactory* in professional/ethical behaviors (see *Professional Conduct and Legal Responsibilities and Policy for Professional, Civil, and Caring Behaviors* policies).



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) RETENTION POLICY**

Success, retention, and program completion are the highest priorities for the School of Nursing (SON). To support student success, nursing faculty will work with students to create a personalized plan using all available resources.

Support Resources include:

**Academic Support**

1. *School of Nursing Student Outcomes Specialist (SOS)*

Get one-on-one and group support to boost your academic skills. The SOS helps with strategies for test-taking, time management, and study skills to ensure you excel in your coursework. A variety of workshops are offered throughout the academic year.

2. *Semester-Level Student Success Coaches*

Work with a success coach who can help you navigate the challenges of your specific semester and keep you on track. A variety of workshops are offered throughout the academic year in collaboration with the SOS.

3. *Disability Resource Center (DRC)*

DRC provides comprehensive support services and academic accommodations for students with various disabilities, including psychological, medical, mobility, learning, and ADHD.

- **Location:** Charles A. Kane Student Services building, Room 130
- **Email:** [DRC@rcc.edu](mailto:DRC@rcc.edu)

4. *Tutorial Services*

This free service offers a supportive environment where you can get academic assistance to prepare for classes in the areas of math, reading, writing, and science and develop the skills needed for a successful college career.

- **Location:** Martin Luther King (MLK) building, Room 232
- **Writing and Reading Center:** For English and ESL tutoring, visit MLK building, Room 119

5. *Health-Related Sciences Engagement Center*

This center is a dedicated space for nursing and health-related students to study, collaborate, and relax. You'll have access to you Student Success Team that includes a Faculty Coordinator, Program Specialists, Counselors, and Peer Mentors, all focused on helping you succeed and building a strong community.

**Counseling & Health Services**

1. *Nursing Counselor*

Meet with a counselor to develop a Student Educational Plan (SEP) tailored to your nursing career goals. They can also assist with planning for a bachelor's or master's degree after graduation.

## 2. *Student Health and Psychological Services (SHPS)*

SHPS provides short-term medical care for injuries and illnesses, psychological counseling, and crisis intervention.

- **Location:** Bradshaw building, below the bookstore
- **Contact:** (951) 222-8151

## **Financial Support**

### 1. *Student Financial Services*

Explore various financial aid options to help cover the cost of your education.

- **Location:** Charles A. Kane Student Services building, 1st floor

### 2. *Scholarships*

Find out about scholarships specifically for nursing students by visiting the Student Financial Services office.

### 3. *Veterans Services*

Support for veterans, reservists, active-duty military, and their dependents. Get assistance with VA benefits and resources to help you thrive in the program.

- **Location:** Charles A. Kane Student Services building, Room 104.

## **Mentorship**

### 1. *Peer-to-Peer*

Connect with experienced nursing students who can provide guidance and support.

### 2. *Supplemental Instructors (SIs)*

Experienced nursing students who have successfully completed the course they are now supporting. They serve as peer leaders, guiding students through challenging course material in collaborative, small-group sessions. SIs don't re-lecture but rather facilitate active learning by using a variety of strategies such as group discussions, practice problems, and concept mapping. Their role is to help students better understand complex topics, improve critical thinking skills, and ultimately succeed in the course.



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**VN RETENTION POLICY**

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Support Resources include:

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- **Location:** Charles A. Kane Student Services building, 1st floor

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Find out about scholarships specifically for nursing students by visiting the Student Financial Services office.

### 3. *Veterans Services*

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## **Mentorship**

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Connect with experienced nursing students who can provide guidance and support.

### 2. *Supplemental Instructors (SIs)*

Experienced nursing students who have successfully completed the course they are now supporting. They serve as peer leaders, guiding students through challenging course material in collaborative, small-group sessions. SIs don't re-lecture but rather facilitate active learning by using a variety of strategies such as group discussions, practice problems, and concept mapping. Their role is to help students better understand complex topics, improve critical thinking skills, and ultimately succeed in the course.

