

Riverside City College Academic Senate

Agenda

Monday 31 August 2026 • 3:00 - 5:00 PM

Meeting Location: The RCC Hall of Fame Room

YouTube link for viewing:

<https://www.youtube.com/channel/UC9tCDF4RDXCqzrUS0QfO09A/featured>

- 3:00 I. **Call to Order**
- 3:05 II. **Approval of the Agenda**
- 3:05 III. **Approval of the Minutes** May 4 and June 8
- 3:08 IV. **Public Comments**
- 3:18 V. **Officer and Liaison Reports**
- A. President
 - B. Vice President
 - C. Secretary Treasurer
 - D. RCCD Faculty Association
 - E. College President or designee
 - F. ASRCC Representative
- 3:25 VI. **Committee or Council Updates and Reports**
- A. Curriculum chair, Kelly Douglass or designee, will provide fall semester committee updates and reminders (information)
- 3:40 VII. **Ongoing Business**
- A. Vice President Bottoms will provide a review of the roles and responsibilities of Academic Senate under Title V, as an orientation for new members (information)
 - B. President Scullin will share the RCCDAS approved changes to BP/AP 2250 and 2255 that has revised language in regard to student academic progress to better align with Title 5 (information)
 - C. RCCAS will discuss the new DE Committee that was approve in Spring '26 and review duties and new faculty representation and appointment schedule (discussion)
 - D. RCCAS will discuss ongoing accessibility efforts for digital content
- 4:20 VIII. **New Business**
- A. President Bishop will provide an overview and discussion of major construction projects at RCC including opportunities for faculty participation in planning and development
 - B. President Scullin or designee will share the RCCD Strategic Plan documentation in preparation for the fall semester planning process (information + discussion)
 - C. Ratification of Secretary Treasurer Henry as voting Senator representing Early Childhood Education Department (action)
 - D. Ratification of new and ongoing appointments: President Scullin or designee will present candidates for the following committees or councils (action)
 - a. N/A
- 4:45 IX. **Open Hearing**
- 4:55 X. **Learn, Share, Do**
- 5:00 XI. **Adjourn**

Title 5 §53200 and RCCD Board Policy 2005

Academic Senate "10+1" Purview Areas

1. Curriculum, including establishing prerequisites and placing courses within disciplines* 2. Degree and certificate requirements* 3. Grading policies* 4. Educational program development* 5. Standards or policies regarding student preparation and success* 6. District and college governance structures, as related to faculty roles** 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports** 8. Policies for faculty professional development activities* 9. Processes for program review** 10. Processes for institutional planning and budget development** 11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate**

* The RCCD Board of Trustees relies primarily on the recommendations of the Academic Senate

**The RCCD Board of Trustees relies on recommendations that are the result of mutual agreement between the Trustees and the Academic Senate

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Academic Senate will swiftly provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039.

Riverside City College Academic Senate
May 4, 2026 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call

Academic Senate Officers (Term ending 2026)

President: Jo Scott-Coe

Vice President: Star Taylor

Secretary-Treasurer: Megan Bottoms

Department Senators (Term ending 2026)

Art: Bryan Keene- Not present

Chemistry: Leo Truttmann

Cosmetology: Rebecca Kessler

Counseling: Sal Soto- Not present

Dance and Theatre: Jason Buuck

Economics/Geography/Political Science: Sean Pries

Kinesiology: Jim Elton

Nursing Education: Lee Nelson

Physical Science: Aaron Sappenfield

School of Education & Teacher Preparation: Kayla Henry

Associate Faculty Senator (Term ending 2026)

Lindsay Weiler -Not present

Department Senators (Term ending 2027)

Applied Technology: Patrick Scullin

Behavioral Science: Eddie Perez – Not present

Business, Law & CIS: Skip Berry

Communication Studies: Lucretia Rose

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Library & Learning Resources: Sally Ellis

Life Sciences: Gregory Russell

Mathematics: Mary Legner

Music: Steve Mahpar

World Languages: Huda Aljord- Not present

Ex-Officio Senators

TLLC: Lashonda Carter- Not present

ASC: Jacquie Lesch

EPOC: Wendy McKeen

GEMQLC: Virginia White

RDASLC: Patrick Scullin

SAS LC: Melissa Harman -Not present
Curriculum: Kelly Douglass – Not present
Parliamentarian: Sal Soto- Not present

RCCD Faculty Association

Araceli Calderon

Administrative Representatives

College President: Eric Bishop (Interim)
VP Academic Affairs: Lynn Wright
VP Business Services: Elia Blount
VP Planning and Development: Kristi Woods
VP Student Services: FeRita Carter

ASRCC Representative

Latiesha Williams- Not present

Recorder of Minutes

Sydney Minter

Guests

Micherri Wiggs- Dean LHSS
Courtney Carter- Counseling
James Rocillo- Music
Joan Gibbons- Anderson, DE at Large
Janet Hill- Business/CIS/DE Committee
Elena Kobzeva- World Language/DE Committee
Mona Jazayeri- Life Sciences
John Adkins- FPA
Lisa Martin- Counseling
Monique Greene- Faculty development
Carla Reible- ESL/English-Noncredit

3:05 II. Approval of the Agenda

M/S/C: (Taylor/Henry) approved by consensus with a correction under “New Business VIII item E” the date needed to be corrected for a typographical error. The date should read May 11 not May 22.

3:05 III. Approval of the Minutes April 6; April 20 (tabled)

M/S/C: (Borses/Nelson) Approved by consensus April 6

3:08 IV. Public Comments

- No public comments

3:18 V. Liaison Reports

A. RCCD Faculty Association

- a. Faculty negotiations have concluded, and there will be a town hall on Zoom to discuss the contract
- b. The Faculty Association is in the IOI process, and there have been several issues with IOIs. Professor Calderon will meet with Dr. Lynn Wright to gain a better understanding of the IOI process.
- c. About 80% of faculty have finished the cybersecurity training, but some—mostly part-time faculty—have been locked out of Canvas for not completing it.
- d. The search for our next chancellor is underway, and Araceli Calderon and Rhonda Taube will be on the committee. Angela will also be on the committee to represent part-time faculty.
- e. The Faculty Association elections have concluded. Thank you to everyone who voted
- f. A call for a PAC chair is out. Two or three board members are up for re-election, so the Faculty Association is supporting them with advertising and reporting.

B. College President or designee

- a. RCC's Chancellor's cabinet met with UCR's Chancellor's cabinet to discuss ways to shorten time-to-completion and the connection among RCCD, our three colleges, and UCR. They discussed opportunities for dual enrollment with UCR, such as 2+2 and 2+3 agreements, to help us be more intentional in connecting students.
- b. Happy Teachers Appreciation Week!

C. ASRCC Representative - Not present

3:30 VI. Committee or Council Updates

- A.** Accreditation co-chair, Jacquie Lesch or designee, will share the final draft of the Institutional Self-Evaluation Report (ISER) with a recommendation for approval (third read and action)
 - a. This is the third review of the ISER Report, and the Accreditation Team is seeking approval. Jacquie Lesch presented key highlights and themes across all four standards:
 - The institutional context section includes comprehensive data from the broader Inland Empire service area, covering demographics, educational attainment, and high-impact career opportunities.
 - Standard 1 focuses on the college's mission and effectiveness, showing strong alignment between mission, planning, resource allocation, and outcomes assessment.
 - Standard 2 addresses student success, emphasizing an integrated, equity-minded approach to teaching, learning, student support, and engagement.
 - Standard 3 covers infrastructure and resources, demonstrating alignment between financial/facilities planning and the college mission.

