

Riverside City College Academic Senate
April 15, 2024 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. **Call to Order** at 3pm, quorum met

Roll Call

Academic Senate Officers

President: Jo Scott-Coe

Vice President: Ajené Wilcoxson (not present)

Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin

Art: Will Kim

Behavioral Science: Eddie Perez

Business Admin/IST: Skip Berry (not present)

Chemistry: Leo Truttmann

Communication Studies: Star Romero

Cosmetology: Peter Westbrook (not present)

Counseling: Sal Soto

Dance and Theatre: Jodi Julian (arrived 3:14pm)

School of Education & Teacher Preparation: Emily Philippsen

Economics/Geography/Political Science: Kendralyn Webber (arrived 4:06pm)

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Kinesiology: Dennis Rogers

Library: Sally Ellis

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Steve Mahpar

Nursing: Lee Nelson (left 4:50pm)

Physical Science: James Cheney

World Languages: Araceli Calderón

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell (not present)

ASC: Jacquie Lesch

EPOC: Ajené Wilcoxson (interim) (not present)

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen

Resource Development and Administrative Services LC: Patrick Scullin

Student Access and Success LC: Vacant

Curriculum: Kelly Douglass

Parliamentarian: Sal Soto

RCCD Faculty Association

Mike Chavez

Administrative Representatives

College President: Claire Oliveros
VP Academic Affairs: Lynn Wright
VP Business Services: Vacant
VP Planning and Development: Kristine DiMemmo
VP Student Services: FeRita Carter (not present)

ASRCC Representative

Jennifer Shaw (not present)

Recorder of Minutes

Elena Santa Cruz

Guests

Jim Elton, Kinesiology
Heather Yates, Student Employment Specialist
Michael Peterson, Executive Director, RCCD Adult Education
Shari Yates, CTE Dean
Rebecca Goldware, Vice Chancellor, Institutional Advancement & Economic Development
Jeffrey Kaatz, Executive Director RCCD Foundation

II. **Approval of the Agenda, M/S/C Borses/Calderon**, accepted by consensus

III. **Approval of the Minutes: March 18, 2024**

- M/S/C Borses/Ellis, accepted by consensus with 1 abstention by Weiler

IV. **Public Comments – None**

3:10 V. **Liaison Reports**, Note: VP Wilcoxson is away on bereavement

A. RCCD Faculty Association – Mike Chavez

- Outstanding IOIs need to be done; check with department chair to make sure it is done on time
- Chairs have questions because of inaccuracy and late release of IOI lists; an update from HRER is pending
- Regarding the collective bargaining agreement rollover, information will be coming soon.

B. College President

- Welcome back from spring break
- Sending healing thoughts to VP Wilcoxson
- Met with campus leaders to discuss free speech area. It was a positive and productive meeting which included discussion about procedures and policy. The group will meet again to continue the discussion. Possibly adding a webpage to provide information regarding free speech on campus.

C. ASRCC representative – No report

3:35 VI. **Committee or Council Updates**

A. Budget Allocation Model (BAM) task force faculty representative and RCCAS Senator, Evan Enright, will share highlights and questions from recent BAM meetings to gather senator input (information + discussion)

- Task is to develop a model for the district in alignment with college BAMs with service level expectations using 4 standards.
- Feedback requested from senators regarding service level expectations from the district.
- The charge is to look at a model to allocate funds to the colleges. There are issues in how the level of service expectations are met. For example, TSS was recently moved to the district, how is this working?

- Discussion ensued about defining the specific service areas. Enright and others have asked if a survey could be created to gather the information methodically.
 - Surveying has apparently been proposed and resistance ensued because it may delay the work. Next meeting is on April 18th with the intention of completing standard 1 & 2 then to move on to standard 3.
 - Senators expressed concerns of not surveying faculty.
 - Senators identified shortcomings from district services-- in HR and purchasing, for example--as items they'd like the opportunity on which to comment in a more formal way.
- B. Curriculum Committee faculty co-chair Kelly Douglass will seek feedback from the senate revisiting the question of Independent Study course(s) at RCC (information + discussion)
- An independent study course is required to have a board policy to govern how the class would function. A draft has been created and is currently being reviewed by faculty association. Some questions that have arisen: Could a student join a faculty independent program or would it be student driven only?
 - Concern about faculty driven projects recruiting students rather than student driven projects driving the study. One provision would be previously or currently enrollment in a related course. The current AP says it should be student-driven, but it is not clearly written.
 - The questions are: Should we have independent study at all? Should it be faculty driven? Does anyone feel strongly that it should not exist? Kelly will take back feedback to curriculum committee.

