

Riverside City College Academic Senate
May 3, 2021 • 3:00 - 5:00 PM / Zoom

3:00 I. **Call to Order- 3:01pm**

3:00 II. **Roll Call**

Officers:

President: Mark Sellick

Vice President: Kevin Mayse

Secretary-Treasurer: Mary Legner

Department Senators:

Applied Technology: Paul O'Connell

Art: Will Kim

Behavioral Science: Marc Wolpoff

Business Admin/IST: Mark Lehr

Chemistry: Stacie Eldridge

Communication Studies: Cliff Ruth

Cosmetology: Peter Westbrook (Not Present)

Counseling: Sal Soto/Scott Brown

Dance/Theatre: Jodi Julian

Early Childhood Education: Emily Philippsen

Econ/Geo/Pol Sci: James Hayes (Not Present)

English: Christine Sandoval

His/Hum/Phil: Kirsten Gerdes

Kinesiology: Jim McCarron/Dennis Rogers

Library: Linda Braiman

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Kevin Mayse

Nursing: Lee Nelson

Physical Science: James Cheney

World Languages: Rosemary Sarkis

Associate Faculty Representative: Lindsay Weiler

Ex-Officio Senators:

EPOC: Paul O'Connell

ASC: Not determined

TLLC: Star Taylor

GEMQ: Wendy McKeen

RDAS: Tucker Amidon (Not Present)

SAS: Eddie Perez (Not Present)

Curriculum: Kelly Douglass

Faculty Association: Rhonda Taube

ASRCC (Student Representative): Karina Aragon (Not Present)

Recorder of Minutes: Jess McDermott

Guests:

Marc Sanchez, Mathematics

Kenneth Cramm, Mathematics & DE Faculty Co-chair

Shari Yates, Early Childhood Education

Dean Kristi Di Memmo, CTE
President Gregory Anderson
Interim Dean Torria Davis, DE
Cynthia Morrill, English & Speech Communication
Dean John Adkins, Fine and Performing Arts
DJ Hawkins, DE
Pati Avila, Counseling & Faculty Development Coordinator
Erik Galicia, Viewpoints
Dean Scott Blair, STEM and Kinesiology
Carla Reible, English & Speech Communication
Sally Ellis, Library
Daniel Hogan, English
Denise Kruizenga-Muro, English & Speech Communication
Jude Whitton, Communication

3:05 **III. Approval of the Agenda- 3:02 pm**

- Accepted by consent.

3:05 **IV. Open Hearing-3:02 pm**

- No points raised for discussion.

3:20 **V. Approval of the Minutes: April 5- 3:02 pm**

- Senator Ruth requested that President Sellick's comments on the composition of the communication's hiring committee be added into the minutes.
- Approved preliminary by consent. President Sellick will look back at his report to see if Senator's Ruth's change is necessary.
- Motion to amend agenda to move Senator Sandoval up before reports from 9 f to 6 a, **M/S/C: Eldridge/Kim.**

3:25 **VI. Officer and Liaison Reports- 3:03 pm**

- A. Senator Reminder regarding June Five to Thrive – (Sellick, Sandoval)
RCCAS President Mark Sellick will offer a reminder about the upcoming RCC Five to Thrive presentation for the June Board of Trustees meeting as and Senator Christine Sandoval will field questions about the Department of English Department and Media Studies' proposed presentation
- Senator Sandoval discussed the English Department's Community of Practice workshops that are held once a month, and this year's focus on anti-racist pedagogy and how to increase success and close equity gaps. Discussion on the success of these conversations will be presented in June as the Five to Thrive portion of the Board of Trustees meeting. President Sellick requested that Senators share this with their departments, so if there any other departments interested in presenting Five to Thrive these requests can be discussed at the next Senate meeting.
- B. President
- Senators will soon be sent the final, approved resolutions from Spring Plenary. Want everyone to know of passed and upcoming issues. President Sellick thanked faculty that reached out to him with recommendations. He voted in alignment with faculty feedback, and all of these resolutions prevailed. He will reach out to and talk with ethnic studies and the Curriculum Committee to discuss how these resolutions may affect them.
 - The district had its last senate meeting, and lots of issues that came up are issues that the district has not addressed yet, such as pass/no