- Standard 4 centers on governance, highlighting transparency, stakeholder engagement, and alignment of structures with college mission and priorities.
- b. The team continues to finalize evidence, stories, appendices, and documentation links for each section.

M/S/C: (Nelson/Legner) The ISER Report is accepted as it is presented with an understanding of the final polishing- approved by consensus

- B.** DE faculty co-chair, James Rocillo, or designee will introduce a proposed resolution regarding the committee's status (first read and discussion)
- a. The Distance Education (DE) Faculty co-chair is proposing a resolution to amend the RCC Academic Senate bylaws, elevating the DE committee from a subcommittee to a standing committee of the Senate, with representation in academic standards.
 - b. Since COVID, online instruction at RCC has grown from 9% to over 50%, making DE a critical area. Currently, the DE committee acts only in an advisory capacity, limiting faculty input and hindering progress compared to sister campuses.
 - c. The proposal follows standard bylaw language for subcommittees and recommends establishing a liaison to the Academic Standards Committee, with a review of current representation and consultation with Kelly Douglas. The goal is to enhance faculty influence and decision-making in distance education.
- C.** Faculty Development co-chair, Monique Greene or designee, will present a committee update with information about a faculty survey to conduct a professional learning needs assessment (information and discussion)
- a. Dr. Natalie Vazquez and Dr. Monique Greene are leading a needs assessment, in collaboration with Institutional Effectiveness, to develop a new institutional professional learning plan—the first comprehensive plan since 2016, aiming for implementation by the fall semester.
 - b. The assessment will identify institutional needs and capacity across employee groups, aligning with the BEST Strategic Plan, Student Equity Plan, and Vision 2030 metrics. Using Dr. Vazquez's Professional Learning Hierarchy of Needs model, the assessment covers five areas: foundational resources, program accessibility, engagement and motivation, continuous learning, and innovation/leadership.
 - c. The anonymous 10-minute Microsoft Form survey will be released this week and will remain open through May. Feedback will be gathered in the fall to inform professional learning opportunities for all constituent groups.
- D.** EPOC faculty co-chair Wendy McKeen or designee will present the Fall 2025 prioritization process results for RCCAS ratification (information + action)
- a. EPOC released the approvals for items funded and not funded in Dr. Bishop's prioritization process. Some areas had one-time funds.

- b. Some of the items were in the past program review, and we are engaging in conversation. An RCC email was sent out, so this information should not be new.
M/S/C: (Sandoval/Ellis) - approved by consensus to receive and file the prioritization process

3:35 VII. Ongoing Business

- A. RCCAS will receive any updates regarding IETTC (information)
 - a. Last week, President Scott-Coe met with Vice President Elia Blount, and there was some confusion about the phase 1 proposal. Some of the items in the document differed from the original. A follow-up meeting will occur on May 5th to discuss the phase 1 differences
 - b. The process to recruit an Associate Dean of IETTC, which had previously stalled, has begun; however, Human Resources has been contacted to reconvene the process. The committee has been adjusted and is much more representative, and is more district-focused to ensure it reflects RCC and the programs of the future.
- B. President Scott-Coe or designee will facilitate a follow-up discussion regarding the Element 451 Early Alert/Case Management demonstration (discussion)
 - a. Many faculties attended the Element 451 Early Alert pilot demonstration, raising numerous questions—especially about its integration with Canvas. The presentation was thorough but did not clarify whether Element 451 would be fully integrated or just linked within Canvas.
 - b. Faculty can opt out of the AI component and generate reports themselves, but if the AI option is chosen, customization is at the campus level and requires agreement from all faculty. Concerns were raised about maintaining consistent student support after referral.
 - c. Moreno Valley College has a workgroup exploring the system's use, and while Element 451 is mainly intended for counselors and advisors, several questions remain. There is a recommendation to form a workgroup to further discuss its implementation and address outstanding concerns.

4:25 VIII. New Business

- A. President Scott-Coe or designee will share the CCC Memo about Regulatory Revisions to Academic and Progress Probation and Dismissal (information)
 - a. The state is moving to change academic probation and dismissal language, introducing “academic or progress restart” to replace terms associated with incarceration.
 - b. This change will be managed at the district level, requiring updates to documents, catalogs, and handbooks.
 - c. Counselors will play a key role in the transition, with a compliance deadline of October 14, 2026. Planning for implementation and necessary adjustments is underway.

- B. RCC CPL lead, Lisa Martin, will share the official role description for the ASCCC CPL Liaison, with a proposal for RCCAS to make an appointment (information, discussion, and possible action)
- This position has a yearly stipend of \$500 for each of the major terms.
 - Requesting to be the CPL liaison at Riverside City College
M/S/C: (Elton/Legner) to approve Lisa Martin as the CPL Liaison
- C. RCCD Noncredit Committee Chair, Carla Reible, or designee will introduce and seek feedback on the draft job description for Non-Credit faculty lead (information + discussion)
- a. RCCD's non-credit committee is working to make non-credit courses more effective and accessible, especially as an HSI and BSI institution that promotes equity and stackable certificates.
 - b. They have mirrored ESL courses to make it easier for students to enter, regardless of residency or financial aid status. The committee aims to shift control of noncredit programs from the district to the college level, allowing RCC to better coordinate and grow its offerings—currently about 40 noncredit certificates, many online.
 - c. Two key positions are proposed: a faculty coordinator and an educational advisor to support students transitioning from adult education to RCC.
 - d. The committee seeks Academic Senate feedback on proposed plans and resource allocation, and emphasizes better integration between curriculum and noncredit programs.

M:S:C: (Henry/Truttman) to extend the meeting to 5:10pm

- D. On behalf of the RCC Sustainability Collective, Senator Gregory Russell or designee will review a proposal for Leaf Course designations (information and discussion)
- a. The committee is exploring ways to integrate sustainability (“green”) elements into the RCC curriculum, inspired by models at other colleges such as Mt. SAC, LA Community College, and the San Diego Community College District.
 - b. Faculty interested in a LEAF (sustainability) course designation must complete a 6-hour, self-paced training developed by the Sustainability Committee, with the designation noted in the course calendar. This would provide students with identifiable sustainability-focused course options, aligning with Vision 2030 and potentially offering recognition (such as a graduation cord) for completing multiple LEAF courses.
 - c. Key questions remain about the required sustainability content percentage, whether the designation follows the course or instructor, and inclusivity across departments. The next steps include developing the training and coordinating with Faculty Development, Curriculum, and other relevant committees.
- E. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)
- a. Division representation results to be ratified at the June 8 RCCAS retreat
 - b. Department representation results to be ratified at the June 8 RCCAS retreat

- c. District Committee appointments: nominee statements due May 11 to be voted upon at the June 8 RCCAS retreat
- d. We will accept and record election results at our final meeting on June 8th.

