Riverside City College Academic Senate

3:00	I.	**Call to Order**
3:05	II.	**Approval of the Agenda**
3:05	III.	**Approval of the Minutes** Nov. 17 and Dec. 8
3:08	IV.	**Public Comments**
3:18	V.	**Liaison Reports**

    A. RCCD Faculty Association
    B. College President or designee
    C. ASRCC Representative

3:30 VI. Committee or Council Updates and Reports

    A. Accreditation Co-chair Jacqueline Lesch will provide a progress report on the Winter 2026 intersession ISER work and updated timeline (information)

3:35 VII. Ongoing Business

    A. The RCC Academic Senate will discuss a recommendation to accept the IETTC Phase One program proposal from the ad hoc advisory work group, with discussion of next steps and how to ensure regular updates to RCCAS (second read and action)

    B. Vice-President Taylor or designee will share reminders of collegewide spring election cycles for distribution among faculty departments/divisions (information)

4:25 VIII. New Business

    A. Laura Diaz-Barbosa, RCC Undocumented Student Liaison, will review available resources and materials for faculty to support undocumented and mixed-status students (information)

    B. President Scott-Coe or designee will facilitate discussion of an opportunity for faculty to pilot a software tool for possible use in Canvas gradebooks to support early alert and intervention efforts (information and discussion)

    C. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)

        a. Updated College, District, and State Committee vacancies and re-appointments coming in April

4:30 IX. Officer Reports

    A. President
    B. Vice President
    C. Secretary-Treasurer

4:45	X.	**Open Hearing**
4:55	XI.	**Learn, Share, Do**
5:00	XII.	**Adjourn**

Next RCCAS Meeting: Monday 16 March 2026
Agenda items due by Tuesday 10 March at noon

Title 5 §53200 and RCCD Board Policy 2005
Academic Senate "10+1" Purview Areas
1. Curriculum, including establishing prerequisites and placing courses within disciplines* 2. Degree and certificate requirements* 3. Grading policies* 4. Educational program development* 5. Standards or policies regarding student preparation and success* 6. District and college governance structures, as related to faculty roles** 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports** 8. Policies for faculty professional development activities* 9. Processes for program review** 10. Processes for institutional planning and budget development** 11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate**
* The RCCD Board of Trustees relies primarily on the recommendations of the Academic Senate
**The RCCD Board of Trustees relies on recommendations that are the result of mutual agreement between the Trustees and the Academic Senate

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Academic Senate will swiftly provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039.

Riverside City College Academic Senate
November 17, 2025 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

      Roll Call

Academic Senate Officers (Term ending 2026)
President: Jo Scott-Coe
Vice President: Star Taylor
Secretary-Treasurer: Megan Bottoms

Department Senators (Term ending 2026)
Art: Will Kim
Chemistry: Leo Truttmann
Cosmetology: Rebecca Kessler
Counseling: Sal Soto
Dance and Theatre: Jason Buuck- 3:15pm
Economics/Geography/Political Science: Sean Pries
Kinesiology: Jim Elton
Nursing Education: Lee Nelson
Physical Science: Aaron Sappenfield
School of Education & Teacher Preparation: Kayla Henry

Associate Faculty Senator (Term ending 2026)
Lindsay Weiler

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Applied Technology: Patrick Scullin
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History/Philosophy/Humanities/Ethnic Studies: Daniel Borses
Library & Learning Resources: Sally Ellis
Life Sciences: Gregory Russell
Mathematics: Mary Legner
Music: Steve Mahpar
World Languages: Huda Aljord

Ex-Officio Senators
TLLC: Lashonda Carter
ASC: Jacquie Lesch
EPOC: Wendy McKeen
GEMQLC: Virginia White
RDASLC: Patrick Scullin
SAS LC: Melissa Harman

Curriculum: Kelly Douglass
Parliamentarian: Sal Soto

RCCD Faculty Association
Araceli Calderon

Administrative Representatives
College President: Eric Bishop (Interim)- 3:09pm
VP Academic Affairs: Lynn Wright
VP Business Services: Kristine DiMemmo
VP Planning and Development: Kristi Woods (Interim)
VP Student Services: FeRita Carter

ASRCC Representative
Latiesha Williams

Recorder of Minutes
Sydney Minter

Guests
Maurice Bowers, Administrative Specialists- Equity, Inclusion, and Engagement
Oscar Palafox Jr., RCC Viewpoints Press
Shari Yates, CTE Dean
Courtney Carter, Counseling

3:01   II. Approval of the Agenda
> M/S/C: (Rose/Borses) approved by consensus

   Ill. Approval of the Minutes (Oct. 20 and Nov. 3 tabled)

 IV. Public Comments
- No public comments

 V. Liaison Reports
A. RCCD Faculty Association
- Thank you for attending the Faculty Association Mixer. Attendance was strong, and the event was well-received. The Association hopes to make it an annual tradition.
- The Faculty Association is beginning to develop chair training to clarify chair duties and responsibilities. They are also considering inviting deans to participate.
- Negotiations started last Friday, 11/14/25, and the Faculty Association met with the district team.
- There were no changes to the MOU for part-time healthcare. It was just a rollover.
B. College President or designee
- No report

C. ASRCC Representative
- No report

VI. Committee or Council Updates

A. EPOC faculty co-chair Wendy McKeen or designee will share the VP Prioritization Plans for distribution and department/division discussion, with reminders about the voting schedule (information)
- Initiative prioritization is underway. Faculty prioritization is complete, and recommendations have been sent to the President, who has allocated the positions.
- EPOC is now prioritizing the four Vice President plans. The plans, executive summaries, and the Nuventive report are available on the program review website.
- Electronic voting began on November 17 and continues through December 5. Results will be shared at the December 10 EPOC meeting. EPOC will present rankings to the college president the week of December 15, with a response expected in January.