**SECTION VII:**  
**Advanced Placement/  
Transfer/  
30-unit Option**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**CONTRACT FOR ADVANCED PLACEMENT APPLICANTS TAKING THE ADVANCED  
PLACEMENT EXAM**

1. The Advanced Placement Exam is provided to comply with *Board of Registered Nursing Rules and Regulations, Section 2786.6, Regulation Concerning Credit* for completed coursework.
  - a. If a passing score is earned on the Advanced Placement Exam, the advanced placement applicant is eligible for acceptance into Nursing 12 or 21, pending space available, and completion of admission requirements.
  - b. If less than 75% is earned on the Advanced Placement Exam, the advanced placement applicant is eligible to retake the exam (one time only). If the applicant does not pass the Advanced Placement Exam on his/her second attempt, the applicant is not eligible for advanced placement and must apply the ADN (RN) program as a traditional student.
2. The minimum passing score is 75%.
3. Should the advanced placement applicant accept an admission space in Nursing 12 or 21, s/he is responsible for all knowledge and skills covered in previous semester(s) of the RCC ADN (RN) program.

My signature below indicates that I have read, understand, and agree to this contract.

_____ Name (Print)	_____ Signature/Date	_____ Student ID #
Address: _____ Phone Number: _____		

***\*The Advanced Placement Exam is not required for 30-unit Option students or for completion of the RCC VN Program.***



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**POLICY/PROCEDURE: ADVANCED PLACEMENT/ 30-UNIT OPTION**  
**SKILLS COMPETENCY**

1. Applicants who are applying for advanced placement into Nursing 12 and/or 21 are responsible for all knowledge and skills covered in previous semesters of the RCC ADN (RN) program. Please reference ADN (RN) *Nursing Skills Across the Curriculum* provided in Nursing 18 or 19.
2. Any skills related to the registered nurse scope of practice (venipuncture, intravenous insertion, administration of intravenous medications [IV push, IVPB, and primary IV fluids], blood product administration, management of PCA infusion, central line dressing changes), will be taught in Nursing 18 or 19 and reviewed during Boot Camp once admitted to the ADN (RN) program.





# **SECTION VIII:**

## **Readmission**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ELIGIBILITY FOR READMISSION**

1. A student who is eligible and applying for readmission to the ADN (RN) or VN program, due to withdrawal or earning a failing grade in a nursing course, must submit an online *Petition for Readmission* immediately after notification of the failing grade. *Petitions for Readmission* must be on file by the final Nursing Enrollment Committee meeting of the semester.
2. Students will be allowed to be **READMITTED ONE TIME ONLY** during their program of study. Readmission is not guaranteed and depends on space availability.
3. Students petitioning for readmission will be ranked according to the *Prioritization of Readmission* policy.
4. If a student withdraws or earns a failing seminar and/or less-than-satisfactory clinical performance grade, the nursing faculty, in collaboration with the student, will develop a *Contract for Success* outlining specific activities to assist the student in strengthening the area(s) of concern and/or less-than-satisfactory clinical performance upon readmission. The goal of the success contract is to improve the student's chances of achieving their course student learning outcomes. The student will provide documentation of successfully having met the recommendations specified in the contract and turn in the completed documentation by the specified due date.
  - a. A student who is out more than one semester and was not granted immediate readmission for the subsequent semester must contact the semester-level faculty to develop a new *Contract for Success*.
  - b. Each semester a student is out of the program, a new remediation contract must be developed. It is the student's responsibility to maintain contact with the semester-level faculty for renewal of the *Contract for Success* until readmission is granted.
5. A student petitioning for readmission who is placed on the alternate list but not admitted will be granted priority admission the following semester, provided all remediation requirements are met and space availability.
6. A student who has not been readmitted for two semesters will be granted priority admission, provided all remediation requirements are met and space availability.
7. Students who earn an *Unsafe* clinical performance grade or a *Gross Misconduct* for professional/ethical behaviors are ineligible for readmission.