4:30 IX. Officer Reports

A. Vice President

- Priority registration begins this week, so please remind your students who qualify to check their registration dates.
- The withdrawal date for full-term courses is May 15th. I hope faculty and their departments are having conversations with students throughout the semester to keep them up to date about their progress
- Remind your students about the ASRCC survey that went out with a ballot. It was pertaining to ENGL C1000/1A.
- LHSS hosting an event on May 7th during college hour in BLCIS 114A/B
- The Welcome Center is hosting a free Immigration Legal Clinic on May 7th from 10am-3pm
- Reminder email went out last week for Academic Senate leadership. Only 98 of the 269 faculty here have voted, so please encourage colleagues to vote.
- The part-time faculty representative ballot was distributed yesterday, and a reminder email will go out next.
- Please nudge colleagues to get involved with division representation on different committees. If they have any questions of curiosity, encourage them to reach out to Academic Senate leadership or the chair of the committee.
- Book orders for summer are due. If you are using a book, please report it to the bookstore so students who have vouchers can use them.

B. Secretary-Treasurer

- a. Distinguished Faculty Lecture is next Tuesday, May 12th, during college hour in the Hall of Fame. We want to put on a good show, so please come and listen.
- b. Reminder that we have a special meeting next Wednesday, May 13th, from 3-5 in Kane 224. This is the only agenda item we will hear about the methodology for the college's SOS and SUS (space optimization and utilization) studies. We need Senate eyes and ears on this. Also, please encourage other departments or division members to attend.
- c. Our Senate leadership team will be representing Academic Senate in conversations with RCC presidential finalist at the end of May. We will agendaize time at the next meeting for faculty to share concerns we can make sure to bring up.
- d. District Committee nominees' statements will be included in the agenda materials for our May 18th meeting, with voting to be at our June 8th retreat. Any names and nomination statements are needed by Friday, May 11th at 5pm.

C. President

- President Scott-Coe attended a joint cabinet meeting between UCR and RCCD, representing District Academic Senate. The focus of the gathering was on how we can

better facilitate joint advocacy and organization to benefit students and foster collaboration, including potential cross-pollination between faculty within disciplines and perhaps the senate. More to come on this.

- The ASCCC final resolution packet was not released until last week. Look for it in the agenda packet on May 18th.
- The high- flex conversation was on the agenda for our District Academic Senate last week but had to be tabled for the next District meeting due to time considerations.
- The updated Board Policy on CPL requested at District Academic Senate and local senates last month was accepted by the district last week and will now be forwarded to SSPC and the chancellor
- District Academic Senate bylaws were approved at last weeks meeting.
- Independent study AP moving to the Chancellor's cabinet.

4:45 X. Open Hearing

- Remind EPOC faculty co-chair position is up for re-election
- Problematic issue, is that the other two colleges are using a different definition of ZTC, which is far more problematic issue that a different definition of LTC
- Our classified association union had a fundraiser last week, f you want to make a donation, please contact Stephen Ashby

4:45 XI. Learn, Share, Do

- A lot and we are going to do all of it!

5:00 XII. Adjourn at 5:10pm

M/S/C: (Bottoms/Borses) approved by consent

Riverside City College Academic Senate
June 8, 2026 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:02 pm, quorum met

Roll Call

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President: Jo Scott-Coe

Vice President: Star Taylor

Secretary-Treasurer: Megan Bottoms

Department Senators (Term ending 2026)

Art: Bryan Keene-Not present

Chemistry: Leo Truttmann

Cosmetology: Rebecca Kessler

Counseling: Sal Soto

Dance and Theatre: Jason Buuck-Not present

Economics/Geography/Political Science: Sean Pries

Kinesiology: Jim Elton-Not present

Nursing Education: Lee Nelson -Not present

Physical Science: Aaron Sappenfield-Not present

School of Education & Teacher Preparation: Kayla Henry

Associate Faculty Senator (Term ending 2026)

Lindsay Weiler – Not present

Department Senators (Term ending 2027)

Applied Technology: Patrick Scullin

Behavioral Science: Eddie Perez

Business, Law & CIS: Skip Berry

Communication Studies: Lucretia Rose

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Library & Learning Resources: Sally Ellis

Life Sciences: Gregory Russell

Mathematics: Mary Legner

Music: Steve Mahpar

World Languages: Huda Aljord-Not present

Ex-Officio Senators

TLLC: Lashonda Carter-Not present

ASC: Jacquie Lesch

EPOC: Wendy McKeen

GEMQLC: Virginia White

RDASLC: Patrick Scullin

SAS LC: Melissa Harman -Not present

Curriculum: Kelly Douglass

Parliamentarian: Sal Soto

RCCD Faculty Association

Araceli Calderon

Administrative Representatives

College President: Eric Bishop (Interim)

VP Academic Affairs: Lynn Wright

VP Business Services: Elia Blount

VP Planning and Development: Kristi Woods

VP Student Services: FeRita Carter

ASRCC Representative

Latiesha Williams

Recorder of Minutes

Sydney Minter

Guests

Shari yates, CTE

3:05 II. Approval of the Agenda

M/S/C: (Taylor/Berry) approved by consensus

3:05 III. Approval of the Minutes

April 20, May 4 (tabled until Fall 2026-27), May 18

i. M/S/C: (Soto/Borses) April 20 approved by consensus

ii. M/S/C: (Legner/Borses) May 18 approved by consensus with a correction to a missed word that was missing in ASRCC's report. The word that was missing was budget.

3:08 IV. Public Comments

Flex hours are due by June 30th. There will be a hard stop because Flex Track is switching to a new updated system. Please let faculty in your departments know of the new system.

3:18 V. Liaison Reports

i. RCCD Faculty Association – None

ii. College President or designee- None

iii. ASRCC Representative- None

3:30 VI. Committee or Council Updates - None

3:35 VII. Ongoing Business

- A. Vice President Taylor or designee will conduct a vote on the faculty nominees for EPOC faculty tri-chair (2026-28) (action)
- a. **EPOC Tri-chair, Wendy McKeen- (Unanimous)**
- B. Vice President Taylor or designee will conduct a vote on faculty nominees for district committees (2026-28) (action)
- a. RCC Rep for Professional Growth & Sabbatical Leave Committee-
 - Marquette Booker- (Withdrew)
 - Laneshia Judon- Business Law & Computer Information Systems (1Vote)
 - **Jacquie Lesch - Library-(9 votes)**
 - Star Taylor- English & Media Studies-(5 votes)
 - b. RCC Rep for RCCD Global learning & Study Abroad
 - **Alex Ygloria-Counseling/Disability Resource Center, RCC (13yes/1 no/2 abstaining)**
 - c. RCC Rep for District Safety and Security Sub Committee
 - Alicia Berber- Kinesiology- (1vote)
 - **Jo Scott Coe- English & Media Studies- (13 votes)**
 - d. RCC Rep for District Enrollment Management Committee
 - **Kirsten Gerdes- Humanities/Philosophy – (13yes/3 abstaining)**
 - e. RCC Rep for Facilities Naming Committee
 - Garth Schultz- Counseling (3 votes)
 - **Virginia White- Life Sciences- (11 yes/1 abstention)**
 - f. No nominees for the committees below and we will revisit this in Fall 2026-27
 - RCC Reps for RCCD Advancement and Partnerships Committee
 - RCC Rep for RCCD Alternate Resources Sub-Committee
 - RCC Rep for RCC Guided Pathways Sub-Committee
 - g. All those in favor of the nominees that have been set forth **(15 yes and 1 abstention)**
- C. President Scott-Coe or designee will conduct a vote to accept update of the RCCAS bylaws to reflect the approval on May 18 of the DE Committee proposal to be recognized as a standing committee of Academic Senate (action)
- a. This was a recommendation that Senate approved at the last meeting to formally ensure that the DE committee's proposal is to be a standing committee of the Academic Senate to be included in the bylaws.
 - b. The Distance Education Committee has been moved to standing status and now matches the curriculum committee in terms of its representation rather than divisional representation.
 - c. The logistical pieces, to align with this, will require representation from the departments. This will need to be brought back in Fall 2026-27 so the logistical issue can be resolved.
 - i. M/S/C: (Russell/Rose) approved by consensus

