

Riverside City College Academic Senate

March 18, 2024 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call

Academic Senate Officers

President: Jo Scott-Coe

Vice President: Ajené Wilcoxson

Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin

Art: Will Kim

Behavioral Science: Eddie Perez

Business Admin/IST: Skip Berry

Chemistry: Leo Truttmann

Communication Studies: Star Romero

Cosmetology: Peter Westbrook (not present)

Counseling: Sal Soto

Dance and Theatre: Jodi Julian (not present)

School of Education & Teacher Preparation: Emily Philippsen

Economics/Geography/Political Science: Kendralyn Webber

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Kinesiology: Dennis Rogers (not present)

Library: Sally Ellis

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Steve Mahpar

Nursing: Lee Nelson

Physical Science: James Cheney

World Languages: Araceli Calderón

Associate Faculty Senator

Lindsay Weiler (not present)

Ex-Officio Senators

Teaching and Learning LC: Greg Russell

ASC: Jacquie Lesch

EPOC: Ajené Wilcoxson (interim)

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen

Resource Development and Administrative Services LC: Patrick Scullin

Student Access and Success LC: Vacant

Curriculum: Kelly Douglass

Parliamentarian: Sal Soto

RCCD Faculty Association

Mike Chavez

Administrative Representatives

College President: Claire Oliveros
VP Academic Affairs: Lynn Wright
VP Business Services: Vacant
VP Planning and Development: Kristine DiMemmo
VP Student Services: FeRita Carter (not present)

ASRCC Representative

Jennifer Shaw (not present)

Recorder of Minutes

Elena Santa Cruz

Guests

Megan Bottoms, ASRCC/Student Activities
Jim Elton, Kinesiology
Heather Smith, Life Sciences + DE & CMAC Chair

3:01 II. Approval of the Agenda

- M/S/C: (Perez/Borses) Approved by consensus
- Item 6A will be information only, action will not be needed

3:02 III. Approval of the Minutes – March 4, 2024

- M/S/C: Kim/Cheney, approved by consensus

3:03 IV. Public Comments

- Public comments guidelines shared
- No public comments

3:04 V. Liaison Reports

A. RCCD Faculty Association

- Mike Chavez reports that eligibility to work notices need to be answered as soon as possible. Contact HRER with questions.
- For investigations, FA is not automatically notified, representation needs to be requested. Witnesses are also entitled to representation, if requested. If faculty are contacted to be part of an investigation, questions need to be appropriate and provided to you with 48 hours' notice. If you have an attorney, the association cannot also attend the meeting. Faculty are only entitled to one representative at this meeting.

B. College President

- Claire Oliveros thanks faculty for attending last week's Vision 2030 that supported dual enrollment and justice impacted youth. Over 300 attendees over the 2 days.
- Informal meeting is set for Thursday, April 4th at college hour to discuss and protocols and procedures for interacting with controversial persons/events on campus. Constituent leaders have been invited. How to best support the college community and free speech on campus will be discussed. Location: TBD

C. ASRCC Representative

- Not present.

3:23 VI. Committee or Council Updates

- A. Curriculum Committee faculty co-chair and Standards Committee member Kelly Douglass will share final results of the new GE Plan approved through the Curriculum process (information)
1. Local general education plan that was brought to senate in December was approved at the last meeting. CIS proposal to add CIS-1A was denied. Math proposal to remove CIS courses was denied. History proposal also denied. COM proposal to create a third area was also denied. Same outcome at MVC & NC.
- B. DE Chair and CMAC Chair Heather Smith will present about FERPA Concerns and Merged Courses with guidance from General Counsel Keith Dobyons, as well as ZTC funding opportunities and an update on the ZTC Implementation Grant project (information).
1. Merged course sections cannot have merged discussion boards or activities for students across sections; certain message tools (such as chat) cannot be used because chat does not distinguish between sections.
 2. Canvas certification emails are now being sent. Faculty have one year from the time they receive the email to certify. DJ Hawkins or Heather Smith may be contacted for more information.
 3. Part time faculty certification is on pause for now until they can be compensated properly.
 4. Certification from other institutions can be used to meet requirement at RCCD.
 5. Faculty chairs will be provided a list of certified faculty but not necessary until after June 2025.
 6. More grant opportunities for ZTC are being offered, let Heather Smith know if you would like to apply.
 7. ZTC pathways AA GE – plan A & ZTC Pathway CSU GE – Plan B – two pathways have been created

3:40 VII. Ongoing Business

- A. Secretary-Treasurer Micherri Wiggs will lead the senators in second discussion about the elections schedule as indicated in RCCAS bylaws, with review of possible typos for cleanup and consistency (second read with possible action)
1. Since the last meeting, a change was made to call out the division election cycle.
 2. First read was conducted at the March 4th meeting
 3. M/S/C Nelson/Sandoval to approve the modified academic senate bylaws.
Discussion about even versus odd year elections and possible recommendations about filling the gap in departments where the election cycle is changing.
 4. Motion passes unanimously with no abstentions.
- B. President Scott-Coe or designee will lead the senators in a discussion about rotation of council and committee reports to RCCAS for planning April and May Meetings
1. EPOC will be looking at how to replace a chair of a leadership council if no one from the leadership council is willing to serve in the chair role.
 2. Committees should be able to come in and give reports as needed but not necessarily be tied to an onerous cycle of reporting.