pass, but this hasn't been messaged to colleagues. Issue of educational assistance also came up and how to deal with this assistance and the process to evaluate this assistance. Again, the district has yet to confirm process and payments. Most egregious has been the issue of sabbatical. Senate Presidents have been asking district office for guidance on sabbatical for months. Last formal notification was on March 9 when District Academic Senate President Floerke reached out to Interim Vice Chancellor Gene Kim and asked where we are, and in that document, she stated that the Chancellor had not made a determination yet. This is problematic in several ways. It isn't clear how being allocated and no one will be getting sabbatical who applied for 21-22 school year or fall 2021 because we didn't get a response in a timely fashion. This is an ongoing problem. Feel for District Senate President Floerke who is trying to get answers in a timely fashion. Senate Presidents will be meeting with the Chancellor next Wednesday and will bring this up again in hopes changes are made.

- At the college level, the IE GP meeting included a lot of good information about GP and where people in the IE are with some of the initiatives. Discussion on community of practice success stories from the English Department were also shared at the meeting. Kudos to colleagues in English and Media Studies and those who went. It was robustly attended and useful.
 - President Sellick is sitting on VP of Academic Affairs hiring committee and thanked Star Taylor for her service, as well as VP Mayse, and FA President Taube for their good faculty input. We have two finalists who we will interview next week. We will also be getting first interviews of VP of Planning and Development this week.
 - President Sellick will pass information on resolutions related to ethnic studies onto Senator Douglass. Concerning the proposed changes to Title V, President Sellick is unsure, but he can reach out to the President of ASCCC and get an idea of where at in legislative process. Senator Douglass shared that they like the idea of embedding ethnic studies plan into the Gen Ed plan and desire to see this happen in some way. Douglass should send President Sellick an email, so they can meet. The impact on local ethnic studies course offerings needs to be discussed, and he wants to ensure curriculum is properly aligned. Did not get all of Area F courses approved. Fine with students getting what they need but had a lot of courses not accepted for area F. Think some of these decisions were bad. They are offering rereview, so we're on it.
- C. Vice President
- No report.
- D. Secretary-Treasurer
- Emeritus Wall Workgroup will meet Monday at 3 pm next week. Send Legner an email if want the meeting link. With the help of Tony Rizzo, a teaser and salute to retired faculty is being created. The plan is to have a ribbon cutting at the wall before the Spring 2022 graduation.
- E. RCCD Faculty Association
- Happy to report that we have concluded our contract negotiations and reached a tentative agreement, stuck to principals and protected

health care and salaries. Want to make sure everything we agreed to is captured, it needs to be ratified, and once ratified, it will be sent to the board in June, and it will go into effect without losing any days of contract. Grateful to negotiation team, it was collaborative. We will have days when we go over the differences. Nothing startling, just some changes in language. Reach out if you have concerns. Once we get copies out, you will get a version to vote on.

- President Sellick congratulated the team for getting this good work done.

F. College President

- Thanks to Dr. Mills for stepping in the last couple of months and all others contributing to search for VP of Academic Affairs. Can tell you this is one of the hardest jobs at the college. We were blessed to have Dr. Mills here in this capacity. President Anderson will be filling this role until filled permanently. Committee has forwarded finalists and will complete these interviews, then the hope is to submit recommendation to Trustees. Appreciate faculty on VP of Planning and Development committee as well. Having these filled will be a blessing to all of us.
- The planning for Fall continues. The work that is especially important is work on Plan B. If unable to come back to full capacity, will need to shift significantly online. This all has to be decided with guidance of subject matter experts. This critical work will continue but need to finish this month. The administration would be foolish to continue this planning once faculty are off contract. The goal is to work with deans and chairs to have a robust Plan B. Thanks to faculty leadership for making sure this planning is working. Grateful to other VPs who stepped in to fill roles as well.