3:50 VII. **Ongoing Business**

- A. President Scott-Coe or designee will lead the senators in a discussion of the newly revised Master Plan draft following feedback collected through January 2024 (first read)
- RCCAS will present for the first read today, at the next meeting a second read and possible vote. The district would like to see this plan approved at the next meeting, if possible.
 - Notes: changes incorporated included cultural and civic engagement of students in addition to being wage earners/members of. Not much change has been added related to questions about IETTC. "Areas of emphasis" for each college has been changed to avoid conflation of terms. References to "community members" have been added alongside "citizens," to include documented as well as undocumented people in district service areas. MVC apparently had concerns about the word "master" in the document due to historical connotations around the word, so it may change.
 - Discussion points: Twenty-five-year plan may be overreaching since many changes will occur that we cannot predict. Technology changes so quickly now in many fields.
 - Another broad concern: Current faculty will not likely be here to implement the entire 25-year plan but it is not uncommon to write a 25-year master plan.
 - Academic Senate and strategic planning councils at all three colleges are providing feedback on the plan this month and will likely be voting. The most recent version is available in our agenda materials for today's meeting on the RCCAS webpage.
 - This document will be brought back to the next meeting, so please review and bring back questions.
- B. Heather Yates, RCC Student Employment Personnel Specialist, will offer a brief re-orientation to the process for student educational assistants (information + discussion)
- Department applies for an educational assistant and provides a description of

duties. A faculty member who is doing research may employ an educational assistant. The pay rate varies.

- LAPE has provided \$5M to spend over 5 years but it requires that research is part of the job.
- Further discussion needed to standardize pay rate, job duties, and procedure.
- Senate leadership will locate specific forms and procedures for May and bring back an update to Senate.

4:15 VIII. **New Business**

- A. President Scott-Coe or designee will facilitate a senate discussion of the ASCCC Resolutions packet including the paper titled Part-time Faculty: Equity, Rights, and Roles in Governance in preparation for Spring Plenary (information + possible action)
- President Scott-Coe will attend plenary this week as RCC representative and voting delegate for RCCAS.
 - The Nursing discipline has already expressed its support for two discipline-specific resolutions.
 - If senators have more input on resolutions in the packet, please reach out to President Scott-Coe.
 - As in Fall 2023, she will watch for brand new resolutions that may drop on Friday during Plenary. If so, she will email Friday afternoon, so please keep your eyes open.
 - State will be provided guidance about AI and a possible AI discipline.
- B. Michael Peterson, RCCD Executive Director of Adult Education & Community Initiatives, will share information about the Promoting Achievable College Transitions (PACT) program grant, along with minimum qualifications for faculty interested in developing and teaching noncredit classes for Disabled Student Programs and Services (information + discussion)
- Peterson shared details about the \$1M grant to fund student support for students on the autism spectrum to transition to college with \$63,000 for curriculum development and \$63,000 for professional development over 3 years.
 - Minimum qualifications to teach non-credit courses in DSPS: BA in communicative disorders; rehabilitation; computer-based education; other computer-related majors which include course work on adapted or assistive computer technology for students with disabilities; other majors related to providing specialized instruction or services to persons with disabilities.
 - RCC will hold a visioning session meeting on April 26th from 9am to 2pm in Nursing 152, with breakout sessions. K-12 partners will also participate.
 - Senators are encouraged to share with department members, who can reach out to ED Peterson for more information if needed.
- C. Vice Chancellor, Institutional Advancement & Economic Development, Rebecca Goldware, and Executive Director, RCCD Foundation, Jeffrey Kaatz, will provide an update about the RCCD Foundation (information + discussion)
- Foundation formed in 1965 to bring private support for student and faculty
 - Foundations 2023/24 fundraising goal is \$2.5 million and have accomplished 60% of goal
 - Reviewed recent large donations to the college and ongoing grants.
 - Development Officers are working on expanding number of donors including alumni
 - Donations to the foundation may also be made by payroll deduction
- D. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)
- Faculty Co-Chair for SAS (open)