B. Accreditation co-chair Jacquie Lesch and VPAA Wright will provide an update on the ISER timeline (information)
- An updated timeline was distributed to committee members, detailing the process and the Academic Senate's review of the draft final report.
- The standard subsections now include all required content and evidence. The accreditation team is ready to finalize the document.
- A special project announcement for the winter semester was sent to faculty, and there has been strong interest in participating. Teams of faculty, managers, and classified professionals will be assigned specific sections. The goal is to begin by the end of fall 2025 and proceed at the start of winter.
- We will ask the Faculty Development Committee to present a report on the subsections of each standard at the spring semester FLEX. The accreditation team will then compile the whole document to share with the listed shared governance areas.
- Academic Senate, EPOC, ASRCC, managers, and others will receive the final draft before the accreditation team presents to the Chancellor's cabinet in the spring. Afterward, it will go to the Board of Trustees for approval, and the report is due to ACCJC by August 1st.

VII. Ongoing Business

A. RCC President Bishop and RCCAS leadership will share a progress update about the ad hoc IETTC work group (information + discussion)
- The meetings have been productive this semester as we work to identify our programs for phase one. Last week, the group reviewed data, consulted subject matter experts, and discussed programs, with several faculty and programs participating in phase one to prepare for consultation with architects.

- Several programs can be offered at IETTC in addition to current offerings. The focus is on identifying initial programs with special space requirements; 5 to 7 programs meet this criterion.
- School of Nursing faculty discussed certified nursing assistant, acute care, and home health programs that lead to the LVN REM package. Other programs considered include water treatment, heavy electric, event management, hospitality, small-business entrepreneurship, and more. The group will share a ranked list of options. The goal is to avoid overextending, competing with, or replacing any existing programs or personnel at the college. Discussions will continue.
- During IETTC discussions, we discovered a gap in understanding between the facilities master plan's long-term building plan and elements that did not get funded, and this needs to be addressed. The issue highlighted the reason collegial consultation is required with faculty subject matter experts who collaborate on these plans and whose programs inhabit the facilities, especially if adjustments are needed.
- Professor Siu from ADM emphasized the importance of subject-matter experts working directly with architects, especially regarding unique equipment and facilities design needs.
- The format of library services at IETTC, whether in-person or virtual, will remain open for discussion—along with other standard student support resources.

B. VP Taylor and Secretary Treasurer Bottoms or designees will introduce the updated ASCCC Resolutions Results packet for sharing with departments in preparation for Fall Plenary Nov. 6-8 (information)
- The Academic Senate leadership team attended Plenary this past weekend, where there were robust discussions about the resolutions. The complete packet is attached.
- Resolution 103.01, opposing online test proctoring, was a major source of debate. Those administering state-mandated tests argued that their students need to understand proctoring procedures they will continue to encounter in their professional fields. Other faculty raised concerns about student privacy and the troubling carceral connotations of "lockdown browsers."
- Resolution 106.01 was the faculty and local Academic Senate's voice in dual enrollment. This resolution passed with acclamation, as faculty vehemently agreed on the need to assure collegial consultation about expanding dual enrollment.
- Resolution 110.01 encouraging the development of protocols for faculty facing workplace violence passed by a wide margin. (A proposed amendment failed, likely due to unclear language regarding direct support.)
- Resolution 105.5, which opposes replacing counselors with automation, non-faculty, or AI, passed by a wide margin.
- Resolution 102.04 on AI was split into separate resolutions: resolve 3 failed and resolves 1 and 2 passed. The central arguments were about the need to ensure general student literacy about AI tools vs. the top-down implications of the resolution that may undermine local college decision-making with input from disciplines.
- Resolution 113.04 about establishing pickleball in the CCC system failed.

C. President Scott-Coe will facilitate RCCAS review of updates to the District Academic Senate bylaws (second read + action)
- These are the same bylaws that we looked at last month, and there were no changes.
- Norco College raised a question about implementation. We will attempt to move forward in the spring but may need to pause until the next academic year.
- Another issue is potential compensation for officers with expanded district-level duties. This will be discussed with the Faculty Association, as it supports shared leadership and knowledge expansion. There was a question raised about whether we could add a clause to ensure that at least one Senate president is always present; President Scott-Coe will take that suggestion back to District Academic Senate.

M/S/C: (Legner/Nelson) unanimous

D. President Scott-Coe or designee will share the 2026-27 local and district senate meetings calendar (information)
- Placeholders are reserved for additional meetings in December and June, if needed.