G. ASRCC Representative

- No report.

3:55 VII. **Council and Curriculum Reports- 3:28 pm**

A. Educational Program Oversight Committee (O'Connell or designee)

- ERP updates were discussed as well as cost. There were discussions of indirect costs. And one discussion was whether there would be transparency at district level for expenditures. Will keep everyone up to date on this.
- Fiscal end reports were turned in on time. The information is posted on the website. A lot of discussion on CARES and HEERF funds and what spent for. One thing administration is doing is looking at data bases for life cycle and trying to work through data bases and get backlogged taken care of to get caught up and get new student facing computers across college.
- Equity audit updates were also discussed. A survey was sent out to riv-all last week. In June/July we will be provided with a report and EPOC will use this to present at Fall FLEX.
- Program review documents were due last Friday. One issue last year was the plans were delayed so long to get to groups that when we opened the Teams site to talk, we didn't have enough time to respond in a manner to settle before we moved things through. This year need to stick more closely to schedule, so we can have plans looked at and out for feedback, so we can finalize and get to LCs in a timely manner.
- President Sellick- Glad to hear watching ERP costs.

B. Curriculum Committee (Douglass or designee)

- District Curriculum Committee asked for academic standards group to meet to discuss how Gen Ed listed in catalogue, which was shared out last week. Asking everyone to look at itemized courses that you have in the list that we've given you. The way courses are listed in the catalogue is not the same for each discipline. Proposing to have in the catalogue every class enumerated specifically. As part of this process, would like disciplines to look at list of itemized courses and make sure that each course listed fits that area. We sent out documents through your representatives that under Title V says what makes a course fit specific categories. May find an update, though we expect it may simple. The ask is before you leave for summer, have department email techreview@rcc.edu saying yes list is good or changes to cut from list. If want to cut a course, simply tell us. If you want to add something, go through regular process to have it added. Good time to give some thought about how classes may fit in multiple areas. We will take this up at tech review in the fall. Douglass will send this information to all department chairs later in the week. There will be a standard for Gen Ed, so when seeing if appropriate for Gen Ed areas, you can see if alignment is there.

4:05 VIII. **Unfinished Business- 3:40 pm**

A. Update to Governance, Effectiveness, Mission, and Quality (GEMQ) LC strategic and operational responsibilities – action (McKeen or designee)
The RCCAS will act on the proposed changes to the GEMQ LC strategic and operational responsibilities

- No questions or comments for discussion.
- Motion to accept proposed updates to Governance, Effectiveness, Mission, and Quality strategic and operational responsibilities, **M/S/C: Mayse/Nelson, accepted by unanimous consent.**
- President Sellick- Thanks to VP Di Memmo and Professor McKeen, and I apologize for mistaking who oversees this in last board meeting. Thanks for work and for getting this document updated.

B. Faculty Development Subcommittee (FDC) Bylaws – action (Avila or designee)
The RCCAS will act on the proposed changes to the FDC Bylaws

- The proposed changes were to make them align with LC structure and address importance of faculty development, especially as it relates to equity.
- Motion to accept FDS bylaws, **M/S/C: Mayse/Julian**
- Avila clarified that the Associate Faculty member will not be compensated and that this individual is representing the Associate Faculty vs talking on behalf of division, which she thinks is a valid perspective.
- President Sellick- Understand concern with them being an additional division representative, but Avila's point is well taken. They are elected by and represent the part-time faculty. They don't represent a division. Realize that the goal is to reach consensus on a course of action and relay decision to respective division not so much to represent competing interests of divisions. They represent the will of the part-time faculty.
- Avila- One other major change was switch from Co-chair to Vice Chair as this title more accurately represents that this role is to step in when

needed and changed language to workgroup appointments vs subcommittee as we are a subcommittee. Want to move forward with additional membership to strengthen work that needs to be done. This may come up again on a need to need basis. Would like to settle this. The Vice Chair's role is just to step in if the Coordinator is out for any reason.

