

## FACULTY DEVELOPMENT COMMITTEE

### Agenda

Tuesday, March 3<sup>rd</sup>, 2026, • 2:30 – 4:00 PM

Meeting Location: CAK 205 (\*Temporary location change)

<b>Faculty Development Coordinator</b>	Monique Greene
<b>Faculty Development Admin. Co-Chair</b>	Lynn Wright
<b>Meeting Minute Recorder</b>	Sydney Minter
<b>Faculty Development Voting Members (Term ending 2026)</b>	
<b>CLAS</b>	Jacque Lesch
<b>LHSS</b>	Jan Andres
<b>LHSS</b>	Audrey Holod
<b>LHSS</b>	Miguel Reid
<b>NURSING</b>	Diana Segura-Lovo
<b>Faculty Development Voting Members (Term ending 2027)</b>	
<b>CTE</b>	Steve Corbin
<b>CTE</b>	Rochelle Smith
<b>FPA</b>	Bryan Keene
<b>STEM</b>	Melissa Harman
<b>STEM</b>	Virginia White
<b>Associate Faculty</b>	Candace Brabant
<b>Visiting Members</b>	Mark Sellick
	Natalie Halsell
	Melinda Miles

- I. **Call to Order at 2:33pm**
- II. **Approval of Agenda 3/3/2026 M/S/C:** (Lesch/Smith) approved by consent
- III. **[Approval of the Minutes 12/2/2025](#)**  
M/S/C: (White/Andres) approved by consent
- IV. **On-going Business**
  - a. **[25-26 AY Budget](#)**
    - More discussion on how to append the funds
  - b. **[Learning funds request \(voting item\)](#)**

- More discussion to come on cut-off dates for travel
- Tommy Korn for registration fee approve for \$800
- Dyan Sue Kovacs approved for \$750
- Deborah Brown-approved \$800 pending with the caveat that she will present at Fall Flex. Monique is going to be reaching out to her to verify
- Sahib Sattar approved \$800
- Anne Lenox approved for \$800 as an attendee
- Claudia Cuz-Flores approved for \$1000
- Nicole Banerjee approved for \$800- received an email from Monique on 3/5/36 that Nicole will no longer be attending the conference so no funding needed
- Tony Musumba- approved for \$800 as an attendee- travel occurs in the 26/27 academic year
- Brian Kohl- approved for \$1000
- Humberto Reynoso-\$800

c. **Flex Approvals (voting item)**

- Laura Diaz-Barborsa-Undocumented Student Liaison *pre-approved* by our Faculty Development Coordinator due to the date and time of the event. Scheduled for March 5<sup>th</sup>
- Arya Parsa- Session on the History of Iran, scheduled for March 19<sup>th</sup>-*approved for equity flex*

d. **New Faculty Mentor Project**

- First mentor project meeting was last week and the Faculty Association attended the meeting to answer any questions and/or concerns especially related to IOI's

i. **Winter Welcome Orientation**

ii. **Spring Updates**

- Most of the survey was on the AI sessions
- Add feedback QR code in presentations to get more feedback
- Dyan Sue Kovacs presentation was amazing and we would like to ask her to present again for the deaf and hard of hearing population at the next flex event
- Food was amazing
- Follow up for Spring keynote ideas
- Showcase student work at flex events
- Thank you to Matthew Brabant for recommending some great students for spring flex
- Snippets of video that Monique took from spring flex to be displayed at future flex events
- Resource based sessions had low attendance
- Resource sessions as a resource fair rather than a flex presentation
- Fall flex we will be moving back to the cafeteria

e. Spring Flex Debrief

V. **New Business**

a. **Welcome Day-8/21/26**

- First time for faculty to be a part of welcome day
- Ice cream social 12-1
- Welcome day is the same day as fall flex
- Last part of the day DE sessions

b. **Glenn Hunt Center**

1. **Innovation Center Design**

- Wall boards
- Bean bags
- Waiting for furniture
- Decorations on the wall by students (possibly)

2. **Supplies**

- 20 boxes of clickers
- Coffee maker

c. **Faculty Professional Learning: Canvas Shell (Fall 2026 rollout)**

i. **FDC volunteers**

- Very overwhelming

ii. **Budget for External Designer (Camilo Izary through DE)**

- Use remaining money in the Faculty Development budget to design canvas shell \$55 hours for 20 hours minimal. Designer Camilo Izary
- M/S/C: (Holod/White) to approve \$1100 for Canvas Shell development

d. **Learning Funds Usage**

- Collect information and facilitate conversations
- Reroute to department chairs, VP of Academic Affairs or Dean of Equity

e. **Flex Approval Process**

i. **Email approvals**

- Include evidence
- Add flex process for new faculty

ii. **Length of time for submission (Sydney/Melinda)**

- Flex tracker

f. **FDC Negotiation Letter and FDC needs**

i. **NF Coordinator/ FD Coordinator assignments**

- Review and provide feedback once negotiation letter is put together
- Separated by college in the contract

g. **Spring Flex Planning**

- Next meeting on Tuesday, April 7th

**VI. Other**

**VII. Adjourn at 4:02pm**

**Next FDC Meeting-** Tuesday, April 7<sup>th</sup>, 2026  
*Agenda Items due by March 26th at noon*

Approved