**ADN (RN) Program only**

1. A student who earns a failing grade in theory and/or withdraws from the ADN (RN) will be allowed to be **READMITTED ONE TIME ONLY**.

The following are exceptions to this one-time-only readmission policy:

- a. A student who petitions to have extenuating circumstances considered. The *RCC Extenuating Circumstances* form from Admissions & Records must be submitted online. The student must complete the *Petition for Readmission* online prior to the final Nursing Enrollment Committee meeting of the semester.
- b. A student who earns a second failing grade in their final semester of the ADN (RN) program and has earned *Satisfactory* clinical performance grades throughout the program may be considered for readmission, pending space availability, in congruence with college policy.

### **VN Program only**

- 1. A student who earns a failing grade in theory and/or withdraws from the VN will be allowed to be **READMITTED ONE TIME ONLY**.

The following are exceptions to this one-time-only readmission policy:

- a. A student who petitions to have extenuating circumstances considered. The *RCC Extenuating Circumstances* form from Admissions & Records must be submitted online. The student must complete the *Petition for Readmission* online prior to the final Nursing Enrollment Committee meeting of the semester.
- b. A student who earns a second failing grade in their final semester of the VN program and has earned *Satisfactory* clinical performance grades throughout the program may be considered for readmission, pending space availability, in congruence with college policy.

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**PRIORITIZATION FOR READMISSION**

The purpose of this policy is to rank applicants who are applying for transfer, advanced placement, or petitioning for readmission when there are more applicants than enrollment spaces available.

1. At the close of the application periods all fully qualified applicants are ranked according to their points based on the multi-criteria and admitted based on space availability.
2. If additional spaces are available at the end of the semester, those applicants who completed coursework in progress will be considered, thus meeting minimum admission criteria, and will be ranked according to the *Priority for Selection* criteria outlined below and admitted based on space availability.
3. In the event inadequate spaces are available in Nursing 21 for all qualified advanced placement applicants, available Nursing 11 and 12 spaces will be offered to applicants who were successful in passing the *HESI Advanced Placement Exam*, pending space availability. Applicants applying for advanced placement who failed the *HESI Advanced Placement Exam* will have to apply to the ADN (RN) program for Nursing 11.
4. Applicants seeking readmission must meet the criteria outlined in the *Eligibility for Readmission* policy in order to be considered.
5. If more than one applicant has the same ranking, and there are insufficient spaces to accommodate all applicants, those petitions will be ranked according to the *Ranking Tied Applicants for Admission* policy. Students who have been called to active military duty will be given priority for readmission.
6. Students petitioning for readmission will be ranked based on the student's seminar grade at the time of withdrawing from the course or at the conclusion of the course.
7. *Priority for Selection*

A nursing student who:

- a. Withdrew from the ADN (RN) or VN program prior to the first exam and has not been issued a seminar or clinical grade and has not received any *Performance Improvement Plans (PIPs)* during the current semester.
- b. Withdrew from the ADN (RN) or VN program in satisfactory seminar and clinical standing and has not received any *Performance Improvement Plans (PIPs)* during the current semester.
- c. Withdrew from the ADN (RN) or VN program in satisfactory seminar and clinical standing and has received one or more *Performance Improvement Plans (PIPs)* during the current semester.

- d. Withdrew or earned a failing seminar grade but earned a *Satisfactory* clinical performance grade. Students in this category, who have not been readmitted for two semesters will be granted priority admission, provided all remediation requirements are met and space availability.
- e. Withdrew or earned a “C” (75%) or better seminar grade but has earned a *Minimal Performance* clinical grade during the current semester.
- f. Withdrew or earned a “C” (75%) or better seminar grade but has earned an *Unsatisfactory* clinical performance grade as the last earned clinical grade.
- g. Earned a failing seminar grade and a *Minimal Performance* clinical grade during the current semester.
- h. Earned a failing seminar grade and an *Unsatisfactory* clinical performance grade during the current semester.
- j. Earned a second failing seminar grade in their final semester of the ADN (RN) or VN program and has earned *Satisfactory* clinical performance grades throughout the program.

