

Riverside City College Academic Senate

March 6, 2023 • 3:00 - 5:00 PM • Zoom / Hall of Fame

3:00 I. Call to Order – 3:01 pm

Roll Call

Academic Senate Officers

President: Mark Sellick

Vice President: Kevin Mayse, Music

Secretary-Treasurer: Mary Legner

Department Senators

Applied Technology: Paul O'Connell

Art: Will Kim

Behavioral Science: Carol Farrar

Business Admin/IST: Mark Lehr

Chemistry: Stacie Eldridge

Communication Studies: Cliff Ruth (not present)

Cosmetology: Peter Westbrook (not present)

Counseling: Scott Brown/Sal Soto

Dance and Theatre: Todd Faux

Early Childhood Education: Emily Philippsen

Economics/Geography/Political Science: Kendralyn Webber

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Kinesiology & Athletics: Dennis Rogers

Library: Sally Ellis

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Nursing: Lee Nelson

Physical Science: James Cheney

World Languages: Rosemarie Sarkis

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Vacant

ASC: Jacquie Lesch

EPOC: Vacant

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen

IE: Debbie Cazares (not present)

Resource Development and Administrative Services LC: Patrick Scullin

Student Success and Equity LC: Carolyn Rosales

Curriculum: Kelly Douglass

Parliamentarian: Sal Soto

RCCD Faculty Association

Rhonda Taube

Administrative Representatives

College President: FeRita Carter

VP Academic Affairs: Lynn Wright

VP Business Services: Vacant

VP Planning and Development: Kristine DiMemmo

VP Student Services: FeRita Carter

ASRCC Representative
ASRCC Jake England

Recorder of Minutes
Jessica McDermott (not present- minutes taken via recording)

3:05 II. Approval of the Agenda – 3:01 pm

- Accepted by consent.

3:05 III. Approval of the Minutes from December 5 – 3:01 pm

- Accepted by consent.

3:10 IV. Public Comments – 3:02 pm

- No comments.

3:20 V. Officer and Liaison Reports – 3:02 pm

A. President-

- The proposed two committees to address diversity, equity, and inclusion will be discussed later on in the agenda.
- Thanks for being here and welcome to four new Senators: Dennis Rogers for Kinesiology, Will Kim for Art, Carol Farrar for Behavioral Sciences, and Todd Faux for Dance and Theatre.
- Over the break, the Interim VP of Business Services position was filled, and the structure for the District Strategic Planning Committee was agreed upon.

B. Vice President-

- The election/re-election for all three positions of the Executive Board of the Senate will take place this semester. Email reminders will be sent out, so faculty can self-nominate/nominate. Instead of an electronic election, the April 17 meeting will be opened up for elections. The results will be shared at the May meeting.

C. Secretary Treasurer- no report.

D. RCCD Faculty Association-

- The debacle with Health Net cancelling their contract with the Riverside Medical Clinic has been resolved. Health Net resumed their contract with Riverside Medical Clinic.
- Last year the FA issued a cease and desist to bargain over cyber security because of issues with computers being distributed with messages that stated their screens were being observed and problems with apps not working. This distribution should have resumed this semester as the demand to bargain has been rescinded. If any RCC Faculty are still waiting on laptops from TSS, please let FA President Taube know.
- After interviews and review of RFPs, the FA voted unanimously to renew contract with Keenan & Associates as third-party administrator as they went above and beyond to provide support during issues with Health Net and Riverside Medical Clinic.
- The FA is still working on revising their bylaws. A closed session bylaw workshop will be held a week from Friday. All chapter members will be notified of any changes and given a chance to ask questions before ratification.

- The FA appointed current PAC Treasurer, Mike Chavez, to represent them on the Inland Empire Technical Trade Center. Though he is out on paternal leave, Mike can participate as it is volunteer work on behalf of the FA. He's excited about this work. FA President Taube will notify the District of this appointment.
- Issued a demand to bargain for golden handshakes but are still waiting on some data from the District to finalize negotiations. Looking at a June 2024 and December 2024 opportunity.

