

FACULTY DEVELOPMENT COMMITTEE

Agenda

Tuesday, December 2, 2025, • 2:30 – 4:00 PM

Meeting Location: CAK 205 (*Temporary location change)

| | |
|--|-------------------|
| Faculty Development Coordinator | Monique Greene |
| Faculty Development Administrative Co-Chair | Lynn Wright |
| Meeting Minute Recorder | Sydney Minter |
| Faculty Development Voting Members (Term ending 2026) | |
| CLAS | Jacquie Lesch |
| LHSS | Jan Andres |
| | Audrey Holod |
| | Miguel Reid |
| NURSING | Diana Segura-Lovo |
| Faculty Development Voting Members (Term ending 2027) | |
| CTE | Steve Corbin |
| | Rochelle Smith |
| FPA | Bryan Keene |
| STEM | Melissa Harman |
| | Virginia White |
| Associate Faculty | Candace Brabant |
| Visiting Members | Mark Sellick |
| | Natalie Halsell |
| | Melinda Miles |

- I. Call to Order at 2:31 pm
- II. Approval of Agenda M/S/C: (Keene/Smith) approved by consensus

- III. Approval of the Minutes (Nov. 4th) M/S/C: (Keene/Smith) approved by
 consensus 1 abstention

- IV. On-going Business
 - a. 25-26 AY Budget
 - Uncommitted/Unrealized= \$17,938.43
 - Encumbrances= \$ 1,927.21- spring flex
\$16,011.22



- 645.00 Budget Transfer Paul Conrad 12/2/25
\$15,366.22 as of 12/2/25

b. Learning funds request (voting item)

- Tony Musumba- National American Association of Physics Teachers Winter Conference- requested \$800 and was approved for \$800 as a presenter, panelist, and facilitator
- John Byun- American Choral Director Association Western Division Conference requested \$1325 approved for \$800
- Lisa Martin- Generation Hope 2026 Conference- requested \$2800 as an attendee/participant and was approved for \$800
- Anne Lenox- Generation Hope 2026 Conference -requested \$1000 as an attendee/participant and was approved for \$800
- M/S/C:(Holod/Smith)- unanimous

c. Flex Approvals (voting item)

- Katherine Johnson is requesting flex credit for the RCC Fashion Club: The Winter Fashion Show- the event was not approved and Monique Greene will email her with an explanation on why it was denied
- M/S/C: Keene/Holod- approved by consent

d. New Faculty Mentor Project – Spring Plans

- Last session is this Friday, 12/5/25
- Spring planning happening between Monique Greene and Audrey Holod

e. Spring Flex

i. Budget

- Last spring, we spent between \$1000-\$3000
- What do faculty want to see more of for Spring Flex
 - Icebreakers
 - There was a lot of chatter in the back of the cafeteria during Fall Flex, so let's remind those that are lingering in the back of the room to be mindful of the noise level when there are people on the stage or in the front of the room presenting.
 - CIS 114 A/B already reserved for spring flex. The technology is reserved as well.
 - Rochelle Smith's sister does balloon arches and can possibly assist us with a donation to help brighten up the atmosphere.
- It was asked that if anyone has ideas for Spring Flex, please email Monique Greene
 - Ongoing conversations
 - Discussions regarding sessions on AI or Distance Education
 - We are keeping spring flex in the Serving Ness Theme
 - Incorporating different types of serving Ness
 - Jacquie Lesch and Lynn Wright will present on accreditation and new faculty hires

ii. Speaker

- Corey Timberlake was asked to be the keynote speaker for Spring Flex

iii. Proposals

- Proposals do not need committee approval

- The first breakout session for Spring Flex will not start until 1pm
- We already have received 9 proposals
- Some proposals that have been submitted are really good and can be presented later on in the year and possibly in Fall of the 2026 semester

iv. Set-up/ Ideas

- Faculty Association does lunch with Pizza
- The group likes the idea of keeping most of the breakout sessions in the same location
- Keep breakout sessions to about one hour

v. Optional: FLEX Day for District DE on Monday, February 9th

- Instead of competing workshops with Distance Education (DE) it was a suggestion to have it held on Monday, February 9th.

V. New Business

a. FDC meeting schedule for Spring

- Does the first Tuesday of the month still work for everyone?
- The time will stay at 2:30-4pm

b. [FLEX FAQ form](#) (Please review in advance)

- Monique put together a document for faculty of FAQ's
- Provide Associate Faculty information into the document
- Once the document is complete the document will be added to the website
- Can the document be sent out to faculty? Yes!

c. Non-Credit Professional Development Workgroup

- Committee at the district level
- Does anyone on the Faculty Development Committee have any experience with non-credit courses?
- How do we get the word out about non-credit courses?

VI. Other

- Do department chairs approve their own flex credit?
- Should there be checks and balances?
- Details are not in the contract because it is procedural?
- Revisit best practices because we are trying to get back into processes that we should use.
- Possibly add it as an information item for DLC meeting

VII. Adjourn at 3:36pm

Next FDC Meeting- Tuesday, March 3rd, 2026

Agenda Items due by February 26th at noon