VIII. New Business

A. RCCAS will address progress and questions related to Program Maps for students (information + discussion)
- Faculty are concerned about potential issues students are raising and seek clarity. For example, that students cannot change their program map independently; they must meet with a counselor. Failure to update the map with the counselor-provided code may cause issues. If students have an incorrect active program in the system, it may prevent them from graduating. CCC Apply does not allow students to change a course once it has been entered.
- A possible solution is to allow counselors or advisors to update the program of study after meeting with the student.
- To add an additional degree, students must submit a form through Admissions and Records. EDUNAV official plans are made by counselors. Students can adjust it as needed.
- Further clarification and discussion on this topic is needed. We will invite the Counseling Department to present on the SEP at the final Academic Senate meeting in December and we can follow up in Spring as needed.

B. President Scott-Coe will facilitate a review of proposed updates to AP 6160A as drafted by the PG&SL committee for local senate feedback (discussion)
- PG&SL is a standing committee of the district senate, with six members: two from each college. This committee is tasked with doing crucial work, including assessing faculty applications for changes in rank, sabbaticals, and plans for salary recassification.

- The PG&SL committee has been working on some cleanup for AP 6160A, and President Scott-Coe highlighted a couple of points where revision has been added. How do we establish credit for an exhibit in an art museum? How do we calibrate credit for a peer-reviewed academic article, chapter, or even a book? The key is clarifying how faculty understand the ways they can be recognized, and compensated as appropriate, for growth and contributions of excellence within their field.
- This will be a topic of discussion at the District Academic Senate on Monday. PG&SL is also working on some type of appeal process and a procedural appeals process. President Scott-Coe is trying to get a better understanding of the approval flow because there is some language that she needs more clarification on. More details to follow.

C. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)
- DSSC Committee vacancies and re-appointments reminders are coming soon, and we are gathering info. to coordinate a single call.

IX. Officer Reports
A. Secretary-Treasurer
- EOPS Care/CalWORKs is sponsoring an Angel Tree for parenting students. Gifts may be delivered to the Career Center in the Kane Student Services Building. Donations are due by December 12.
- ASRCC will also be doing Angel Tree. More information will be forthcoming. ASRCC also accepts unopened toys, clothing, or blankets. These items will be taken to the fire station to make sure that all the kids get gifts.
- Taste of Nations will be held on Thursday, November 20, from 12 to 3 p.m

B. President
- Chancellor Isaac has confirmed two sabbaticals for next year, with a possible third pending confirmation. The board meeting on December 2 at 6 p.m. will include reports on last year's sabbaticals and faculty are encouraged to listen in.
- The first batch of DE certification peer reviewers was screened last week, and notifications to those who applied to be peer reviewers will be sent soon. The goal is for reviewers to norm together before the end of the semester, so we can kick off certification procedures with FLEX in the spring. Watch for email from the District Academic Senate regarding the second round consideration for more peer reviewers. The deadline is December 5.
- We have finally heard back from ASCCC about the OER liaison, so we will be able to put someone in place for the spring semester (a single term). The compensation is $600 ($1200 would be for the whole year) and Zoom meetings are TBD.

- District Academic Senate seeks a small team of faculty from across the district to review at the new "Burden Free" compliance issues locally for us. This is not a SPR workload, it would be a couple hours of institutional service at this time.
- Dr. Rankin has clarified that the CARES team can only accept referrals via the referral page on the RCC website. Dr. Rankin also clarified that when a referral is sent, someone on the team will try to send a response to let them know it has been received.
- At the DLC meeting last week, faculty expressed deep concern about forcing Anthology through as the new ERP. A central concern is the company's economic turmoil. Frustrations are already high, so we may need to go directly to the board with our comments.
- The Basic Needs Resource Center and Student Services teams are expanding outreach to address food insecurity. Please refer students to these services as needed. The student parent club is also collecting donations for food vouchers for students. President Scott-Coe will send out an information flyer.
- The final Academic Senate meeting is December 8 and will focus on essential business, including the IETTC proposal and any updates about DE Certification.Dr. DiMemmo will also provide Senate with updates on facilities and budget; an update on the Security Audit, as referenced in the VP plans, has also been requested.
- President Scott-Coe extends best wishes for a Happy Thanksgiving.

C. Vice President
- La Casa welcomes everyone to the Friendsgiving season and will host a Friendsgiving in the Hall of Fame on Wednesday, November 19, from 1 to 2 p.m.
- Puente will host a Loteria event in the Hall of Fame on Wednesday, November 19, at 5 p.m.
- The RCC ASL Club will host an event on Tuesday, November 18, in CIS 114B, featuring a deaf athlete discussing their experience in the Deaf Olympics. The event will take place during college hours, and equity flex is available.
- November is transfer season and the deadline is approaching, so remind your students. Encourage them to submit their PIQs before Thanksgiving. Please also remind students of the final PIQ workshop Tuesday, November 18, in LHSS.
- Vice President Taylor reminds everyone that the 18th Annual RCCD Student Research Conference will be Friday, November 21, from 8 a.m. to 3 p.m.
- The RCC President's Award recipients are Beulah Ettons and Mary Lathers from Moreno Valley College, with Marilyn Gonzalez as the award winner. Norco College's President's Award goes to Jaslyn Graywall. Chancellor's Award winners are Juno Bates and Moises Sosa. Please join in congratulating these students.
- The Civic Engagement Committee held its first meeting on November 13th, and there were some great conversations about legislation and what is happening at the

state level. VP Taylor encouraged Rebecca Goldware's office to visit Academic Senate to present more about happenings at the state level.