E. College President-

- Thanks to faculty for going above and beyond to meet enrollment goals for this Spring.
- We have hired new Interim VP for Business Services, Daniel Villanueva. Thanks to VP DiMemmo for serving as active VP for over a year.
- Interviewed for several faculty positions including: counselling, computer information/cyber security, public service librarian, and welding. Also interviewed for the Director of Academic Support and our Dean of Counseling and Special Funding Programs. Upcoming will be the start of the interview process for the Dean of STEM and Kinesiology.
- RCC signed up to again participate in the Real College California survey to gauge where students' needs are.
- Plans are in action for commencement 2023. Because the football field/track is under renovation, this year's commencement will be held in Landis and will consist of three back-to-back ceremonies divided by division. If this is a good fit, this space may be used again in the future. By holding commencement in Landis, the college will save \$180,000.
- Let students know we have a full-wrap around basic needs resource center in the Kane building. They can assist students with housing, food, or mental issues.
- RCC received a donation of a Heidelberg printing press valued at over 1 million dollars. It was installed on January 11. The ribbon cutting ceremony will be held on Friday, April 21.
- The Aspire project, a community partnership between RCC, Riverside county, Riverside city, Riverside USD, and Alvord USD, is focused on building an affordable housing complex for youth, originally foster youth. The ground-breaking for this 33-unit complex will take place on April 11 from 10-noon. RCC students will be able to take advantage of these one-bedroom apartments.
- Thanks to the work of Virginia White and her team, RCC's outdoor plant lab was one of 17 recipients honored with a beautification award from the Riverside Chamber of Commerce.
- RCC negotiated for 6 faculty new hires for next year. RCC is waiting on the Chancellor to share this information out, so the hiring process can begin. Disciplines can decide to fly the positions in the fall or this spring.

F. ASRCC Representative-

- Jake England introduced themselves as the new representative. RCCAS President Sellick will work with Jake to get him up to date on the Senate.

- A. Curriculum Committee (Douglass or designee)
 - September 29, 2023 is the last day to launch new courses. On September 30, the Curriqnet freeze begins; because of AB1111 can't launch from Sept. 30-Jan 1, so faculty should work on new courses now. The curriculum calendar can be found on the RCC Curriculum Committee webpage.
 - Chart of the AB1111 process was shared. The AB1111 legislation will change STEM abbreviations and course numbers to align them across the community college system. Do as much curriculum planning as you can this spring to prepare for implementation of AB1111. State still hasn't given information on these changes, but they will hopefully be given soon.
 - RCCAS President Sellick thanked the Curriculum Committee for their work and updates.
- B. Teaching and Learning LC (Wright or designee)
 - Last week faculty co-chair resigned. VP Wright will be working with RCCAS President Sellick to find new leadership. RCCAS President Sellick thanked Star Taylor for her work in the role.
- C. Student Access and Success LC (Rosales or designee)
 - After this semester Rosales will no longer act as faculty co-chair, so looking for someone to fill this role. Goals for the remainder of the semester were prioritized at the last meeting and will continue to be worked through.
- D. Resource Development and Administrative Services LC (Scullin or designee)
 - First meeting of the semester was held and the budget development process was discussed. Thanked President Carter for mentioning the Heidelberg press. Subcommittees will be meeting later this month.
 - The district's budget allocation models are being reviewed as well as distributions based on disciplines. RCCAS President Sellick looks forward to having the audit of the district's allocations completed and suggested an audit of the district office itself be done to review its services and provide justification for its decision making.
 - The Senate needs to consider an election for a DEBAC representative to ensure participation at the district level.
- E. GEMQ LC (McKeen or designee)
 - Faculty Co-chair Wendy McKeen will not be able to attend meetings this semester, but she will remain the faculty co-chair and will still participate in GEMQ.
 - At the last meeting, goals were reviewed, including how to make the Annual Strategic Planning Report Card more readable and working on prioritization.