4:00 VIII. New Business

- A. RCC Budget Allocation Model (BAM) project and process for 2023-24
 - 1. Presentation by VP DiMemmo
 - 2. Awaiting the Governor's May revise which includes projected revenue and property and income tax projections.
 - 3. For RCC, this means a very small amount for growth, likely no money for expansions and possible sweep of unused grant funds. RCC will need to be efficient and know what is needed for sustainability.
 - 4. BAM draft presented to have a standardized approach of allocating resources while identifying deficits and surpluses in non-instructional budgets to understand the nature of expenditures and opportunities.
 - 5. Program review should be aspirational such as new innovative material and equipment. Instructional supply requests such as a new whiteboard should go to the deans for funding.
 - 6. Current guidance is to return to 2019/2020 FTE by 2024/2025. Now is the time to review efficiency.
- B. Chef David Avalos will share the application materials and supporting narrative for the Naming Recognition of Chef Bobby Moghaddam for a demonstration lab (discussion and action)
 - 1. RCCD Naming of facilities process reviewed.
 - 2. M/S/C Thompson-Eagle/Scullin for RCCAS President to write a letter of support for naming of a RCCD facility in the name of Chef Bobby Moghaddam.
- C. RCCAS Vice President and EPOC faculty co-chair Ajené Wilcoxson will lead the senate in a discussion of how faculty can encourage student participation in college leadership (information)
 - 1. Ed Master plan
 - 2. Strategic Masterplan
 - 3. Glossary of terms from State Chancellor's Office is already on the website, senators are encouraged to review
 - 4. Working on scheduling reports
 - 5. Dr. Megan Bottoms shares that the most influential person to help students get more involved is their faculty. Student elections are upcoming.
 - 6. Focus is on student engagement and participation
- D. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils: (action)
 - 1. Faculty Co-Chair for SAS (open)
 - 2. Tabled until further direction from EPOC

4:23 IX. RCCAS Officer Reports

- A. Secretary Treasurer Micherri Wiggs
 - 1. Will attend the CA Guided Pathways Institute as the senate designee.
 - 2. Suggestion that faculty share about meetings they attend and invite students from classes to join. Perhaps students attending these meetings before becoming a committee member will help encourage more student participation in shared governance.

3. Suggestion that faculty should consider the perception of our classified professional colleagues if we pass by them on campus but don't smile, say hello or speak to them. Suggestion to make efforts to do so to show our colleagues that their presence on campus matters.
- B. President Jo Scott-Coe reports:
1. Emeritus candidates: RCC has 12 total. Individual notices went out; 3 have responded so far. HR is assisting with outreach via snail mail to those who are not responding by email. Senate Presidents hope to take all names to BOT for recognition in April.
 2. Academic Senate Area D Meeting is all day Friday March 22. Jo will be attending to listen to deliberations. There are 7 resolutions (so far) for discussion—two related to updating ASCCC position papers on Course Outline of Record (CORs) with equity in mind and adopting a new ASCCC Paper on Part Time Faculty roles in governance.
 3. Attended Vision 2030 State Convening last week on March 13 and 14 was a success. Jo attended the first day at the district office. Highlights: CCAP and Rising Scholars. CCAP and Dual Enrollment are successful and also require deep conversations and coordination across multiple sectors of college in order to scale and manage effectively. Crystal Orozco, nursing student, as well as RCCD faculty on the panel, really represented themselves well.
 4. Equivalency situations—reinforcing that we need to update our policy and procedures with many retirements and hiring on the horizon. DLC will be discussing this month. Senators please ask your chairs to consider discipline/dept. input to frame next steps. More to come, as this is a cross-district conversation.
 5. Bookstore Training/Software and “inclusive access” language. Thanks to Senator Sally Ellis for bringing information about the precise meaning of this marketing term to the senate last October so that we share the knowledge—Jo was able to recognize this language at the demonstration of the book-order application and request its removal; our bookstore manager has confirmed that “inclusive access” terminology has been removed. There is another demo coming up. If you can, please attend to see how the system works AND to confirm that the “inclusive access” language is not popping up elsewhere. Dr DiMemmo will be monitoring as well.
- C. Vice President Ajene Wilcoxson
1. Report above

4:50 X. Open Hearing

- Will Kim shares TigerCon information. This will be May 2nd in and out of the library
- Kim's film, “Disappearing Jewels” which he created while on sabbatical leave will be screened this month in Film Festivals in Los Angeles. It will come to Riverside in April at the Box Theatre, during spring break.
- Senator Scullin shares students who brought home the prestigious 2024 ADDY Awards, sponsored by the American Advertising Federation. Six students won silver as well as bronze medals this year.
- Kelly Douglass shares that a discussion about mental health at the curriculum committee found that a resource is available: Safe Talk, a suicide alertness training

- May 28th student nurse subcommittee of LGBTQ students will hold a health fair event. Specific mental health supports are vital to this community.
- Senator Berry had students competing in the NCAE Cyber Games, and they took 5th place (out of 17) in their very first competition.
- May 7th student parent club will hold a resource fair; flyer coming soon.

4:56 X. Learn, Share, Do

- Remind colleagues to complete eligibility to work form, if received
- Remind colleagues investigated or called as witnesses in any investigation that they can ask questions about the process and are entitled to representation
- Check if your discipline is on the ZTC pathway or if it needs a ZTC pathway and if your faculty are using ZTC
- Encourage faculty to encourage students to get involved in student government, invite to meetings
- Equivalency policy to be reviewed, send input from departments
- Keep an eye for any references to “inclusive access” in bookstore materials and the faculty book order app
- Collegiality senate mixer is this Wednesday, 3/20/24. If a faculty member “missed” a previous date, they are encouraged to attend this time—or any time.
- Get ready for department representative elections: email coming from senate leadership to dept. chairs
- Campus safety/free speech zones meeting April 4th with Pres. Oliveros. Updates to come.

5:00 XI. Adjourn at 5:00 pm

- M/S/C: (Berry/Enright)
- Next meeting will be Monday, April 15th in Hall of Fame.

Glossary:

M/S/C = Motion Seconded and Carried

Minutes approved on Monday, April 15, 2024