- D. Secretary-Treasurer Bottoms will provide reminders for graduation and the RCCAS faculty reception (information)
- a. Riverside City College's Commencement will be held this Friday, June 12th at 6pm.
 - b. The Faculty Reception, with refreshments and recognition of retiring or promoted faculty, starts at 4:15pm in BLCIS 114.
 - c. Faculty will process down to the football field behind the scoreboard and are reminded not to wear high heels, bring water and a fan if needed, and Senate officers should wear their stoles.
 - d. A group faculty photo will be taken.
 - e. Students have been reminded about appropriate behavior at commencement through several emails, and in the past, they were required to watch a conduct video.

4:25 VIII. New Business

- A. RCCAS will welcome new senators and officers beginning terms in 2026 (information and discussion)
- a. We want to take this time to welcome our new senators and celebrate them.
 - i. Skip Berry is not returning and Jennifer Cor will be his replacement
 - ii. Daniel Eini will be replacing Patrick Scullin for CTE
 - iii. Daniel Borses- not returning and does not know the replacement
 - iv. Virginia McKelioni-is replacing Lindsay Weiler as the part-time faculty representative
 - b. Those returning Senators
 - i. Gregory Russell returning
 - ii. Leo Truttmann returning
 - iii. Mary Legner returning
 - iv. Sally Ellis returning
 - v. Lucretia Rose returning
 - vi. Christine Sandoval returning
 - vii. Sen Pries-returning
 - viii. Sal Soto-returning
 - ix. Kayla Henry returning as secretary treasurer of Academic Senate
 - x. Megan Bottoms- is returning as the Vice President of Academic Senate
 - xi. Patrick Scullin- is returning as the new President of Academic Senate
- B. President Scott-Coe or designee will seek input for Chancellor Search Committee (discussion)
- a. President Scott-Coe, in her final duties, is representing faculty in the search for a new chancellor to succeed Chancellor Isaac, who has served for 10 years.
 - b. Feedback from faculty on Chancellor characteristic:
 - i. The new chancellor should embody a comprehensive "standard of care," ensuring all constituent groups are included in their vision and decisions.
 - ii. Ideal candidates will have experience working with faculty and students, understand the unique needs of HSI and BSI institutions, and recognize the differences in scale between the district's three colleges.
 - iii. They should value partnerships with four-year institutions and businesses, stay current with educational trends, prioritize equity and student success, and approach district processes with a critical eye.

- iv. The district's role should be clearly defined, and opportunities like study abroad should be accessible to all colleges.
 - v. Faculty want the new chancellor to treat all faculty equitably, consider input from all three colleges in strategic planning, and support administrators who continue to teach.
 - vi. There is also a call for open forums with the new chancellor to allow direct questions from individuals.
- C. RCCAS will discuss ongoing topics and goals for AY 2026-27 (information + discussion)
 - a. Key topics for the upcoming academic year include:
 - i. Division ratifications (Counseling, LHSS, and DE) will occur in August.
 - ii. EPOC bylaws will be presented for a first and second read at Academic Senate meetings.
 - iii. President Scott-Coe and new Senate President Patrick Scullin are discussing ways to improve feedback loops from committees and councils.
 - iv. Ongoing and upcoming issues include faculty involvement in space optimization/utilization, collegial consultation, airport programs, CCAP, accreditation, Hy-Flex, Canvas early alert pilot, Student Equity/BEST/Strategic Plans implementation, FLEX guidelines, PDF accessibility, safety audits, AI discussion, BPAP edits for first-day accessibility, DE certification, and ensuring faculty representation in the facilities master plan.
 - b. Approval of May 4th and June 8th minutes will happen at the first 2026-27 meeting.
- D. RCCAS will review the RCCD academic calendar, senate meetings, and elections schedule for AY 2026-27 (information)
 - a. The final academic calendar, approved by the Board of Trustees, now includes information on AB963 voting, including dates and deadlines.
 - b. Academic Senate and District Academic Senate meeting dates for the new year have also been added.
 - c. EPOC bylaws are updated for election cycles, though minor changes to the grid are expected.
 - d. Some divisions had late entries during ratification, but department elections and representation will begin in the fall. Support is available for departments needing help publicizing openings, and representation will be especially important for divisions with odd-year election cycles.
- E. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)
 - a. RDAS Faculty Chair: Tucker Amidon
 - M/S/C: (Legner/Scullin) approved by consensus
 - b. Division Results for 2026-28 Representatives
 - i. Couple divisions did not have results
 - 1. CTE, No elections SP26
 - 2. Fine and Performing Arts, No elections SP26
 - ii. Counseling, Library and Learning Resources & Academic Support, results pending for SP26
 - iii. Nursing/Health Related Sciences
 - 1. CMAC (2026-28) Mary Fehn

- 2. DE (2026-28) April Carillo
- 3. Faculty Development (2026-28) Diana Segura-Lovo
- iv. LHSS- has a few positions outstanding and those will be ratified in August
- M/S/C: (Rose/Henry)- to ratify the results as submitted- approved by consensus

4:30 IX. Officer Reports: President, VP, and Secretary-Treasurer will provide any final updates for SP26

A. Vice President Star Taylor:

- Absolutely NO high heels at commencement
- Come ready to enjoy and have fun with our students at this year's commencement
- Thank you for allowing me to serve as your Vice President this has been a fantastic year.
- Thank you to Jo Scott Coe. Jo is phenomenal and we thank her,

B. Secretary Megan Bottoms: , thank you Jo

C. President Jo Scott Coe:

- thank you for trusting me with this privilege, thank you for being amazing team
- Jo says she is grateful to have had the capacity for this, and she would like for faculty to see it in one another.