- At Plenary, many workshops focused on self-care. VP Taylor wants to encourage everyone to take care of themselves so we can push through to the end of the semester. The new ASCCC *Rostrum,* focusing on leadership, will be distributed to faculty in December.

X. Open Hearing

- The new DEIA Librarian holds master's degrees in Information Science and History, specializing in Borderlands. She will present a workshop on Thursday, November 20, at 1:15 p.m. in CIS 114A on Ethical Research and Community Knowledge, focusing on Native American resources at the RCC Library.
- RSI workshops are available on the district website and are highly recommended for faculty.

XI. Learn, Share, Do

- There is still confusion about the Program Mapper and SEP.
- We learned about Fall 2025 ASCCC plenary resolutions did/did not pass.
- Potential programs at IETTC are being identified by the ad hoc SME work group.
- The CARES Team needs us to use the referral form that is RCC website
- Faculty have concerns about Anthology and we may need to go to the Board of Trustees to express concerns
- The division prioritization process has started and voting ends on Dec 5th
- Share all events
- If anyone is interested in being a peer reviewer for local DE certification, the deadline to apply is Dec 5th
- Our very own Jim Elton took 2nd place in the Chili cook-off
- If anyone is still interested in assisting with drafting of the ISER report, there is still a little bit of time to submit a request for an SPR.
- Transfer application deadline is rapidly approaching—remind students!
- Remember to incorporate some self-care so you can return from the holidays rejuvenated.
- RCCD 18th Annual Research conference

XII. Adjourn at 4:49
M/S/C: (Berry/Nelson) unanimous

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call
Academic Senate Officers (Term ending 2026)
President: Jo Scott-Coe
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Secretary-Treasurer: Megan Bottoms

Department Senators (Term ending 2026)
Art: Will Kim
Chemistry: Leo Truttmann
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Counseling: Sal Soto
Dance and Theatre: Jason Buuck
Economics/Geography/Political Science: Sean Pries- 3:02pm
Kinesiology: Jim Elton
Nursing Education: Lee Nelson
Physical Science: Aaron Sappenfield- 3:01pm
School of Education & Teacher Preparation: Kayla Henry

Associate Faculty Senator (Term ending 2026)
Lindsay Weiler- 3:15pm

Department Senators (Term ending 2027)
Applied Technology: Patrick Scullin
Behavioral Science: Eddie Perez
Business, Law & CIS: Skip Berry- 3:05pm
Communication Studies: Lucretia Rose
English: Christine Sandoval
History/Philosophy/Humanities/Ethnic Studies: Daniel Borses
Library & Learning Resources: Sally Ellis
Life Sciences: Gregory Russell
Mathematics: Mary Legner
Music: Steve Mahpar
World Languages: Huda Aljord

Ex-Officio Senators
TLLC: Lashonda Carter
ASC: Jacquie Lesch
EPOC: Wendy McKeen
GEMQLC: Virginia White

<u>RDASLC</u>: Patrick Scullin
<u>SAS LC</u>: Melissa Harman -3:45pm
<u>Curriculum</u>: Kelly Douglass
<u>Parliamentarian</u>: Sal Soto

RCCD Faculty Association
Araceli Calderon (not present)

Administrative Representatives
<u>College President</u>: Eric Bishop (Interim)
<u>VP Academic Affairs</u>: Lynn Wright
<u>VP Business Services</u>: Kristine DiMemmo
<u>VP Planning and Development</u>: Kristi Woods (Interim)
<u>VP Student Services</u>: FeRita Carter

ASRCC Representative
Latiesha Williams

Recorder of Minutes
Sydney Minter

Guests
Courtney Carter- Counseling
Sha-Pham Welsh- Student
Regina Miller- Admissions & Records
Shari Yates- CTE
Kevin Harrison- Technology Support Services

3:05 II. Approval of the Agenda
- M/S/C: (Legner/Borses) approved by consent to move the OER Liaison vote to the top of Ongoing Business
- Sal Soto will be the designee to deliver the Faculty Association report

3:05 Ill. Approval of the Minutes Oct. 20 and Nov.3
- M/S/C: (Kim/Legner) Oct. 20 unanimous
- M/S/C: (Legner/Borses) Nov. 3-unanimous

3:08 lV. Public Comments
- No public comments

3:08   V. Liaison Reports

A. RCCD Faculty Association
- The negotiations are going well!

B. College President or designee

- Dr. Bishop thanked the Academic Senate and RCC for the welcome he received as he completes his first semester at RCC. He appreciates the opportunity to serve alongside Academic Senate and faculty members and looks forward to next semester.

C. ASRCC Representative

- The ASRCC The ASRCC Team attended the Advocacy Academy this past weekend. There was a great turnout. A lot of information was shared on the resolutions that they will be going over.
- ASRCC will attend an event in Washington, DC from March 1-4 and will invite 10 students to participate.
- At the last ASRCC senate meeting, Latiesha discussed student perspectives on AI. She plans to form a committee on this topic in the spring semester.