Approved: 11/91

Revised: 1/92, 6/92, 9/93, 2/96, 7/96, 4/99; 12/99; 2/01; 4/01; 5/01; 8/01; 1/02; 6/03; 4/06; 1/09; 8/09; 6/10; 1/11; 6/11; 6/12; 2/13; 7/13, 10/16; 8/20; 6/23; 8/25

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ASSIGNMENT OF INCOMPLETE GRADE**

Students are not to re-enroll for a course in which a grade of 'I' has been recorded. Incomplete academic work for unforeseeable, emergency and justifiable reasons at the end of the term may result in an 'I' symbol being entered on the student's record. The condition for removal of the 'I' shall be stated by the instructor on the Incomplete Contract. Students receiving an Incomplete ('I') may print out the Incomplete Contract on MyPortal/WebAdvisor (*RCC Student Handbook*).

1. A student who is unable to attend clinical and in theory after the withdrawal date, may be eligible for consideration for an *Incomplete Grade Contract*. Upon successful completion of the *Incomplete Grade Contract*, the student will be:
  - a. Required to submit a *Petition for Readmission* to the School of Nursing.
  - b. Readmitted to the School of Nursing pending space available.
  - c. Placed in the appropriate nursing semester/course pool.
2. Students have up to one year to complete an incomplete or the grade will become an "F" or whatever grade the instructor puts on the *Incomplete Grade Contract* form.
3. A student who earns an unsatisfactory clinical grade and/or less than a 75% ("C") grade in theory will be ineligible for an *Incomplete Grade Contract*. The student will be:
  - a. Required to submit a *Petition for Readmission* to the School of Nursing.
  - b. Subject to the *One Time Only* readmission criteria cited in the *Eligibility for Readmission* policy.
  - c. Placed on the designated nursing semester/course list of applicants.

Revised: 6/13/96; 7/17/96; 8/15/96; 1/11/02; 10/03; 5/05; 6/07; 1/11; 6/11; 6/12; 7/13; 8/19; 2/21; 1/26





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) READMISSION**

A student who is ineligible for readmission to the RCC ADN (RN) program due to more than one failing theory grade; and who subsequently applies for advanced placement to the ADN (RN) program, is eligible for:

1. Nursing 21, with previous successful completion of Nursing 11 and 12 and 14 (if applicable).
2. Nursing 22, with previous successful completion of Nursing 11, 12, 14 (if applicable), and 21.
3. Any student who successfully passed the Advanced Placement Exam may be offered a space in Nursing 12 or 21, pending space availability.

Revised: 8/15/96; 5/05; 6/07; 8/07; 1/09; 6/12; 7/13; 7/14; 8/19; 2/21; 1/26  
Reviewed: 1/10/02; 10/03



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**HISTORY OF FAILING GRADES**

1. ADN (RN) program: Students who have earned a grade of less than a “C-” in any nursing program (VN or ADN) are ineligible for admission to the RCC School of Nursing ADN (RN) program, unless the course is repeated and a “C” grade or better earned, or the student follows the *ADN (RN) → VN → ADN (RN)* policy.
2. VN program: Students who have earned a grade of less than a “C-” in any VN program are eligible for admission to the RCC School of Nursing VN program. Applicants must submit an application to the School of Nursing during the application period and meet all admission requirements to be considered.

Revised: 6/13/96; 7/16/96; 8/15/96; 5/99; 8/01; 5/05;  
6/07; 1/09; 1/11; 6/12; 2/21  
Reviewed: 1/11/02; 10/03; 7/13



# **SECTION IX:**

## **Eligibility for Licensure Exam**



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NCLEX-RN ELIGIBILITY**  
**VALIDATION OF COMPLETION OF THE ADN PROGRAM**

The Dean, School of Nursing/Director of the ADN (RN) program, in collaboration with the ADN (RN) Department Chair/Assistant Director and the Program Specialist, Nursing, is responsible for validating the eligibility of applicants for licensure. RCC Academic Evaluation Specialist will additionally validate all student's coursework and completion of the ADN (RN) program. It is the responsibility of each student to see that the Dean or designee receives validation of completion of any non-nursing degree- required course prior to the end of the last semester to ensure inclusion on the list of eligible candidates for licensure/examination.

