

# RIVERSIDE CITY COLLEGE

## ACADEMIC RENEWAL WITHOUT COURSE REPETITION

Name:	Last	First	M.I.		RCCD student ID # or SSN #
Address:	No. & Street	City	State	Zip	( ) _____ Telephone Number
E-mail Address:	Former Name:			Date of Birth:	

The academic renewal procedure will permit previously recorded substandard course work, which is not reflective of a student's demonstrated ability, to be eliminated in calculating the Riverside Community College grade point average. Only the following grades qualify: **D, F, FW, NP, or NC**. Courses repeated for grade improvement are not eligible as the substandard grade has already been disregarded in the calculation of cumulative grade point average. The guidelines for academic renewal are as follows:

1. **A student may request academic renewal for not more than two terms of grades and credits which are not reflective of a student's present ability and level of performance.**
2. **At least two terms of college work (24 units) with a grade point average of 2.0 must have been completed at any accredited college or university subsequent to the term(s) to be disregarded in calculating the GPA obtained at RCCD. If using coursework from another college or university, an official transcript is required.**
3. **If and when the petition is granted, the student's permanent record will be annotated so that it is readily evident to all users of the record that no units for substandard work taken during the term(s) are calculated in the GPA will apply toward graduation or other unit commitment. However, all work will remain on the permanent record to ensure a true and complete academic history.**  
*\*\*Academic Renewal does not change Financial Aid satisfactory academic progress (SAP) standards or policies.*
4. **A student may be granted academic renewal only once.**
5. **A student may repeat work taken during academic renewal terms only if such repetition is necessary to allow normal progression toward an acceptable educational objective.**

**COURSES TO BE REVIEWED FOR ELIMINATION FROM CUMULATIVE GPA**

List Classes	Term/Year
List Classes	Term/Year

If using coursework from another college/university to meet 24 unit requirement, please list name of institution here:

Student Signature	Date
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Email completed form:

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### OFFICE USE ONLY

- \_\_\_\_\_ Two terms of college work (24 units) completed at any accredited college or university subsequent to the substandard semesters.
- \_\_\_\_\_ GPA of 2.0 in two terms (24 units) completed at any accredited college or university subsequent to the substandard terms.
- \_\_\_\_\_ Academic renewal approved and processed once previously.

Approved      Disapproved      Comments: \_\_\_\_\_

_____ GPA Prior to Academic Renewal	Completed by Evaluator – Enrollment Services	Date
_____ New GPA		