4:15 VII. New Business – 3:45 pm

- A. COVID-19 Block Grant Spending Plan – first read (DiMemmo or designee)
VP Planning and Development Kristi DiMemmo will walk the RCCAS through a consideration of the COVID-19 Block Grant Spending Plan
 - Over 9 million dollars allocated to RCC from COVID Recovery Block Grant. Based spending plan on what decided to do with CARES Act funds. VP DiMemmo went over items that funds can be spent on.
 - One component of the grant funds will be spent on converting classrooms to hyflex. Conversations with faculty will occur to discuss interactive displays or projection for certain rooms. Display options will be based off of ADA requirements and student perspectives in the room.

- There will be trainings for faculty on how to use the classrooms. All 210 classrooms will be upgraded to include a hyflex option. Nursing was discussed as an example of basing rooms off of instruction that occurs there and ensuring hyflex options fit needs of instructors.
 - Eldridge mentioned that Chemistry is piloting a version of this classroom and some faculty are resistant to this, so they are moved to other classrooms. She suggests planning makes sure to provide ample training opportunities as there will be resistance.
 - In addition to bringing this through RDAS, RCCAS President Sellick said it will be imperative to bring it through the DLC, so chairs are aware of what options are available and can work with faculty to determine if appropriate for them.
 - Weiler asked about training and compensation for Associate Faculty. VP DiMemmo confirmed that training will be provided for everyone in multiple ways and that many opportunities will be provided.
 - This funding plan takes into consideration what was discussed before with CARES Act and takes into account what we can't fund with other budget strings.
 - Douglass asked about spending timelines. It was clarified that this is a brand-new allocation. 56% of the total was given to RCC and the remaining 44% was allocated to the remaining two colleges. These funds have not been spent yet.
 - O'Connell asked if the plan includes an increase in TSS staff/budget to maintain this equipment. DiMemmo said the dollars have nothing to do with salaries, but the plan for implementation of classroom conversions includes options for RCC team or an outside entity to install. TSS team will be integral in how plan/move forward.
- B. Strategic Planning Budget Development Process – first read (DiMemmo or designee)
VP Planning and Development Kristi DiMemmo will explain the Strategic Planning Budget Development Process
- Strategic Planning Budget Development FY 23/24 plan was shared. Found that need to be more transparent in how we are doing budget development. Many questions were asked about budgets, so transparency is key.
 - District is part of NACUBO and was given grant funding to identify ways to be more transparent in budget development.
 - 5 parts to budget development process were reviewed.
 - RCCAS President Sellick clarified that district office expects us to utilize funds efficiently, or they will take them back. We don't want this to happen.
 - Zoom sessions on how Galaxy works will be provided. Galaxy provides transparent information.
 - RCC Budget Development created a Microsoft Teams Site with a folder for each VP. Every department that reports to a VP has a file that includes a three-year historical trend in budget and budget development worksheets. Only the President can see all folders.
 - Eldridge asked why this is the first-time she as chair is hearing about this on such a tight timeline. Deadlines happen on April 14, so DiMemmo said they're trying to start with last steps. The Finance Team will be reaching out to do one on one appointments with chairs.
 - O'Connell believes this will be a quick process as it focuses on reviewing spending and allocations, so money gets used where it needs to go.
 - Borses asked on behalf of LHSS if transparency will include looking at how department budgets were originally set up as they've been traditionally funded less compared to other departments. At this point, this won't be addressed. This will be an additional conversation. Right now, focused on budget allocation based on recommendations from department chairs.
 - Farrar shared that the money always gets where it needs to go. IDS will move money

as needed. Problem is money doesn't always reflect what we're spending and don't want district to not see true reflection of needs.