4:45 X. Open Hearing

- Flex-faculty: take a picture of your flex progress in case something happens with the implementation of the new Flex Track system
 - Department chairs are requesting the deadline for flex approvals to be extended to make sure that everything is approved and faculty are given credit for the hours they have completed.
 - Get flex hours in so department chairs can approve them
- In the library, a book with no authorship might be an indication of AI, so please be aware when choosing materials
- Patrick Scullin and Kayla Henry brought Senate leadership a gift and flowers

4:45 XI. Learn, Share, Do

- Commencement is Friday
- No high heels on the field
- Faculty Reception is in CIS 114A/B at 4:15pm-5:15pm

5:00 XII. Adjourn at 4:35pm

M/S/C: (Berry/Truttmann) approved by consensus

Welcome to RCC Academic Senate (RCCAS)

Orientation Essentials + Resources to Share

Academic Senate and the 10 + 1

- Title V and Education Code in California
- AB 1725 (1988): “[T]he bill helped to create perhaps the most inclusive system of governance enjoyed by any system of higher education in the world” (D. Morse, History of ASCCC Project Chair, 2017)
- RCCD Board Policy 2005
 - BOT “relies primarily” on recommendations of Senate OR “reaches mutual agreement”
- 10+1 (see cards!)

Meetings

- **Dates for local and District Academic Senate meetings are approved districtwide every spring**
 - 2X per month, usually first and third Mondays (adjusted for months with Monday holidays)
 - Extra meeting reserved for finals week *only if needed* to conclude essential business
 - See [RCCAS Website](#)
 - As a legislative body, RCCAS complies with Ralph M. Brown Act.
 - Agenda requests are sent out 12 days before meetings
 - Agendas posted publicly the Wednesday before meetings (in advance of 72-hr minimum)
 - Minutes are posted publicly after approval by Senate
 - Public comments

Membership

- **Representation**

- FT senators are elected by departments (single OR multi-discipline depts.)
 - 2-year terms (see roster on minutes; remember your year)
- PT senator is elected by PT faculty only
 - 1-year term

- **Officers** (President, VP, Secretary-Treasurer) elected every 3 years

- **Ex-officio members do not vote** (Faculty co-chairs of Curriculum, Leadership Councils, EPOC, FA)

- **Quorum needed to conduct business** (i.e. to address action items)

- Majority of *voting* members
- Ex-officio members and guests do not count towards quorum

Senator Roles and Responsibilities

Constitution Article VI. 1

- Review agenda + materials when posted and discuss as needed with departments
- Represent department views, concerns, questions (consider multiple vs. single discipline issues)
- Assist Senate officers in gathering information/feedback from departments/disciplines (esp. important before state Plenary sessions, for example)
- Communicate with other senators and encourage faculty participation
- Serve, when possible, on RCCAS committees or workgroups, and assist with recruitment

Your Senate Leadership Team

Constitution Article V

- Officer terms are 3 years
 - All faculty vote for new officers on regular cycle
 - Replacement elections, if needed, are conducted by senators only
- Coordinates agendas and facilitates meetings
- Meets regularly to represent RCCAS with local and district administration, also partner senates through DAS
- Addresses the Board of Trustees directly on “academic and professional matters” within the 10+1
- President serves as ex-officio member on councils, committees, and workgroups as needed

RCCAS works most closely with...

- Dr. Lynn Wright, VP Academic Affairs
- Sydney Minter, Administrative Tech, Academic Affairs
- Chair of EPOC and Chairs of Planning Councils
- Chairs of Standing Committees
- We coordinate in tandem and sometimes “carpool” with Faculty Association
 - FA = Contract (working conditions/compensation)
 - RCCAS = 10+1 (faculty purview and responsibilities under Title V and Board Policy)

Partner Senates and Representative Bodies

- Moreno Valley College and Norco College Academic Senates
 - Local college academic senate meetings are coordinated together across district annually and meet on the same dates
- District Academic Senate (DAS) every 4th Monday
- ASCCC (Academic Senate for California Community Colleges)
 - RCCAS is a dues-paying “member Academic Senate”
 - Fall and Spring Plenary sessions for state resolutions process
 - Spring Leadership Training opportunities (*sometimes conflicts with RCCD commencement)
 - Many resources, including *ASCCC Rostrum*

Developing Agenda Items

- Regular council + committee reports and/or updates
- Ratifications of appointments and elections as needed
- Standard action to review, provide feedback on, and approve plans as stipulated in current processes (e.g. Strategic Plans of RCC and RCCD, Student Equity Plan, etc.)
- Addressing items within 10 + 1
 - Issues vs. “items”
 - Proactivity vs. reactivity

Our shared work in Academic Senate is recursive + evolving

- Vigilance about local and district processes
- Monitoring impacts of legislation on 10 + 1
- Considering and/or developing resolutions
- Refreshing/updating bylaws
- Orienting new faculty to Academic Senate
- Coaching/assisting with Brown Act practices in standing committees
- Advice and research on flow/timing/appropriate forums for addressing concerns

BP 2250 NOTICE, PAUSE, AND READMISSION**References:**

Education Code Section 70902 subdivision (b)(3);
Title 5 Sections 55031 – 55034

Notice

A student shall be placed on academic notice if such student has attempted a minimum of 12 semester units of work and has a cumulative grade point average of less than a "C" (2.0).

A student shall be placed on progress notice if such student has enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of "W", "I", "NC", and "NP" were recorded reaches or exceeds fifty percent (50%).

A student who is placed on notice may appeal in accordance with procedures established by the Chancellor, in consultation with the District Academic Senate.

A student on academic notice shall be removed from notice when the student's cumulative grade point average is 2.0 or higher. A student on progress notice shall be removed from notice when the percentage of units in the categories of "W," "I," "NC", and "NP", drops below fifty percent (50%).

Pause

A student who is on academic notice shall be subject to an enrollment pause if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three consecutive semesters.

A student who is on progress notice shall be subject to an enrollment pause if the cumulative percentage of units in which the student has been enrolled for which entries of "W", "I", "NC", and "NP", are recorded in at least three consecutive semesters reaches or exceeds fifty percent (50%).

A student who is subject to an enrollment pause may submit a written appeal in compliance with administrative procedures.

Readmission

A student whose enrollment has been paused may request a readmission after an absence of one semester. Readmission may be granted according to criteria contained in administrative procedures.

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The Chancellor, in consultation with the District Academic Senate, shall develop procedures for the implementation of this policy that comply with the Title 5 requirements.

Date Adopted: September 15, 2009

(Replaces RCCD Policy 6066)

Revised: May 17, 2011

Revised: April 18, 2023

Revised: June 1, 2026

Formerly: 4250

AP 2250 NOTICE, PAUSE, AND READMISSION**References:**

Title 5 Sections 55031-55034

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NOTICE

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Standards for Academic or Progress Notice

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Riverside Community College District utilizes the following standards for evaluating satisfactory academic progress for all students:

Academic Notice: A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on academic notice if the student has earned a cumulative grade point average below 2.0 in all units which were graded on the basis of the RCCD grading scale.

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Progress Notice: A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on progress notice when the cumulative percentage of all units in which a student has been enrolled and for which entries of "F", "FW", "W", "I", "NC" and "NP" are recorded reaches or exceeds 50%.

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Except when approved for more units by a counselor, students on notice may enroll in no more than thirteen (13) units each fall and spring semester and no more than seven (7) units each winter and summer semester.

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Communication of Notice Status

Each student is entitled to be notified of the student's academic status and the availability of college support services before the student's enrollment is paused. At the end of the respective semester in which the student meets the standards of Academic Notice or Progress Notice, a communication shall be sent informing the student of placement on Academic Notice or Progress Notice. The communication to the student will identify the type of notice (Academic or Progress), cover the significance of being on notice, and a description of the services available. Students on Academic and/or Progress Notice will be invited to attend a notice workshop prior to registration for the next regular term.