Reviewed: 8/15/96; 5/05

Revised: 10/8/96; 1/10/02; 10/03; 6/07; 8/07; 8/12; 7/14; 8/19; 1/26





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) PROGRAM: ELIGIBILITY FOR LICENSURE**

The following courses meet BRN Content Requirement for Licensure and all RCC ADN (RN) graduation requirements.

**RCC GRADUATION REQUIREMENTS**

<b>Requirements</b>	<b>Units</b>
English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b><u>AND</u></b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b><u>OR</u></b> COMM-9/9H</li> </ul>	7
Mathematical Concepts and Quantitative Reasonings: <ul style="list-style-type: none"> <li>Statistics: STAT C1000/C1000H (formerly MAT-12/12H) <b><u>OR</u></b> PSYC/SOC-48</li> </ul>	4
Arts and Humanities: <ul style="list-style-type: none"> <li>See <i>RCC College Catalog</i>*</li> </ul>	3-5
Social and Behavioral Sciences: <ul style="list-style-type: none"> <li>Sociology: SOC-1/1H <b><u>OR</u></b></li> <li>Anthropology: ANT-2/2H</li> </ul>	3
Natural Sciences: (fulfilled by required program prerequisites)	**
Ethnic Studies: <ul style="list-style-type: none"> <li>Ethnic Studies: ETS-1, 3, 7, 8, 13, 14, 15, 21, 23, 44 <b><u>OR</u></b></li> <li>History: HIS-14, 15, 44 <b><u>OR</u></b></li> <li>Philosophy: PHI-14 <b><u>OR</u></b></li> <li>Political Science: POL-21, 23</li> </ul>	3

**COMMUNICATION**

<b>Requirements</b>	<b>Units</b>
English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b><u>AND</u></b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b><u>OR</u></b> COMM-9/9H</li> </ul>	7

**NURSING**

<b>Requirements</b>	<b>Units</b>
Nursing 11: Foundations of Nursing Practice Across the Lifespan	8.5
Nursing 11A: Nursing Learning Laboratory	0.5
Nursing 12: Acute & Chronic Medical-Surgical Nursing Across the Lifespan & Maternity	8.5
Nursing 12A: Nursing Learning Laboratory	0.5
Nursing 21: Acute Adult Medical-Surgical & Mental Health Nursing	8.5
Nursing 21A: Nursing Learning Laboratory	0.5
Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan & Acute Pediatrics	8.5
Nursing 22A: Nursing Learning Laboratory	0.5

Revised: 1/10/02; 6/07; 1/09; 1/11; 6/12; 2/13; 7/13; 8/19; 2/21; 1/26  
Reviewed: 5/05



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**ADN (RN) PROGRAM: NON-GRADUATE STATUS**

Non-graduate status meets the 63 units required for licensure for Riverside City College Associate Degree Nursing Program but does not meet the requirements of the associate degree. The applicant is assigned a permanent, non-revocable, non-graduate status. This non-graduate status may prohibit endorsement by other states and hinder employment and further educational opportunities in nursing. The applicant must follow Board of Registered Nursing procedure for application for NCLEX-RN.