VI. Committee or Council Updates

A. Accreditation co-chair Jacquie Lesch will provide the updated ISER timeline (information)

- The spring semester schedule now includes a district overview, coordinated with Norco College and Moreno Valley College. Board approval dates have also been updated.
- Six faculty members have joined the winter writing workshops to consolidate work into a single document. Managers and classified professionals will also participate. The writing teams will complete a draft over the winter semester and present it to the college early in the spring semester. Faculty who stepped forward to work on the winter writing team:
    - Megan Bottoms
    - Tucker Amidon
    - Carolyn Rosales
    - LaShonda Carter
    - Valerie Merrill
    - Patrick Scullin

VII. Ongoing Business

A. VP Taylor will lead a vote for the ASCCC OER Liaison to serve for Spring 2026 (action)
- There are two candidates; we can elect one.
    - Blanca Garcia Baron (10 votes)
    - Lindsey Weiler (5 votes)
    - Thanks to both faculty for their willingness to serve, and congratulations to Professor Garcia Baron.

B. RCC President Bishop and RCCAS leadership will report the proposal of the ad hoc IETTC work group (first read; second read and action March 2)

- The proposal overview includes names of ad hoc advisory members, site information, meeting timelines, and anticipated events, including upcoming discussions with the Academic Senate in the spring. The proposal also outlines primary and secondary considerations for different program areas.
- The proposal includes a statement on page 7 to ensure ongoing, robust conversations with faculty subject matter experts as this work continues.
- The current ad hoc workgroup will conclude its work after the proposal vote in early March. Members will remain engaged as needed to ensure relevant voices are included.
- Dr. Bishop noted that robust discussions broadened the workgroup's perspective and identified potential opportunities to consider when meeting with architects. He emphasized that process matters, and that great processes make it much easier for people to understand outcomes.
- Many questions were addressed regarding plans for phase one vs. phase two of long-term construction. Establishing a plan for immediate needs and design will help keep all stakeholders aligned for future phases.
- How can we ensure continuity throughout each phase of the process? Faculty subject matter experts who will occupy these spaces will continue to be involved in the process.
- This topic will be revisited on March 2, with a request for vote to move forward.

C. Counseling faculty Sal Soto and Courtney Carter will share an update about Student Education Plans (SEPs) (information and discussion)
- In response to the concerns and questions raised at the Nov. 17 meeting, the discussion focused on updates related to counseling, particularly student and comprehensive educational plans (SEPs) and their development. More input from Admissions and Records in a follow-up may be desired.
- SEPs are created by appointments that typically last 30 to 45 minutes. Counselors are available for in-person, virtual, or phone meetings, and all general counselors serve as Pathways counselors.
- SEPs come in two formats: the comprehensive Smart Plan (formerly EDUNAV) and a PDF plan listing all courses without a semester organization.
- The counseling website includes an articulation page with details on ADTs, common course numbering, general education worksheets, and private university articulation.
- Graduation applications can only be submitted for active programs; to apply for additional degrees, a change of information form must be filled out. A chart is available for tracking graduation applications and certificate timelines.
- In 2024-25, about 17.5% of degrees were auto-awarded.
- Discussion ensued about how to ensure that students' plans and matriculation are not impeded along the way. Financial Aid implications are also a concern. We need to continue this conversation in Spring, including the opportunity to hear from Admissions & Records.

D. VP Kristi DiMemmo will provide an update about college facilities, budget, and safety (information)

- VP DiMemmo highlighted key points about California's education policy and funding, and how these issues impact RCCD and each college.
- The California Legislature oversees education code, while the Legislative Analyst Office provides fiscal and policy advice to lawmakers. The Department of Finance serves as the Governor's chief fiscal policy advisor and manages budget oversight. The Board of Governors and California Community Colleges manage Title V, and the California Community College Chancellor's Office prioritizes data and student-centered strategies. The Riverside County Office of Economic Development provides information on community development and success metrics.
- Riverside Community College District (RCCD) uses the District-wide Budget Allocation Model (BAM) for district accountability and the College Budget Allocation Model for individual colleges.
- RCCD's funding sources include general funds for salaries and operations, categorical funds with specific restrictions and time limits, grant funds requiring applications and reporting, lottery funds for instruction and technology, and scheduled maintenance funds for campus upkeep.
- Lottery funds are restricted resources allotted specifically for instructional and technology-related materials. Scheduled maintenance, or deferred maintenance, refers to restricted funds dedicated exclusively to the repair and upkeep of college facilities.
- To ensure fiscal prudence, capturing census data at a specific point in the semester is crucial, and there's an emphasis on the importance of timely census submissions to secure the 70% apportionment.
- Financial management is a key concern for RCCD, as salaries and benefits make up 84% of the budget, with insolvency risk if this rises to 88-89%.
- Total release time and reassign time equates to 63 full-time faculty.
- Currently, there is no room for budget increases, highlighting the need for transparency in financial discussions.
- RCCD is engaged in several ongoing facilities projects, including the STEM Engagement Center, safety enhancements, and campus upgrades. The total cost of these initiatives is estimated at more than $26 million. This reflects a shift toward prioritizing funding that supports student success and completion.
- VP DiMemmo also spoke about different types of fund sources as well as the Student Centered Funding Formua (SCFF).
  - Categorical funds are funds restricted to a specific activity or program.
  - General funds cannot be used as a gift.
  - Grant funds are restricted funds dedicated to a specific activity or program, usually acquired through a comprehensive application process
  - Lottery funds are restricted, funds dedicated to instruction and technology-based materials.