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Removal from Notice Status

1. A student on Academic Notice and/or Progress Notice shall be removed from notice status when the student's cumulative grade point average is 2.0 or higher and/or the percentage of units in the entries of "F", "FW", "W", "I", "NC" and "NP" drops below 50%.

2. A student on academic notice who earns a grade point average of 2.0 or higher for the semester, but whose cumulative grade point average still results in academic notice, shall have their notice extended an additional semester.

3. A student on progress notice who completes more than 50% of all units attempted for the semester, but whose cumulative records still results in progress notice, shall have their progress notice extended an additional semester.

4. A student who feels an error has been made in being placed on Academic and/or Progress Notice should make an appointment with the student's home college counselor, who will review the student's academic record and notify the Matriculation Coordinator if an error has occurred.

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PAUSE AND READMISSION

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Standards for Academic or Progress Pause

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Academic Pause: A student who is on Academic Notice and/or Progress Notice shall be subject to an Academic Pause if the student earned a cumulative grade point average of less than 2.0 in each of three consecutive full term (fall/spring) semesters of attendance which were graded on the basis of the RCCD grading scale. A communication shall be sent informing the student about being subject to an enrollment pause.

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Progress Pause: A student who has been placed on Academic and/or Progress Notice shall be subject to a Progress Pause when the percentage of units in which the student has been enrolled for which entries of "F", "FW", "W", "I", "NC" and "NP" are recorded in at least three consecutive full-term (fall/spring) semesters reaches or exceeds 50%. A communication shall be sent informing the student about being subject to an enrollment pause.

Students failing to maintain satisfactory academic progress may be readmitted to the College under conditions specified as follows:

1. A student who is subject to an enrollment pause has the right to appeal, and must meet with a counselor from the student's home college for a readmit contract.
2. A student must complete an Enrollment Pause Workshop and meet with a counselor at the student's home college to develop a readmit contract as stated in the enrollment pause communication, according to the dates specified.
3. Readmitted students may enroll in no more than thirteen (13) units each fall and spring semester and no more than seven (7) units each winter and summer semester until the student has achieved good standing.
4. A student who has been reinstated is subject to an enrollment pause if the student does not pass all courses with a "C" or better.

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5. Readmitted students who receive a "C" or better in all classes while on pause status may register for subsequent terms without renewing a readmit contract, but are bound to the terms of the original contract.
6. A student who is on a readmit contract and does not meet the terms of the contract will have their enrollment paused for the following term. The student may meet with the administrator of the Counseling department, or designee, to appeal the pause. If approved, readmission will be granted for a specific number of units.

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Standards for Evaluating Appeals

Pause appeals will be reviewed and readmission may be granted by the college counselor taking into consideration, but not limited to the following circumstances:

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- The student feels that an accident, illness, or other circumstances beyond the student's control, contributed to the student's academic standing
- The student utilizes in a support program designed to assist the student in improving academic skills, such as obtaining academic counseling, tutoring, and/or limiting course load.
- When there is evidence of significant improvement in academic achievement such as improved GPA as a result of grade changes, fulfillment of incomplete courses, or academic renewal.

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Communication of Pause Status

The Riverside Community College District shall make every reasonable effort to notify a student of Academic and/or Progress Pause status after academic standing is run but no later than the beginning of the next (fall/spring) semester.

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The letter notifying the student of a possible enrollment pause will cover, at a minimum, reference to this procedure, explanation of what pause means, the procedure for a restart, and the procedure to appeal the pause.

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Removal from Pause Status

1. A student on academic or progress pause shall be removed from pause status when the student's cumulative grade point average is 2.0 or higher and the percentage of units in the entries of "F", "FW", "W", "I", "NC" and "NP" drops below 50%.

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2. Students on academic or progress pause shall remain eligible to access academic counseling support services and to enroll in noncredit courses.

3. A student who feels an error has been made in pause status should make an appointment with a counselor, who will review the student's academic record and notify the Matriculation Coordinator if an error has occurred.

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Appeal for Students on Pause Status

If a student has not met the requirements of the readmit contract, the student's enrollment will be paused for the following (fall/spring) semester. Notification will be sent in writing after academic standing is run but no later than the beginning of the next (fall/spring) semester.

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A student has the right to appeal a proposed pause action if the student feels that facts exist that warrant an exception to the pause action. It is the student's responsibility to indicate on the petition a clear statement of the grounds on which continued enrollment should be granted. Petitions will be reviewed by an administrator or designee. If a time limit is stated in the pause notification and the student fails to appeal the pause, the student waives all future rights to appeal the pause action and the right to attend the semester in which the student's enrollment was paused.

The decision of the administrative designee will be communicated to the student in person and/or in writing by the **administrative designee**. The **designee** will notify the student within five (5) working days **after meeting with the student and review of the student's appeal**. The student may then appeal the decision of the administrative designee in writing to the Counseling Administrator within **five (5)** working days of the notification of the appeal. The decision of the Counseling Administrator is final.

A student whose enrollment has been paused two times and whose academic record warrants a third enrollment pause will be disenrolled. A student may appeal that decision to the College President or designee.

Also see AP 3500[B] Student Grievance Process for Instruction and Grade Related Matters and AP 3500 [C] Student Grievance Process for Matters Other than Instruction, Grades or Discipline.

Office of Primary Responsibility: Vice Chancellor, Educational Services & Strategic Planning

Date Approved: September 28, 2009
(Replaces RCCD Regulations 5050 and 6066)
Revised: February 28, 2011
Revised: April, 2014 (job titles only)
Revised: August 2015 (job titles only)
Revised: April 3, 2023
Revised: June 1, 2026
Formerly: 4250

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Recommend discontinuing AP 2255, as it duplicates AP 2250. The only unique item #7 has now been incorporated into AP 2250.

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Riverside Community College District Administrative Procedure

AP 2255 PAUSE AND READMISSION

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Reference:

Title 5 Sections 55033-55034 Standards for Pause

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Students failing to maintain satisfactory academic progress may have their enrollment paused from the College under conditions specified as follows:

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1. A student who is on academic notice shall be subject to an enrollment pause if the student earned a cumulative grade point average of less than 2.0 in each of three consecutive full-term (Fall/Spring) semesters of attendance which were graded on the basis of the RCCD grading scale.
 2. A student who has been placed on progress notice shall be subject to an enrollment pause when the percentage of units in which the student has been enrolled for which entries of "F", "W", "FW", "I", "NC" and "NP" are recorded in at least three consecutive full-term (Fall/Spring) semesters exceeds 50%.
 3. A student whose enrollment has been paused has the right to appeal.
 4. A student who has been reinstated will immediately be subject to an enrollment pause if the cumulative grade point average falls below a 2.0 or the number of units for which entries of "F", "W", "FW", "I", "NC" and "NP" are recorded exceeds 50%.
 5. Readmitted students must develop a "Readmit Contract" prior to enrollment in the District.
 6. Readmitted students may enroll in no more than thirteen (13) units each fall and spring semester and no more than seven (7) units each winter and summer semester until they have achieved good standing.
 7. A student whose enrollment has been paused two times and whose academic record warrants a third enrollment pause will have their enrollment paused indefinitely. A student may appeal that decision to the College Chief Student Services Officer.
(moved to AP 2250)
- Communication of Pause Status
1. The Riverside Community College District shall make every reasonable effort to notify a student of academic and/or progress notice or pause at or near the beginning of the semester in which it will take effect, but in any case, no later than the start of the following semester.