- Scullin views this as good thing. He likes idea of viewing budget a year before to plan vs. react to budget.
- RCCAS President Sellick asked for this information to be taken to chairs immediately because there is a lack of understanding that this is happening. Issue is that chairs need to be aware early on that this is happening, and they need to know impact on budgeting. He will work with DiMemmo to ensure regular updates.

C. Updated Board Policies (BPs) and Administrative Procedures (APs) – first read (Sellick or designee)

RCCAS President Mark Sellick will introduce a group of BPs and APs for a first reading

- Want to try to get these approved as soon as possible as they are connected to BPs approved last year.
- Links on the agenda required permission, so some Senators may have been unable to view. Any faculty member who wants access to these documents should email RCCAS President Sellick. He locked down the site because documents were being changed without permission from outside the institution.
- Motion to postpone consideration of AP 2235 and form a temporary workgroup to assess AP 2235's construction. M/S/C: O'Connell/Lehr, 19 yes, 0 no, 0 abstentions, motion passes.
- The workgroup will bring back the perfected AP for consideration, and it will pass through legal counsel to ensure accuracy. RCCAS President Sellick thanked Ellen and other articulation officers for their work on updating APs/BPs.

D. Discussion of proposed committees and their impact on bylaw updates – information item (Sellick or designee)

RCCAS President Mark Sellick will discuss some recent proposed standing committees and their impact on the RCCAS Bylaws, which will be considered during Spring 2023

- In the preliminary stages of consideration is the bifurcation of the Student Equity Committee into two different groups. It was proposed that this be constructed like a LC, so it would have representation from all stakeholders.
- In addition is a proposed Student Equity and Success Committee more focused on classroom instruction and CCAP agreements, which have not traditionally been overseen by faculty, but need to look at agreements to see if determined with an equity lens. Also have consideration for previously constructed academic programs such as the Summer Math Institute. Want areas without faculty oversight to be under this committee.
- These documents were not brought to body sooner due to delays over the break. They are currently under review by administration a second time, so until they are again returned to RCCAS President Sellick, it would be premature for any of these documents to be brought to the Senate.
- Wilcoxson was bothered by email last week saying decision would be made this week, so concerned decisions being made without input. The process of how this went about didn't feel transparent and wasn't sure enough faculty were involved to ensure.
- RCCAS President Sellick clarified that this was a discussion he had with Dean Moore, and he expressed the need for faculty oversight and wanted this to be brought back to the Student Equity Committee (SEC), which didn't happen. Wanted it to be addressed at the end of the fall. He received the documents on December 7, 2022. The documents went out to faculty points on the SEC and to Malika Bratton as she is classified co-chair. There is nothing to finalize yet as this is the beginning of the process. These documents need to go out to departments, disciplines, and other stakeholder groups before consideration.