- For our annual budget, about $70 million of our budget goes toward academic salaries, a little over $21 million for classified salaries, and benefits equates to about $38 million.
- RCC Annual budget $153, 506, 517
- We need conversations to assure that the college is transparent with budget
- VP DiMemmo included updates about current facilities projects and costs at the college (e.g. Engagement Center Projects, safety and security infrastructure updates, lighting, and others)
- Culture shifts in seeing how our funds support student success and completion (SCFF formula).
  - The presentation included a great deal of detail. Faculty asked clarifying questions, and it is clear that increasing collegewide understanding of current budget allocations and their implications will be critical for effective financial management.

VIII. New Business

A. RCCD TSS Director Kevin Harrison will present an overview of district audiovisual standards and design guidelines (information)
- The Technology Support team is developing formal standards by consolidating existing guidelines into a cohesive document that establissh a unified audiovisual (AV) technology framework across all RCCD colleges, ensuring consistency, reliability, and ease of maintenance.
- The presentation covered various facilities elements for AV equipment, including instructional, collaborative, and informational audio-visuals, promoting interoperability and centralized support. This framework supports remote and hybrid learning through Hyflex configurations, enhancing classroom and conference room experiences and digital signage. Key classroom standards include integrated multimedia systems, laptop inputs, ceiling-mounted laser projectors, ADA-compliant systems, ceiling speakers, and wireless or handheld microphones.
- Core AV components and instructor stations are integral to the framework. The committee is recommended to establish governance oversight, adopt the framework, and institutionalize it.
- Ongoing feedback and input will be needed.

B. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)
- DSSC Committee vacancies and re-appointments coming March 2026
- District committees still have vacancies. We will revisit this topic at the first Academic Senate meeting in March.

IX. Officer Reports
A. RCCAS officers will provide any end-of-semester updates
- DE Certification
  - The first round of peer reviewers will complete norming before the end of the

term.
- o The call for a new group of peer reviewers for the spring was sent last week. Interested faculty should respond by December 12.
- o Please watch for an email regarding the initial steps and "soft launch" of peer review certification. Progress is gradual now but will accelerate over time.

- Curriculum: The curriculum deadline will change to the end of Spring 2026, allowing time for summer clean-up and edits each fall semester. Please consult your curriculum representatives, who are meeting tomorrow at the RCC Curriculum meeting.
- For hybrid final schedules, work with your deans, chairs, or IDC to secure your room. Do not assume your regular meeting space is available.
- For bookstore request forms, please verify your book selections and confirm your identity for the winter and spring semesters—errors are common when the system rolls-over courses/texts and faculty need to double check for accuracy.
- If your discipline or department has subject-matter specific OER considerations, please email them Sally Ellis by December 12.
- On Thursday, 12/4/25, Secretary-Treasurer Bottoms attended the Credit for Prior Learning (CPL) Training Conference in Costa Mesa. Efforts are underway to expand CPL to more disciplines. Currently, 9 of 40 disciplines are included, and the MAP program is working with ASCCC to add 31 more. A presentation is scheduled for the spring. If you receive an email, please respond promptly.

X. Open Hearing
- Committee members read aloud notes of gratitude written at our last November meeting.
- We hosted the International Collegiate Conference, where we competed in programming. The event was a great success.
- Please consider making the final exam schedule visible to students.
- Please ensure students are accommodated during final exams.

XI. Learn, Share, Do
- There are nine peer reviewers so far across the district to kick off DE certification peer-to-peer review
- We learned the difference between "supplementing" and "supplanting" in budgetary terms
- Student must apply to add additional degrees
- New curriculum due date will be spring for next catalog year
- Survive finals week
- Make sure faculty check bookstore orders for Winter and Spring

XII. Adjourn at 4:54pm.   M/S/C: (Legner/Henry) unanimous

INLAND EMPIRE TECHNICAL TRADE CENTER

PROGRAM PLAN

OVERVIEW

In June, 2025, DLR Group presented, in consultation with district representatives, a comprehensive plan for the Inland Empire Technical Trade Center (IETTC). The vision for this project includes providing top-tier technical training and workforce development programs that meet evolving demands of the job market in the Inland Empire, creating new opportunities for both job seekers and job creators. With the passing of Measure CC on November 5, 2024, the college was one step closer to realizing this project.

While the IETTC is designed to address skills gaps in various high-demand industries, it was only through careful consideration of labor market data, and the feedback from RCC Subject Matter Experts (SME) that programs were identified and respective facilities needs considered. On September 22, 2025, RCC Academic Senate authorized recruitment of faculty SME's to contribute their input to an ad hoc advisory workgroup for IETTC.