- President Sellick- Divisions in process of completing elections. This would require the divisions put more faculty on faculty development, so want to get this done ASAP, so interested parties can be nominated and elected and have a seated committee before we end Spring semester. Next time we meet, we will have a faculty development round table to discuss professional development more.
 - Secretary Legner- The composition of faculty changes, every time allocation changes do we have to go through updating all of these subcommittees or can we say it will mirror changes? President Sellick said this was proposed a while ago, so maybe something we look at in the near future as it would require editing Senate bylaws. He said it is a sound idea as don't want to edit bylaws every time there is a shift.
 - Senator Thompson-Eagle expressed concern about Coordinator's allocation not being listed. Avila stated they didn't feel comfortable putting on there right now as it could change, but that the contract specifies time. FA President Taube stated that the contractual reassign time is a .2.
 - President Sellick- Think it would be a good idea to have a statement in document to direct interested parties to reassign time contract on district website. Avila will make this revision.
 - Motion to amend document to add a line to state that reassign time is listed on district website, **M/S/C: Julian/Eldridge, unanimously accepted.**
 - Vote to accept FDS bylaws as perfected via the amendment, **unanimously accepted.**
- C. Part-time faculty Improvement of Instruction (IOI) Distance Education (DE) evaluation form – action (Cramm or designee) The RCCAS will act on the new part-time IOI DE evaluation form
- The FA gave approval and would have articulated if there were any issues.
 - Secretary Legner was told to bring up her point about the plan for full time faculty to have a similar form and if we look at how much content is manageable when we discuss full-time IOI form.
 - Cramm- Oversight to not include statement about student surveys. It will be inserted down at the bottom and will be the traditional statement that says student surveys were reviewed and offer a comment box.
 - Motion to amend document to add a section 7 to add reference to student surveys, **M/S/C: Eldridge/Thompson-Eagle, unanimously accepted with 14 yeases.**
 - Vote to accept the perfected IOI form, **unanimously accepted with 14 yeases.**
 - Motion to revisit item 6 d to hear from FA President Taube, **M/S/C: Thompson-Eagle/Eldridge, accepted by consent.**

4:25 IX. New Business- 4:11 pm

A. English as a Second Language (ESL) Guided Self-Placement Validation and Adoption Plan Submission – first read (Reible or designee)

Professor Carla Reible will walk the RCCAS through a first read of ESL documents

- With the passage of AB 705, for ESL, the goal is to get students through in a three-year timeframe. We have gone through a huge process of integrating the skills, so they don't have the burden they used to. We have a credit and a noncredit path. Switched to guided self-placement mid-process as well. This was implemented in the fall.
- The highest point value is given to questions connected to the course. As go higher, writing and reading become more necessary, so they were weighted differently. All content levels were weighted more. Point is to be self-guided. Not a fit into a box, anyone can go into ENG 1A, but don't want that to happen. We want them to get into the right spot to be successful. So, one thing we are doing with this is we're encouraging them to take this within the first week then following up with an interview or writing sample or if instructor sees something, can have a conversation to explain options. If a student takes this and they are at 1A level, it could place them there.
- President Sellick- This clarifies the difficulties of AB 705. There is no prohibition going into 1A, so to give them opportunity to see options takes a lot of doing. Appreciate the work.
- Senator Soto- It would be nice to expand English 91 as students may not want to go from one straight on to the other without a support course. Reible agrees and added that the challenge is identifying students and getting them into the right course for their skills and that it would be nice to see more English 91s and to expand our resources, but we had to do this first.
- President Sellick- This will come back on May 17 to give approval. Keep in mind that subject matter experts are putting together documents. We are ensuring process we authorized was followed.