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2. Every reasonable effort to provide counseling and other support services to a student on notice will be made to help the student overcome any academic and/or progress notice difficulties.

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3. Every reasonable effort to notify a student of removal from notice or reinstatement after an enrollment pause will be made by the District

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Appeal of Pause Status

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A student must file a written petition of appeal in the college counseling office, according to the dates specified in the pause notification. It is the student's responsibility to indicate on the petition a clear statement of the grounds on which continued enrollment should be granted and to provide evidence supporting the reasons. Petitions will be reviewed by a college counselor. If the student fails to file a written petition within the stated time limit, the student waives the right to attend the following semester.

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If readmission is approved, the student is enrolled in an Enrollment Pause workshop.

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If the appeal is denied, the student will be notified. The student may appeal the decision in writing to the college Dean of Student Services. The decision of the Dean is final.

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Office of Primary Responsibility: Vice Chancellor, Educational Services & Strategic Planning

Date Approved: September 28, 2009
(Replaces RCCD Regulations 5050 and 6066)
Revised: February 28, 2011
Revised: April, 2014 (job titles only)
Revised: August 2015 (job titles only)
Formerly: 4255

3. Departmental Leadership/Enrollment Management Committee

- a. The Riverside City College faculty shall recognize the Departmental Leadership/Enrollment Management Committee, which shall be tasked with articulating departmental and disciplinary issues, considering best practices for departmental operations, scheduling and enrollment management, and working with Academic Deans to assess and prioritize Comprehensive Program Review and five-year plans and other departmental and disciplinary matters.
- b. The members of the Departmental Leadership/Enrollment Management Committee shall be constituted of department chairs as established in the prevailing “Agreement between Riverside Community College District and Riverside Community College District Faculty Association CCA/CTA/NEA.”

4. Distance Education Committee

- a. The Riverside City College faculty shall establish a Distance Education Committee, for the purposes of representing the faculty through the Senate to the Administration and to the Board of Trustees on all matters relating to the DE modality of any courses offered by the College. The Committee may freely utilize the expertise of all faculty in questions regarding the integrity of DE modalities and shall direct special attention to the general issues of DE philosophy and development.
- b. The term of the chair of the Distance Education Committee shall be two years, beginning in the fall of even- numbered years. Should the Distance Education Committee choose a co-chair, the term shall commence in the fall of odd- numbered years.
- c. The Distance Education Committee shall be composed of Department representatives serving two-year terms of office. When new departments are established and their election year specified in the Bylaws or Bylaw revision is not synchronous with the time of scheduled elections or bylaws revision, a representative shall be elected to fill the length of the term remaining until the next scheduled election.
- d. In the event that a departmentally elected Distance Education Committee representative is unable to serve due to extended medical leave, semester-abroad assignment, sabbatical leave, other leave of absence, or is otherwise unable to regularly attend Distance Education Committee meetings, the Department shall elect a replacement representative for the balance of the term.

- e. Departments shall elect Distance Education representatives in odd or even-numbered years:

Odd-numbered years: Applied Technology; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Communication Studies: English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; Music; World Languages.

Even-numbered years: Art; Chemistry; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Dance and Theater; Physical Science; Kinesiology.

- f. Election of members of the Distance Education Committee shall take place by the full-time faculty members of the Departments in the same manner as Department Senators are chosen. Distance Education Committee members shall serve beginning on the first day of service of the academic year.

Section 4: Subcommittees

- A. Subcommittees perform work necessary for the policy and procedure recommendations of the SPLCs and Committees. Typically, Subcommittees work directly with the Committees to which they are attached. Subcommittees that are tasked with academic issues (e.g. Professional Growth and Sabbatical Leave, Course and Program Assessment, Faculty Program Review) shall consist solely of faculty as voting members. Subcommittees charged with ongoing, regular strategic and operational functions (such as Course and Program Assessment) shall have structures that mirror the college's departmental structure.
- B. Subcommittees shall choose their chairs by majority vote at their first meeting, except for the chair of PGSL and the Faculty Development Subcommittee. This chair, the Faculty Development Coordinator, shall be determined by the subcommittee's members, brought to the President of RCCAS and the President of Riverside City College and confirmed by the RCCAS. The faculty chairs of other Subcommittees shall be selected by the membership of the Subcommittee and brought before RCCAS for confirmation.
- C. Subcommittees shall meet, at a minimum, once a month during the academic year. Subcommittees may meet as part of District-wide committees where the colleges of the District cooperate under the auspices of a Standing Committee of the District Academic Senate.
- D. Each Subcommittee that has a District Academic Senate counterpart shall have an Academic Administrator to serve as non-voting co-chair and to provide a liaison to the Administration.



August 27, 2026

To: Riverside City College Academic Senate
From: Eric Bishop, President
RE: Faculty Participation in Upcoming Major Projects

As we begin the new academic year, we resume the planning for major space and construction projects for RCC. I bring to you information regarding the upcoming projects to initiate insurance of a collaborative process in the planning stages. Please see the projects and needs below for discussion at the next available Academic Senate meeting. Thank you.

Inland Empire Technical Trade Center (IETTC)

Planning Timeline: (September – November 2026, through Thanksgiving)

- 4 workshop meetings
- 2 hours each
- Estimated total: 8 hours

2025-2026 Faculty Participants:

- | | |
|----------------------|-----------------------|
| 1. Skip Berry | CIS - Cyber Security |
| 2. Megan Bottoms | FA |
| 3. Courtney Carter | Counselor |
| 4. Kwokwai Sunny Siu | Applied Digital Media |
| 5. Mary Legner | Math |
| 6. Kfir Mendelovitz* | HVAC |
| 7. Skyler Murdock* | Auto Tech |
| 8. Carla Reible* | ESL /Noncredit |
| 9. Patrick Scullin | Applied Digital Media |
| 10. Jill Smithen* | Nursing |
| 11. Will Kim | Art |
| 12. Kelly Douglass | English |
| 13. Jo Scott Coe | English |
| 14. Joshua Orlando | Culinary Arts |
| 15. Leo Truttmann | Chemistry |
| 16. Emily Philippsen | ECS |
| 17. Star Taylor | English |

*Indicates Core Program included in project

ATEC

Planning Timeline: (September – December 2026)

- 8 workshop meetings
- 2 hours each
- Estimated total: 16 hours

Faculty Assigned:

- | | |
|-----------------------|-----------------------|
| 1. Patrick Scullin* | Applied Digital Media |
| 2. Michael Herrera* | Welding |
| 3. Daniel Eini* | Auto Tech |
| 4. Kfir Mendelovitz* | HVAC |
| 5. Paul O'Connell* | Auto Tech |
| 6. Skyler Murdock* | Auto Tech |
| 7. Angelina Alcantar* | Auto Tech |
| 8. Ryan Lakes* | Welding |
| 9. Pierre Ortanez* | HVAC |