AD HOC ADVISORY WORKGROUP MEMBERS

Eric Bishop	Paul O'Connell	Jennifer Spalding
Skip Berry	Joshua Orlando	Star Taylor
Megan Bottoms	Emily Philippsen	Leo Truttmann
Courtney Carter	Thea Quigley	Tammy Vanthul
FeRita Carter	Carla Reible	Amy Vermillion
Kristine Di Memmo	Lori Sanchez	Kristi Woods
Kelly Douglas	Jo Scott-Coe	Lynn Wright
Will Kim	Patrick Scullin	Shari Yates
Mary Legner	Kwokwai "Sunny" Siu	
Skyler Murdock	Jill Smithen	

SITE INFORMATION

The IETTC site is located in Jurupa Valley along State Route 60. The site is comprised of 24 acres. The IETTC campus will sit within a community of rich activity surrounded by various developments such as residential neighborhoods, shopping centers, parks, Mission Middle School and Jurupa Valley High School. Envisioned to support potential students at any point in their educational and technical careers. Vehicles, whether coming eastbound or westbound, will primarily be approaching campus from State Route 60, exiting onto Valley Way, and entering the campus from 34th Street. A secondary campus entry route has been identified from Sierra Avenue.

PHASE I

SITE PLAN	
Building 1A	40,700 GSF
Building 1B	52,300 GSF
TOTAL PARKING	160 SPACES

TIMELINE

While initial conversations about IETTC were conducted in early 2024, but after Measure CC was passed by voters in November, program development was transitioned to Riverside City College (RCC). In late September, 2025, the district indicated that the IETTC would become part of the RCC footprint. Upon collegial consultation with RCC Academic Senate, the ad hoc advisory workgroup was formed in October to discuss labor market data, and what programs would be most beneficial to the college community. The first phase of programs was discussed and agreed upon by the workgroup on November 19, 2025 with the caveat that this site would be responsive to community and programmatic needs, and should be considered fluid.

- **October 15, 2025 –** Initial Meeting with SME's of ad hoc workgroup to discuss project.

- **October 22, 2025 –** Meeting #2 – to examine labor market data and discuss possible programs**.**

- **October 29, 2025 –** Meeting #3 – Consideration of new and innovative ways to program new site.

- **November 5, 2025** – Meeting #4 – Consideration of programs and site implications.

- **November 12, 2025** – Meeting #5 – Discussions surrounding additional programmatic considerations.

- **November 19, 2025** – Meeting #6 – Final considerations of first phase programs.

- **December 8, 2025** – Academic Senate – First Read consideration

- **December 15, 2025** – First draft of comprehensive program plan submitted to district for next phase of planning, contingent upon feedback received from Academic Senate.

- **March, 2, 2026** – Academic Senate – Second Read and approval of program plan.

PROGRAMS – HIGH SKILL/HIGH WAGE

Many different programs were discussed and considered. With corresponding labor market data, and feedback from faculty SME's, the following programs were identified as primary and secondary within four categories. Links to labor market data are included.

Building & Trades/Advanced Manufacturing/Utilities

Primary Considerations:
- Commercial HVAC
- Heavy Duty/Diesel Auto Mechanics
- EV Charging Station Techs
- Solar & Electrical
- Carpenters
- Electricians

Secondary Considerations:
- Water and Wastewater Treatment Plant and System Operators
- Plumbing

Health Care

Primary Considerations:
- Certified Nursing Assistant
- Home Health Aide
- Acute Care Technician

Secondary Considerations:
- Radiological Technician
- Physical Therapy Assistant
- Occupational Therapy Assistant
- Anesthesia Tech
- Speech Language Pathology Assistant
- Psychiatric Technician

Agriculture

Secondary Considerations:
- Landscape Management
- Turf Management
- Athletic Turf
- Golf Course Design/Landscape Architects

Entrepreneurship/Technology

Secondary Considerations:

- Event Services
  - Tourism
  - Event Management
  - Hospitality
- Small Business Development/Entrepreneurship
- E-Commerce

SPACE CONSIDERATIONS

A wide variety of CTE pathways need highly-specialized learning environments. The spaces for any programs identified need to include innovative technology, and enable future program expansion. Each program has industry-specific needs and required technologies; however, faculty SME's have identified ways to braid the spaces to be responsive to all of the programs listed. It will be critical that faculty SME's are part of the design phase of buildings to consider the best course of action.

ACADEMIC INSTRUCTION BUILDING 1A
This academic and laboratory-focused building will be one of two buildings constructed during this stage of development and establishes the first academic neighborhood on campus. It should include: classrooms, class laboratories, computer labs, secondary study space, secondary student-centered space, and an AV/TV space.

ACADEMIC INSTRUCTION & STUDENT SUPPORT BUILDING 1B
This building will feature prominently as part of the arrival sequence on campus as it sits immediately adjacent to the entry drive and roundabout. Working in tandem with Building 1A, it will define the first courtyard within an academic neighborhood. It should include a variety of uses including: classrooms, class laboratories, computer labs, office space, primary study space, primary student-centered spaces, multipurpose room, shared community uses, and an AV/TV space.

NEXT STEPS

Based on the above information, it is recommended to college and district administration that the programs presented be approved for Phase I of the IETTC design and build out.

Career and Technical Education (CTE) programs have supported our communities for decades. Programs, such as those recommended in this document, offer opportunities for students to learn in the classroom, participate in hands-on experiential learning, transition to possible apprenticeship opportunities and onward to successful high paying careers. This site also offers opportunities to expand CTE programs by adding new pathways, industry certifications, and to integrate Artificial Intelligence (AI) into training.