- Decision to not reconvene SEC wasn't RCCAS President Sellick's decision. He is committed to handling this decision anyway colleagues would like, and he will work to address any questions they may have.
- Perez- One concern is how this was explained last week as we requested that Classified Professionals be included and now told they will be non-voting members.
- RCCAS President Sellick said DEIC would operate same way as other LCs. He apologized that it was presented in this way. Nothing has been finalized, and he wants everyone to feel their voice is connected to decision making because of importance of work being done.
- ASRCC Representative England asked if there would be positions for student representative on the committees. RCCAS President Sellick said yes.
- President Carter said this was not being pushed by nor approved by the President's Leadership Team. It's expected to go through the appropriate approval process.
- Brown – As an SEC member, she feels it is egregious to say one person created all of this. Timeline doesn't match this as it was agendized within a week in Senate and believes SEC has always had a diverse group of stakeholders engaged in shared governance. Important to note that there is somebody who has taken the fall for this and goes back to assurances of collegial consultations and assurances that there will be equitable, just ways that we engage in transparency and accountability. Many on SEC concerned for all these things as move forward.
- RCCAS President Sellick's read of Dean Moore's statement doesn't see it as her taking 100% accountability for the process. Had conversations about this with Dean Moore and VP DiMemmo. Dean Moore also reached out to other stakeholders prior to bringing documents to him. Collegial consultation occurs between the Senate and administration on issues that are going to be formulated as policy. The decision to bring documents to Sellick on Dec. 7, 2022 was Dean Moore's decision. When RCCAS President Sellick wrote comments and sent them to SEC leaders Alicia Berber and Tim Gutierrez, they then had documents to do with what they would as decision is then up to SEC leadership.
- Weiler asked for clarification on Associate Faculty voting rights/participation on SEC. RCCAS President Sellick stated stakeholder voting rights will be setup similar to a LC. This was the initial construction of the committee, which now needs to be vetted further.
- Berber stated she and Gutierrez are still learning as faculty co-chairs of SEC. No one said not to share documents, but she was confused by the remarks as they made it seem like decisions were already set in stone. The documents were not secretly kept.
- Lucretia Wright – On Thursday Dean Moore was asked about the choice to dismantle SEC in this way and how it was equitable to students. Response was to ask RCCAS President, but now hearing Sellick wasn't part of the decision, so she is confused.
- RCCAS President Sellick had a discussion with Dean Moore and admin to discuss what to do with equity on campus, including SEC. The discussion continued and received proposed committee docs on Dec. 7, 2022. Sellick's advice was to bring to SEC and faculty, so they were fully aware of what was going on. This suggestion was not followed. RCCAS President Sellick was told SEC would not be convened going forward and was shocked. Sellick worked with documents in hand and sent back. Only a handful of people had access to the documents and he isn't sure of the process of sharing them.
- Lucretia Wright stated that she believes SEC should meet this semester, but she is not sure where to go from here as Dean Moore resigned today before the meeting.
- President Carter – Dean Moore didn't resign. She announced a resignation for the

end of the semester.

- Clark – As member of SEC, concerned when hear about a handful of people talking in a “smoke filled room” – this is not equity and concerned with resignation of Dean Moore. RCCAS President Sellick said this could have been brought back to SEC when chairs of SEC were notified.
- Gutierrez - First time being cochair and did not know if documents should be shared when received them. Happy to share them and reconvene SEC and have this talked out with everyone in attendance. Gutierrez is happy to have a transparent discussion and continue to keep duties on SEC.
- Motion to extend meeting for 15-minutes, M/S/C: Farrar/O’Connell, motion passes.
- RCCAS President Sellick pointed out that Student Equity and Success (SES) is a Faculty Committee. It is under faculty purview areas; constructed in this fashion to best fit needs. DEIC is open to input from all stakeholder groups and would go back to CSEA. Concern of current iteration of SEC is the degree to which CSEA is appointing its membership and if this follows Ed Code, which was discussed with CSEA President. Students are represented by ASRCC so ASRCC needs to be involved in discussions as well. Stakeholder groups need to be involved in decision making for at least DEIC.
- Berber asked for clarification on job description and roles as Dean Moore was leading SEC when the documents were sent out.
- Douglass asked if SEC did not decide to split into two groups. RCCAS President Sellick said that is correct. Douglass suggested SEC have conversation about split to see if this is the right way to achieve goals. Douglass sees SEC as everyone’s goal and reasonability as classified colleagues also have many interactions with students. She sees the split as a redoubling and watering down of efforts. She suggested a possibility of two workgroups under larger banner.
- RCCAS VP Mayse stated that it is not the Senate’s decision to say whether SEC should meet or not.
- RCCAS President Sellick said Senate will be involved if recommendations are being made under Senate purview areas as that’s the law. Sellick’s presentation to the board about the Senate’s role clarifies this. Curriculum and academic programs are driven by faculty and faculty work with admin to formulate policy. Any of these issues fall under the Senate’s charge and would be a standing committee of the Senate. The formulation can be discussed, and it is up to SEC to reconvene. Right now, just focused on explaining where we are at on the matter. Sellick looks forward to input from stakeholders.
- Wilcoxson said they came because the email received made it sound like a decision had been made, but he now feels this has been clarified.
- President Carter asked who decided if meetings would be stalled or canceled. Weiler clarified that the terminology used in the email was that SEC was not going to be “reconvened” going forward. RCCAS President Sellick said this decision was relayed from Dean Moore but that co-chairs can still make decision to meet.
- Motion to extend meeting by 10-minutes, M/S/C: Weiler/Faux, motion passes.
- Weiler asked for clarification on SEC purview. RCCAS President Sellick said there are faculty leaders on SEC but SEC reports up to SAS. Part of discussion was what is its charge, bylaws, connection to Senate, and who are voting members, but this is all under consideration still.
- Scott-Coe asked for further clarification on the role of SEC as related to the Senate. RCCAS President Sellick said if SEC was making recommendations that had to do with curriculum, instruction, student preparation, anything under purview of the Senate, then we need to have discussion about how that would work. No recommendations have been made here by SEC but if want to have