B. Update from the RCCAS Assessment Committee – (Kruizenga-Muro, Whitton, or designees)

Professors Denise Kruizenga-Muro and Jude Whitton will provide an update on assessment to the RCCAS. Documents will be provided to senators via precis.

- We conducted assessment of all four GLESSOs, we did direct assessment, so artifacts were used for all assessments such as papers, speeches, etc. This was a two-part process. Once we gathered the student work and the language, we normed ourselves first with the SLO for what we were assessing, then assessed with sheets. Found the discussions were the best part. We had fruitful conversations about what assessment looks like. Came up with four recommendations to work on moving forward to give students agency in learning.
- President Sellick- As reading, see a potential coordination issue with the first point. So, one of the things that you are recommending faculty to is they should announce these series of assessment pieces when disturbing assignments, correct? Concern how bringing part-time faculty into discussion to know to put pieces in this way.

- Whitton- We will communicate this at FLEX and in terms of the reasons why there are a couple things. One was agency, as discussed, and there is data to back this up as it gives students more agency and the faculty member a little bit more focus on deliberate thought process to see how assignments are linking. It is also similar to what's done in K-12.
- Senator Kim- PLO checklist, the links there are they supposed to work? Kruizenga-Muro and Whitton will check on this as they should work.
- President Sellick- Thanks for work on this.
- Senator Gerdes- Where can we access these documents? The Prezi sent out Saturday links to documents. Will resend and this will be presented at Fall FLEX.

C. Distance Education proposed guidelines for substantive interaction – first read (Cramm or designee)

Distance Education Chair Kenneth Cramm will walk the RCCAS through a first read of the current DE proposed guidelines for substantive interaction

- Through combined efforts of three DE chairs across district, created first document that is sourced within regular interaction faculty should have in an online class and how students should interact with students, and things related to this.
- Senator Ruth- Definitions on page 1, these definitions in number 4 aren't current, can they be updated?
- Cramm- Listed there as a possibility, but can take forward for deletion. Will make note that technology doesn't match 2021.
- Senator Gerdes- There are some things only available in certain formats, and number one covers so much of what we actually use today not sure it should be changed. Senator Weiler echoed this statement.
- President Sellick- Number 4 could say "may include but not limited to" before the listed items.
- Motion to extend time for 10 minutes, **M/S/C: Eldridge/Weiler**

D. Distance Education Online Teaching Certification – first read (Cramm or designee)

Distance Education Chair Kenneth Cramm will walk the RCCAS through a first read of the current options for DE Certification

- Consider adopting because in the past when we got our DE certification to teach online, there was an online academy run by the DE district office. It was a workshop with Derrek Moore. We are asking that after 3 years, everybody would do 6 additional hours of training that would be considered professional development, and it will be renewed every 3 years.
- In terms of this infringing on work conditions, President Sellick will bring question to FA President Taube, and it will go to FA for approval.
- Motion to add 10 minutes to meeting, **M/S/C: Weiler/Mayse**
- President Sellick- There is a course creation camp in process of creating that will go to equity and FD that will be much more comprehensive. It is offered by State Chancellor's Office and if already taken this training, you could opt out. This document will come back for approval at May 17 meeting.

E. Consideration of the Program Review Committee charge - first read (Morrill or designee)

Program Review Chair Cynthia Morrill will walk the RCCAS through a first read of the proposed changes to the Program Review Committee charge

- Updated our charge. Should explain that we report to GEMQ and part of GEMQ, also that we are an input but not equivalent to prioritization. Any questions about document, please ask.
- This will also be approved on May 17.

F. Reminder regarding June Five to Thrive – (Sellick, Sandoval)

RCCAS President Mark Sellick will offer a reminder about the upcoming RCC Five to Thrive presentation for the June Board of Trustees meeting as and Senator Christine Sandoval will field questions about the Department of English Department and Media Studies' proposed presentation

- Moved up to item 6 A

X. Adjourn- 5:14 pm

- Motion to adjourn, **M/S/C: Ruth/Sarkis**

DRAFT