CTE is ever changing, and RCC must be able to respond to industry needs quickly by modifying the design of the space to serve multiple disciplines.   Thoughtful planning that balances opportunity with the complexities of different programs and ensures ongoing and robust faculty subject-matter expert input can allow IETTC to become a transformative space that reflects and uplifts the communities we serve.

Election Cycles per RCCAS Bylaws and Strategic Planning Bylaws
(current as of March 2024)

Odd year elections take place in odd Spring, to begin term in odd Fall
Even year elections take place in even Spring, to begin term in even Fall

Division Elections for Subcommittees: Affirmed by RCCAS in May

Distance Ed (2-year term)
Odd years: CTE; FPA; Math, Science and Kinesiology (1 each)
Even years: Counseling, Library, and Learning Resources and Academic Support; LHSS; Nursing (1 each)

Faculty Development (2-year term)
Odd years: CTE (2); FPA (1); Math, Science and Kinesiology (2)
Even years: Counseling, Library, and Learning Resources and Academic Support (1); LHSS (3); Nursing (1)

CMAC (2-year term)
Odd years: CTE; FPA; Math, Science and Kinesiology (1 each)
Even years: Counseling, Library, and Learning Resources and Academic Support; LHSS; Nursing (1 each)

Division Elections for Leadership Councils: Affirmed by RCCAS in May

SAS (2-year term)
Odd years: CTE (2), FPA (1), Nursing (1)
Even Years: Counseling, Library and Learning Resources and Academic Support (1); LHSS (3); Mathematics, Science, and Kinesiology (2)

TLLC (2-year term)
Odd years: CTE (2), FPA (1), Nursing (1)
Even Years: Counseling, Library and Learning Resources and Academic Support (1); LHSS (3); Mathematics, Science, and Kinesiology (2)

GEMQ (2-year term)
Odd years: CTE (2), FPA (1), Nursing (1)
Even Years: Counseling, Library and Learning Resources and Academic Support (1); LHSS (3); Mathematics, Science, and Kinesiology (2)

RDAS (2-year term)
Odd years: CTE (2), FPA (1), Nursing (1)
Even Years: Counseling, Library and Learning Resources and Academic Support (1); LHSS (3); Mathematics, Science, and Kinesiology (2)

Department Representative Elections

Senators (2-year term)
Odd years: Applied Tech; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Comm Studies; English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; Music; World Languages

Even years: Art; Chemistry; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Dance and Theater; Physical Science; Kinesiology

Curriculum (2-year term)
Odd years: Applied Tech; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Comm Studies; English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; Music; World Languages

Even years: Art; Chemistry; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Dance and Theater; Physical Science; Kinesiology

Academic Program Review (2-year term)
Odd years: Applied Tech; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Comm Studies; English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; Music; World Languages

Even years: Art; Chemistry; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Dance and Theater; Physical Science; Kinesiology

Assessment (2-year term)
Odd years: Applied Tech; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Comm Studies; English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; Music; World Languages

Even years: Art; Chemistry; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Dance and Theater; Physical Science; Kinesiology

Collegewide—Nominated/sunshined, then elected by RCCAS in May

    ==**PG&SL** (2-year term; 2 members—one elected each year to allow for rotation)==

    ==**GLSAC** (3-year term) 1 member—one elected annually to allow for rotation==

Leadership Roles Affirmed by RCCAS

    Curriculum faculty co-chair (2-years)
    DLC chair (2-years)
    SAS, TLLC, GEMQ, and RDAS faculty co-chairs (2-years)
    EPOC faculty co-chair (2-years)

Department Chair Elections
    3-year term--elections even/odd as determined by departments within the terms of faculty contract

Senate Leadership Elections (President, Vice President, Secretary-Treasurer)
    3-year term; spring elections, officers begin term in fall
    ==New term: 2026-2029==

Faculty, Saff, and Administrators

UNDOCUADVOCATE

PROFESSIONAL DEVELOPMENT TRAINING

In the complex landscape of higher education, undocumented and mixed-status students navigate a unique set of institutional and pedagogical challenges. At the same time, this student population offers surprising insights into the very purpose of education and institutions like ours.

This session centers the lived experience of undocumented students to invite larger conversations about the role we play for every student. We will use the core commitments of Vision 2030 to create learning environments that are inclusive, and actively affirming.

LEARNING OUTCOMES:

- Why our campus culture matters
- Equity beyond a status: An anthropological look at undocumented students
- Let's get standardized, promising practices for a prepared California education system
- Protecting our undocumented students "is the economically wise thing to do" -CCCCO
- Common pitfalls and barriers to immigrant student equity
- Interdepartmental synergy key to immigrant student success

THURSDAY, MARCH 5TH, 2026

1-2 PM zoom

2-3PM OPTIONAL Q&A AND CONVERSATION

SCAN OR CLICK TO RSVP

CERTIFICATE OF COMPLETION PROVIDED!

APPROVED FOR EQUITY FLEX CREDIT

This event is ADA-compliant. For more information or to request accommodations no later than five (5) business days before this event, please contact RCC Undocumented Student Liaison, Laura Diaz at undocu@rcc.edu or at 951-328-3864.

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