

FACULTY DEVELOPMENT COMMITTEE

Agenda

Tuesday, May 05, 2026, • 2:30 – 4:00 PM

Meeting Location: DL409 (*Location change- Outside of Glen Hunt)

Faculty Development Coordinator	Monique Greene
Faculty Development Admin. Co-Chair	Lynn Wright
Meeting Minute Recorder	Sydney Minter
Faculty Development Voting Members (Term ending 2026)	
CLAS	Jacquie Lesch
LHSS	Jan Andres
LHSS	Audrey Holod
LHSS	Miguel Reid
NURSING	Diana Segura-Lovo
Faculty Development Voting Members (Term ending 2027)	
CTE	Steve Corbin
CTE	Rochelle Smith
FPA	Bryan Keene
STEM	Melissa Harman
STEM	Virginia White
Associate Faculty	Candace Brabant
Visiting Members	Mark Sellick
	Natalie Halsell
	Melinda Miles

- I. **Call to Order at 2:31pm**
- II. **Approval of Agenda M:S:C: (White/Keene) approved by consensus**
- III. **[Approval of the Minutes 04/07/2026](#) M:S:C: (White/Keene) approved by consensus and 1 abstention**
- IV. **On-going Business**
 - a. **25-26 AY Budget- Remaining Balance \$804.00**
 - Go through rubric and revamp for the fall semester
 - Monique will add discussion items to the June agenda
 - b. **[Learning funds request \(voting item\)](#)**
 - Jeff Soto's travel funding is pending verification of out of state travel submission and sabbatical leave verification and whether its allowable travel
 - Add details about out of state travel to learning funds email that goes out to faculty when they are approved
 - c. **[Flex Approvals \(voting item\)](#)**
 - **Approved** -English Department is hosting an event that is organized by James Ducat. There will be a panel of speakers. Presenter will be advised to include equity portion

of this event on the flier

- **Approved-** May 21st Bryan Keene is asking for equity flex credit for “Hold My Hand in Yours”

d. Faculty Professional Learning: Canvas Shell Updates

- Monique gave the committee access so that they can go in and look at the Canvas Shell to see Camilo’s progress
- The Canvas shell is more organized and modules are easier to access
- In the Faculty Development tab items in the modules can be upload for behind the scenes work that the committee does
- Camilo has about 5 hours of the allotted 20 hours the committee agreed to in getting the Canvas Shell organized

i. Intentional Workshop topics

- TBD

e. Fall Flex Planning

i. Proposals from May 1st-June 1st (first priority)

- Monique sent out the proposal email came out today, May 5th
- We are going to use art students to create the flyer for Fall flex and then we will send it to printing and graphics
- Add the students who created the flyer to a panel for Fall flex August 19th at 9:30am
- In brining students in, Monique tasked Candace Brabant with bringing in students for future flex events
- Student debate at flex from Professor Laniesha Judon class, she is working on gathering students
- Bryan Keene asked our student musicians to play at Fall flex and singing some indigenous songs tied in with land acknowledgements
- Keynote speaker Dr. Lashonda Carter
- Only two concurrent sessions so we can end at 3:30
- Move to CIS 114A/B for day 2 of fall flex
- Monique is going to reach out to Natalie Vazquez about potential EMLI participants as possibly fall flex presenters
- Possible topics of discussion for fall flex on universal design
- Possibly asking Kelly Douglas to present on curriculum in a broken-up session

V. New Business

a. DE Certification (16 hours +)

- Approve all hour’s faculty submit in flex track
- Faculty have until December 30th to complete their @One courses

b. Flex Program Language

- Monique spoke with Academic Senate yesterday, May 4th
- Academic Senate is going to have a thorough discussion on what flex is?
- A conversation with department chairs about protocols and guidelines about approving flex.
- Look at the check boxes in Flex Track to see about modifying the language in order to avoid confusion moving forward. Monique will add it to the June agenda
- Flex reminder email will be sent out on May 6th to all faculty
- Links to ongoing webinar series, vision resource center on the Faculty Development website for flex hours

c. Team based summer training for FDC

i. Ginger/Monique Project Leads

- Part of the Title V award is for Team based learning and we have until June 30th
- We would like to spend some time with the committee over the summer and work with the FD committee on team-based learning and will be bringing in guest speakers
- SPR will be available and we will need to know ahead of time if faculty are interested
- Host workshops on team-based learning, will figure out modality
- Trying to figure out how to institutionalize a mentorship program
- In moving forward Audrey will need 4-6 facilitators for the faculty mentorship program
- Agenize the mentorship program on Academic Senate agenda to let them know what's been going on and what is to be done moving forward
- Faculty interested in participating in team-based learning
 - 10 hours total reading, materials, redesigning to include team –based learning
 - Potentially to start in August
 - Bryan Keene and Candace Brabant are interested if its virtual

d. Division Elections

- The results are not out yet, voting will run through May

e. June FDC election for Chair- Nominations

- If anyone is interested in being the Faculty Development Coordinator email Monique Greene details will be added to the June 2nd meeting

VI. Other

a. FLEX Reminder: Hours due by June 30th- Share with your Division!

- Reminder email will be sent out May 6th
- Communication tools

VII. Adjourn at 3:57pm

Next FDC Meeting- Tuesday, June 2nd, 2026
Agenda Items due by May 29th at noon

Approved

a.

Approved