**BASIC SCIENCES**

<b>Requirements</b>	<b>Units</b>
Social and Behavioral Sciences: <ul style="list-style-type: none"> <li>Sociology: SOC-1/1H <b><u>OR</u></b></li> <li>Anthropology: ANT-2/2H</li> </ul>	3
Natural Sciences: (fulfilled by required program prerequisites) <ul style="list-style-type: none"> <li>Biology: <ul style="list-style-type: none"> <li>BIO-50A: Anatomy &amp; Physiology I</li> <li>BIO-50B: Anatomy &amp; Physiology II</li> <li>BIO-55: Microbiology</li> </ul> </li> <li>Psychology: PSYC-9: Developmental Psychology</li> </ul>	4 4 4 3

**COMMUNICATION**

<b>Requirements</b>	<b>Units</b>
English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b><u>AND</u></b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b><u>OR</u></b> COMM-9/9H</li> </ul>	7

**NURSING**

<b>Requirements</b>	<b>Units</b>
Nursing 11: Foundations of Nursing Practice Across the Lifespan	8.5
Nursing 11A: Nursing Learning Laboratory	0.5
Nursing 12: Acute & Chronic Medical-Surgical Nursing Across the Lifespan & Maternity	8.5
Nursing 12A: Nursing Learning Laboratory	0.5
Nursing 21: Acute Adult Medical-Surgical & Mental Health Nursing	8.5
Nursing 21A: Nursing Learning Laboratory	0.5
Nursing 22: Advanced Medical-Surgical Nursing Across the Lifespan & Acute Pediatrics	8.5
Nursing 22A: Nursing Learning Laboratory	0.5

Revised: 1/10/02; 6/07; 1/09; 1/11; 6/12; 2/13; 7/13; 8/19; 2/21; 1/26  
Reviewed: 5/05



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**LICENSED VOCATIONAL NURSE 30-UNIT OPTION**

This meets eligibility for NCLEX-RN through the 30-unit option, requiring the California Licensed Vocational Nurse to complete the following courses with a “C” or better:

Biology 55	4 units
Biology 50A	4 units
Biology 50B	4 units
Nursing 21	8.5 units
Nursing 21A	0.5 units
Nursing 22	8.5 units
Nursing 22A	<u>0.5 units</u>
	30 units

This option does not satisfy the requirements for the Associate in Science degree and the applicant is assigned a permanent, non-revocable, non-graduate status which may prohibit endorsement by other states and may hinder further educational opportunities in nursing. The applicant must follow Board of Registered Nursing procedure for application for NCLEX-RN.

Revised: 1/10/02; 6/07; 6/12; 7/13; 8/19; 2/21  
Reviewed: 5/05; 7/13



**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NCLEX-RN ELIGIBILITY**  
**FOREIGN GRADUATES WITH BRN-IDENTIFIED AREAS OF DEFICIENCY**

The BRN may require graduates of foreign nursing schools to enroll in nursing courses or portions of nursing courses to meet the NCLEX-RN eligibility requirements (*section 1410.4 (b), Business and Professions Code*). Foreign graduates may petition the Dean, School of Nursing, by submitting the letter from the BRN identifying areas of deficiency. Appropriate placement will be awarded on a space available basis. A student in this category would not be required to meet the RCC graduation requirements and would not be a graduate of the ADN (RN) program.

The following procedure will be followed when graduates of foreign nursing programs request to remediate deficiencies identified by the BRN to establish eligibility for the NCLEX-RN:

1. Documentation of the BRN requirement will be provided by the foreign nursing graduates to the Program Specialist, Nursing.
2. Request forwarded by the Program Specialist, Nursing to the Nursing Enrollment Committee and/or Dean, School of Nursing for approval and establishment of conditions for enrollment.
3. Enrollment of additional students in the designated semester will occur pending approval from the semester-level faculty.