*Indicates Core Program included in project

ATEC Secondary Effects

Planning Timeline: (September – December 2026)

- 4 workshop meetings
- 2 hours each
- Estimated total: 8 hours

Faculty Recommended to be Assigned:

1. Patrick Scullin* (Applied Digital Media)
2. English (Writing Center)*
3. Music (Band)*
4. Mathematics (MLK)*

*Indicates Core Program included in project

Space Utilization Study/Space Optimization Study

Planning Timeline: (October – December 2026)

- 3 meetings
- 90 minutes each
- Estimated total: 4.5 hours

Faculty Requested to be Assigned (two per):

1. Languages, Humanities, Social Sciences (LHSS)
2. Science, Technology, Engineering & Math (STEM)
3. Kinesiology (KIN)
4. Career Technical Education (CTE)
5. Allied Health & Nursing
6. Fine & Performing Arts

Riverside City College

Program Review Academic Prompts

August/September

Theme: Build (welcoming, onboarding) Student Success Teams

Theme: Engage (belonging) Engagement Centers, Academic Support, Health Services

How does enrollment vary by modality, time of day, etc. Where are we seeing soft enrollment, where are large waitlists, etc. *(OIE provides data)*

In what type of welcome events or activities does your department participate? (Welcome Day, Promise Summer Experience, Open House, etc.)? How do these events intentionally create a sense of belonging for students?

October

Theme: Engage (employee wellbeing) Classified Professionals

What are your DI groups? How has that changed over time? What did you do to address the gaps so that groups are no longer DI? *(OIE provides data)*

What is the demographic breakdown of your employees? What type of on-boarding do you offer? What type of on-going training do they participate in? What kind of turn over does your department have? What type of shared governance are your department classified professionals involved in? *(OIE provides data)*

November/December

Theme: Serve (professional development)

Faculty

Theme: Treasure (completion, wellness)

Classified Professionals

What courses have your highest success rates and what about those courses is most effective? What can you do to incorporate those successful strategies into your other courses? *(OIE provides data)*

What kinds of professional learning have your department members participated in (such as FLEX session hosting, conference attendance, etc.)? What types of professional development are needed to

meet specific needs (engaging students in the classroom, improving success rates in specific courses, closing equity gaps, improving inter-department relationships)?

Riverside City College

Program Review Co-Curricular Prompts

August/September

Theme: Build (welcoming, onboarding) Student Success Teams

Theme: Engage (belonging) Engagement Centers, Academic Support, Health Services

How can student success teams help support specific groups of students? What are some specific steps / strategies that are working? What specific steps / strategies that you would like to see implemented?

In what type of welcome events or activities does your department participate? (Welcome Day, Promise Summer Experience, Open House, etc.)? How do these events intentionally create a sense of belonging for students?

October

Theme: Engage (employee wellbeing) Classified Professionals

What is the demographic breakdown of your employees? What type of on-boarding do you offer? What type of on-going training do they participate in? What kind of turn over does your department have? What type of shared governance are your department classified professionals involved in? *(OIE provides data)*

November/December

Theme: Serve (professional development)

Faculty

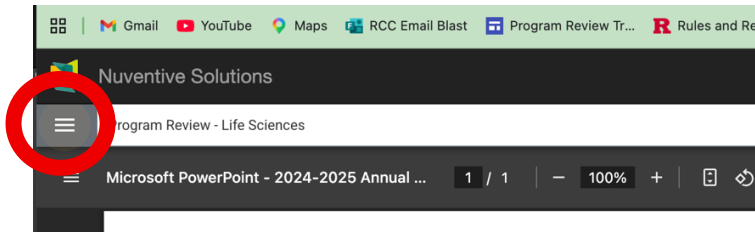
Theme: Treasure (completion, wellness)

Classified Professionals

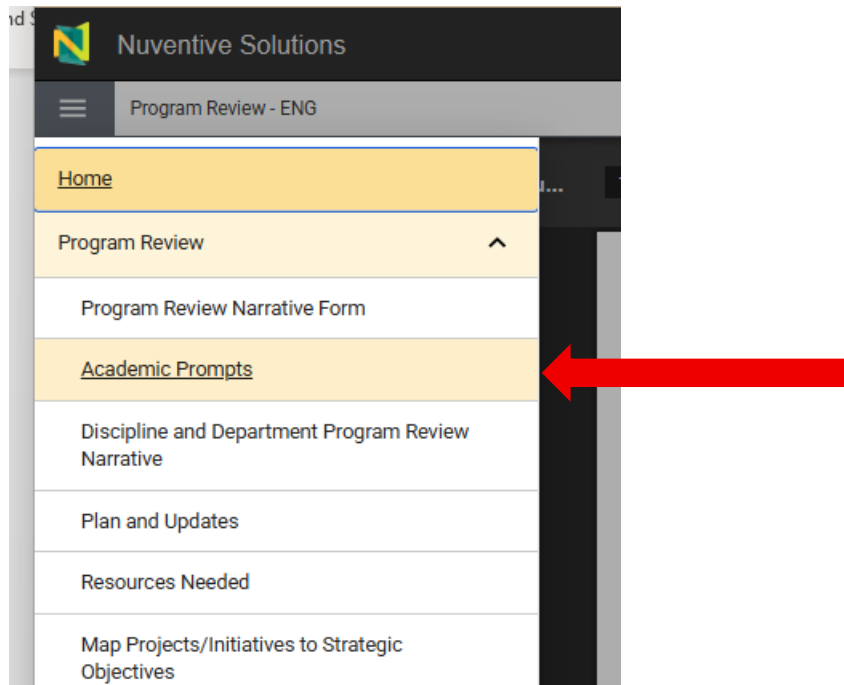
What types of professional development have been most valuable? What types of training should be offered to meet department-specific needs? How can your departments better support classified professionals in this training?

Adding Narrative Prompts into Nuventive

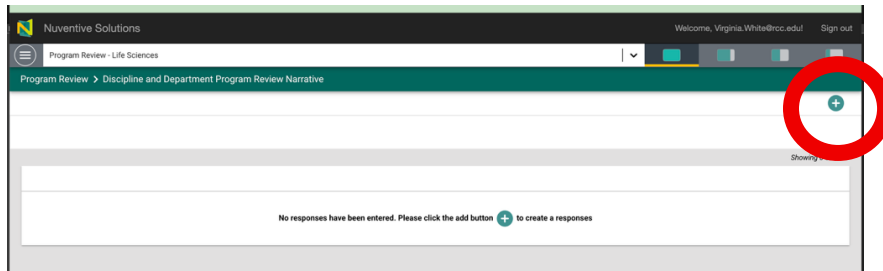
1. To access the narrative prompts in Nuventive, log in through the Nuventive Solutions Website (linked on the Program Review and Plan page of the college website).
2. Click the 'hamburger' menu button.



3. Click the Discipline and Department Program Review Narrative option from the drop-down menu (Academic Prompts or Co-Curricular Prompts)



4. That will open a window that will look blank. Click the + sign to add in your responses to the narrative prompts.



5. That will bring up a screen where you in input your responses.