M/S/C Perez/Romero to extend meeting to 5:10pm, accepted by consensus

4:35 IX. **RCCAS Officer Reports**

A. President Jo Scott-Coe

- Jennifer Amaya representing on Faculty Discipline Review Group (FDRG) member for Course Identification Numbering System (C-ID) for Music Industry Studies
- As of an update from PG&SL at most recent District Academic Senate meeting, we have 2 applications for one-year sabbaticals turned in. The deadline remains May 15 for spring-only sabbatical applications. Sabbaticals really give us an opportunity to work inside our fields/disciplines of study—please encourage your colleagues to apply. Senator Kim’s film at the RFF this past weekend is an example of the work that can be an outgrowth of a sabbatical year.
- Tomorrow BOT: emeriti (8), change of rank (7), and distinguished professors (1) will be named and celebrated. Please attend if you can to celebrate.
- Coming next meeting: Updates from DEMC (Herrick) and DSSC (Arguelles)
- Official call out will be coming soon for DSPC committees that remain (will meet virtually once this spring)
 - 2 for Advancement and Partnership (experienced with grants & connection to economic development/community outreach)
 - 1 for Institutional Partnership
 - 1 for Alternate Resources Committee
- RFP for security audit—in process; President Scott-Coe is representing senate at a meeting this week.
- IETTC Council is scheduling meetings and Scott-Coe has been invited. How does RCCAS want her to represent senate on this council—and if so, what 10+1 and department-discipline specific concerns/questions would senators like taken forward?
- Senate Assistant position screening is underway now; we hope to have someone in place before the end of the academic year.
- DLC highlights:
 - Gathered names for folks to assist with update of equivalency procedures; should be discussion at District Academic Senate this month as we find our way forward.
 - Chairs are currently deliberating how to shore up and document faculty replacements processes—listen for discussions in your department and ask chairs for details. Very robust conversation about it before spring break which was good to see.
- Election cycles: How are departments building for future leadership—BEFORE elections take place? How are we making leadership do-able, right-sizing reassign time, etc.?

B. Vice President

- No report

C. Secretary Micherri Wiggs

- The ASCCC will be hosting the 2024 Faculty Leadership Institute at the Westin Mirage Golf Resort and Spa in Palms Springs from June 20-22, 2024. We’d like to send at least 2 of the department senators who are full time faculty, especially anyone who’s not gone yet. Who wants to go? Anyone interested, please let us know by email or when we see you at next week’s senate meeting.
- Election communications have required significant concentration and hours; we are trying to preserve records and messaging that can be adapted by future leadership.
- Senate Leadership will be hosting a Flex Event on May 23: 2- 3pm, Running an Equity Minded Meeting. This is meant for folks in new or existing leadership positions.
- DAS will be working on a schedule for local senate and DAS meetings that we can review and approve in May.
- Possible June meeting if needed (first Monday?). We will definitely need the second May meeting date. This semester has been wonky with back-to-back Monday meetings to

account for holidays. Looking ahead, we might want to consider BOT strategy, where they have for example agreed to meet on the first Monday (instead of Tuesday) in November to account for Election Day without bypassing a meeting that week. Something to think about.

- Next Senate Spotlights will be August and November. EMLI update is planned for August. Does your department have a program or activity that you would like to showcase for November's meeting?

4:45 X. **Open Hearing**

- Dr. Wright encouraged attendance at Academic Senate leadership institute.
- Sustainability 4-6pm in digital library
- April 25th college hour, open mic
- May 2 – L A CASA and puente cinco de mayo
- May 7 – student parent resource fair
- May 8 “motherhood during revolution in Latin America”
- Equity minded conference talked about bring college to students
- May 2nd tiger con in library, student vendors and artists

4:50 XI. **Learn, Share, Do**

- Running an equity minded meeting May 23, 2024 2-3pm, more information will come by email.
- Ed Master Plan review and possible vote at next Academic Senate meeting
- Visioning meeting for pathway creation to serve autistic population, April 26th
- Senate Spotlight in November
- April 19, Wild & Scenic Film Festival
- April 25, Open Mic in our Library
- May 2, La Casa/Puente Cinco de Mayo celebration and Tiger Con
- May 7, Student Parent Club resource fair
- May 8, “Motherhood during time of conflict” in Latin America
- “She Kills Monsters” production will be on campus next weekend
- Collect feedback about district services to college
- President’s coffee chat next week

5:00 XII. Adjourn - Next meeting date: Monday, 22 April 2024

Minutes approved Monday, May 6, 2024.