**NOTE:** *To participate in any other content, students must follow Advanced Placement/Transfer application procedures.*





**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NCLEX-RN ELIGIBILITY: FELONY NOTIFICATION**

According to the *California Business and Professions Code (Licensee: Division 1.5. Denial, Suspension, and Revocation of Licenses; Chapter 2. Denial of Licenses), Section 480:*

- (a) A board may deny a license regulated by this code on the grounds that the applicant has one of the following:
  - (1) Been convicted of a crime or has been subject to formal discipline . . .
  - (1a) Convicted of a serious felony, as defined in Section 1192.7 of the Penal Code or a crime for which registration is required...
  - (1b) Convicted of a financial crime currently classified as a felony that is directly and adversely related to the fiduciary qualifications, functions, or duties of the profession for which the application is made. . .
  - (2) Professional misconduct that is substantially related to the qualifications, functions, or duties of the profession for which the application is made...
  - (2e) The board may deny a license . . . if applicant knowingly made a false statement of fact on the license application and only if the crime or act is substantially related to the qualifications, functions or duties of the . . . profession for which the application is made.
- (2b) Notwithstanding any other provision of this code, a person shall not be denied a license on the basis that the person has been convicted of a crime, or on the basis of acts underlying a conviction for a crime, if that person has obtained a certificate of rehabilitation under Chapter 3.5 (Section 4852.01) of Title 6 of Part 3 Penal Code, has been granted clemency or a pardon by a state or federal executive, or has made a showing of rehabilitation pursuant to Section 482.
- (2c) Notwithstanding any other provisions of this code, a person shall not be denied a license on the basis of a conviction, or on the basis of the acts underlying the conviction, that has been dismissed pursuant to Section 1203.4, 1203.4a, 1203.41 or 1203.425 of the Penal Code or a comparable dismissal or expungement. An applicant who has a conviction that has been dismissed pursuant to Section 1203.4, 1203.4a, 1203.41, or 1203.42 of the Penal Code shall provide proof of the dismissal if it is not reflected on the report furnished by the Department of Justice.

Graduates of the ADN (RN) program are eligible to apply to take the National Council Licensing Examination (NCLEX-RN) for licensure as a Registered Nurse. Applicants must submit Live Scan fingerprints and report convictions of any offenses other than minor traffic violations. Failure to report such convictions will be grounds for denial of license. The Board of Registered Nursing investigates convictions by obtaining information on the underlying facts of the case, dates and disposition of the case, and subsequent rehabilitation.

Questions pertaining to the legal limitations of licensure for such convictions should be addressed by the student to the Board of Registered Nursing (BRN) prior to beginning the ADN (RN) program: *Board of Registered Nursing, P. O. Box 944210, Sacramento, CA 94244-2100, (916) 574-7693.*

Applicants for licensure must notify the BRN of any situation which meets the criteria cited above. Notification of the need to provide this information is provided to potential and current ADN (RN) students via the following:

1. Pre-Nursing Information Workshop.
2. *ADN (RN) Traditional/CEP/Advanced Placement Program Information Sheets.*
3. *ADN (RN) Nursing Program Student Handbook.*
4. Introductory Nursing Courses.

Revised: 5/26/96; 6/13/96; 8/15/96; 11/8/96; 6/07; 8/07; 6/12; 6/18; 1/26  
Reviewed: 7/17/96; 8/97; 1/10/02; 10/03; 5/05; 7/13

**RIVERSIDE CITY COLLEGE  
SCHOOL OF NURSING**

**NCLEX-PN FELONY NOTIFICATION**

*California Board of Vocational Nursing and Psychiatric Technician: Legal Limitation of Licensure*

Students applying to take the vocational nursing licensure examination are required to report convictions of any offenses other than minor traffic violations; failure to report such convictions would be grounds for denial of license. Any student having questions regarding his/her eligibility for licensure should contact:

*Enforcement Coordinator  
Board of Vocational Nurse and Psychiatric Technician Examiners  
2535 Capitol Oaks Drive, Suite 205  
Sacramento, CA 95833 (916) 263-7800*

Notification of the above information is provided potential and current vocational nursing students via the following:

1. Pre-Nursing Information Workshop.
2. VN Program Information Sheet.
3. VN Program Student Handbook.
4. Introductory nursing courses.

Revised: 6/13/96; 7/17/96; 8/15/96; 1/10/02; 5/05; 6/07; 7/13  
Reviewed: 10/03; 6/12; 8/13