recommendation brought to Senate to discuss allocating funds or change CCAP agreements, this would be connected to Senate purview, which means we would need a committee who can bring information here, and it could be setup like any other committee of the Senate.

- Douglass asked for clarification on why SEC has to be a sub-committee of the Senate and why they couldn't be a standing committee that brings work to Senate to act on and put into practice.
- RCCAS President Sellick said recommendations should be brought to representative who brings to committee who brings to Senate, so anytime an academic issue is being raised, it ultimately winds its way back here. This is the reason for bifurcation, so all the non-academic/non-instruction equity issues would be done by DEIC. If the name is an issue, SES could be called a different name, but it has to do with faculty purview areas that are all under purview of the Senate and would be connected within a committee that reports to the Senate, so that recommendations can be made that could also go up through prioritization to get more funding for this work.
- RCCAS President Sellick suggested that if SEC is going to reconvene, it should send documents out everywhere to formulate a plan of action to deal with this on academic side and broader institutional level. He looks forward to further conversation. He will send docs out to senators, under the premise that SEC can rewrite and bring back to the Senate.
- Motion to extend 5 minutes, M/S/C: Legner/Eldridge
- Wilcoxson asked why sending out documents not approved by SEC. RCCAS President Sellick said issues under purview are connected to Senate, so the Senate can make recommendations. If it is noninstructional, that can be determined on their own. This is why bifurcation was introduced to provide separation of faculty dealing with instruction.
- SEC faculty co-chairs suggested the documents go out to SEC membership first before they are sent out more widely. They will discuss and make revisions and be added back to the agenda when appropriate.

E. Discussion of open positions and subsequent elections – information item (Sellick or designee)

RCCAS President Mark Sellick will discuss an upcoming election for Guided Pathways Coordinator, vacancies on the Global Learning and Study Abroad (GLAS) Committee, the status of Engagement Center Coordinators, and other matters

- Sellick will be entertaining nominees up until March 16 for the Guided Pathways Coordinator. Candidates will be give statements about their positions.
- RCC needs a second GLAS representative. This is a district committee.
- Engagement Center Coordinators will be put on divisional elections for the next voting cycle. Deans and DLC will talk about how to best deal with that. This was part of SES committee's work to look at engagement centers to examine role.
- Will bring elections to the Senate at the next meeting for Guided Pathways Coordinator and GLAS Committee.

4:50 VIII. Open Hearing – 5:28 pm

- RCCAS President Sellick will agendize the SEC to give a report at the next meeting on where they are at with the documents.
- Kim – Wonderful faculty art exhibition going on at the Quad Art Gallery. The work will be up until April 7.

5:00 IV. Adjourn – 5:31 pm

- Motion to Adjourn, M/S/C: Borses/Eldridge